THE BEACON SCHOOL
Achieving together - leading the way

GLF
Where Children Grow, Learn and Flourish

GLF SCHOOLS - JOB DESCRIPTION

Position	Teacher	Location	The Beacon School

Accountable to

- Subject Leader of Department

Core purpose

- To have a good subject knowledge and understanding of the concepts and skills in your subject, in order to teach students confidently and deliver outstanding lessons to raise student attainment.

KEY ACCOUNTABILITIES AND SPECIFIC TASKS

Key tasks

- To teach in line with the national standards and departmental expectations
- To monitor student learning and ensure appropriate differentiation, thereby maximising student achievement
- To deliver extra-curricular activities
- To develop, to a high standard, your teaching environment to stimulate and support learning
- To develop your professional subject knowledge and expertise, as well as an understanding of education generally
- To be a form tutor
- To attend parents' evenings, meetings and other events as required.

As a teacher

- To follow and develop schemes of work and ensure the delivery of public examination specifications to all students
- To produce lesson plans for all teaching in line with the relevant scheme of work
- To set tasks which challenge students and ensure high levels of interest
- To identify SEN or very able students
- To ensure students acquire and consolidate knowledge, skills and understanding appropriately
- To develop teaching resources for the classroom
- To partake in the development of departmental planning
- To plan and undertake student trips and visits to support the delivery of your subject
- To record and monitor student progress for the purpose of assessment

- To mark students' work carefully and regularly with constructive comments designed to correct misunderstanding and to consolidate learning where appropriate, in line with the school's marking policy
- To write reports as may be required
- To provide homework to support your teaching and to raise achievement
- To set and expect high standards of student behaviour and to have in place strategies to deal with behaviour issues within the classroom
- To ensure that student attendance is accurately recorded during lessons
- If the need arises, to contact parents to discuss attainment or any other issues as necessary
- To develop and lead enrichment activities as part of the school's programme of extra-curricular activities
- To evaluate own teaching critically to improve effectiveness
- To cover for absent colleagues within the 'rarely cover' parameters within which we work.

As a tutor

- To use tutor time effectively and deliver tutorial lessons
- To encourage and monitor attendance
- To monitor students' attainment
- To contact parents about, and follow up, absence, behaviour or other issues

As a member of staff

- To teach at other establishments as directed
- To undertake duties in and around the school
- To communicate with parents and other interested agencies as necessary
- To understand, follow and implement school policies
- To give due consideration to coverage of all aspects of student welfare and have regard for the safeguarding and promotion of the welfare of children
- To work at all times towards the Teachers' Professional Standards

- GLF Schools expects its employees to work flexibly with the framework of the duties and responsibilities above. This means the post holder may be expected to carry out work that is not specified in the job profile, but which is within the remit of the duties and responsibilities.

Safeguarding

- GLF Schools is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. The successful candidate will have to meet the person specification and will be required to apply for an Enhanced DBS disclosure
- We particularly welcome applicants from under-represented groups, including those based on ethnicity, gender, transgender, age, disability, sexual orientation or religion.