

MARLBOROUGH COLLEGE



*Graduate Teaching
Assistant*

FEBRUARY 2021

A WORD FROM THE MASTER



I am delighted that you are interested in joining the Marlborough College community as this flourishing, world class co-educational boarding school seeks to introduce its newly established Graduate Teaching Assistant programme.

With an ambitious and talented staff body, and bright and able pupils, you will be part of a team which will work to pass on to Marlburians the drive and the aspiration to be the very best that they can be. With an abundance of opportunities to contribute to the academic, co-curricular, pastoral, outreach and spiritual life of the College, this will present the ideal opportunity for those seeking to explore the teaching profession to learn new skills and to enjoy all that one of the top schools in the UK offers.

Louise Moelwyn-Hughes

Master





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ABOUT THE COLLEGE

Founded in 1843, Marlborough College offers boys and girls between the ages of 13 and 18 a contemporary education within a warm, inclusive and spiritual environment.

Situated at the western end of the Wiltshire market town of Marlborough, the College occupies 200 acres of beautiful and significant landscape.

The Marlborough Mound, a Neolithic Monument dating back to 2,400 BC, lies at the heart of an historic campus, which blends stunning architecture with inspirational facilities.

Marlborough is the UK's largest co-educational full boarding school and draws pupils from across the UK and the world. The community comprises 1,005 pupils (almost all of whom are full boarders), 140 teaching staff, and over 400 non-teaching staff.

Our 16 boarding houses are at the heart daily life for Marlburians. While each has its own distinctive culture and traditions, they share in a commitment to the promotion of the College's key values.

Under the guidance of the Master and Council, the College is pressing ahead with an ambitious strategy to further strengthen the College's academic life. In a clear sign of the importance of teaching and learning to this strategy, construction of our ground-breaking Innovation Centre, built in association with Beko, will be completed soon and we have appointed an Assistant Head for Teaching and Learning, who will be driving innovation and best practice in pedagogy.

The recruitment of energetic, talented and passionate recent graduates to inspire our pupils represents another important step in achieving this goal. Graduate Teaching Assistants can expect to be part of a supportive, committed and forward-thinking educational community.





ABOUT THE ROLE

This post will offer an exciting opportunity to recent graduates who have an interest in entering the teaching profession. The post is initially for one year, though further teacher training and employment could result for the right candidate.

Graduate Teaching Assistants are attached to a specific academic department, to match their degree specialism and interests. Under the supervision of the Head of Department, you will teach up to three classes and will be able to observe the work of our outstanding teachers.

You will be part of a programme of continuous professional development, delivered by the Assistant Head (Teaching and Learning), which builds on Marlborough's tradition of innovation in the classroom.

You will become a tutor attached to one of our 16 boarding houses, each with its own distinct identity. In this role, you will take on a small group of pupils as their academic tutor and take responsibility for their academic guidance, working closely with the Housemaster/ Housemistress and House tutor team. This role will include at least one evening on duty in the boarding house, working from 7.30 - 11pm.

Marlborough has an exceptionally broad co-curricular offering, and you will be expected to make a significant contribution, according to your skills. Each term, boys and girls are involved in a main sport, which is complemented by a wide range of other sporting, cultural and intellectual pursuits. A willingness to get fully involved in this programme is a prerequisite for the post.

Suitable candidates may also be involved in supporting pupils in their applications to university, including Oxbridge and Ivy League.

JOB DESCRIPTION

This post comes with a wide brief and support will be offered throughout to ensure that you can make the most of the outstanding opportunity it offers.

This list is not exhaustive and the precise details will be agreed with the successful candidates.

ACADEMIC

- Teach up to three classes.
- Support beaks in the target department with administration.
- Observe lessons.
- Support academic enrichment activities, including clubs, talks and events.
- Provide academic support to pupils in your subject area.
- Take part in the programme of continuous professional development.

CO-CURRICULAR

- Contribute to the coaching of one of the major sports each term, including leading teams and coaching activities in weekly games sessions.
- Lead teams in home and away fixtures, including Saturdays.

Reporting to the Head of Department, Assistant Head (Teaching and Learning) and Deputy Head (Co-curriculum).

It is the responsibility of all staff to share in the duty of care to “safeguard and promote the welfare” of College pupils.

PASTORAL

- You will be attached to one of the sixteen boarding houses.
- You will be assigned a small group of tutees and will act as their academic tutor, an important role which involves monitoring academic progress, communication with parents and working closely with the Housemaster/Housemistress.
- Working with another experienced beak, you will have at least one duty night in a boarding house, from 7.30-11pm.
- You will support the weekend programme of the boarding house, including trips, visits and inter-house sport.

SAFEGUARDING

- You will have a full knowledge and understanding of the College’s Safeguarding and Child Protection Procedures.
- You will be responsible for safeguarding the welfare of College pupils in the roles outlined above and raise concerns as required.
- You will undertake necessary Safeguarding training required by the College.

REMUNERATION AND BENEFITS

This post commences on 1st September 2021 and is fixed-term for one year in the first instance. It comes with an attractive package of benefits, including;

- A salary of £20,000, paid monthly
- Accommodation, free of cost including utilities
- Meals during term-time*
- A MacBook/iPad to support your teaching
- Free use of the College's substantial facilities, including gym and swimming pool*
- An extensive programme of continuous professional development and training

**Subject to COVID conditions permitting.*



HOW TO APPLY

Applications must be made using the College's online applications system, which you can find on the College website.

<https://www.marlboroughcollege.org/about/people/vacancies/>

In addition, you should upload an up to date CV and a letter outlining your suitability for the role, addressed to the Master.

The deadline for completed applications is:
Monday 1st March

Interviews will be held in the week commencing:
Monday 8th March

PROCESS FOR SELECTION

The nature of the selection process will be dictated, in part, by the prevailing COVID circumstances, but is likely to include:

- Delivering part of a lesson
- An interview with the Deputy Heads Academic and Co-curricular
- An interview with the Director of Sport and a Head of Department

If we cannot conduct the selection in person, we will use Zoom, with details to follow for shortlisted candidates.

Please contact Dan Clark, Deputy Head Academic (dte@marlboroughcollege.org) if you would like to have an informal conversation about the post.

