



The West Bridgford School

Loughborough Road
West Bridgford
Nottingham
NG2 7FA

Tel: 0115 9744488
Email: adminoffice@wbs.school
Website: www.wbs.school

Mr T Peacock B.Sc (Hons)
Head Teacher

07th October 2019

Dear Applicant,

Re: Full Time Teacher of Music

Thank you for your interest in the above post. The Governors are seeking to appoint a full time Teacher of Music.

Enclosed with this letter are the following:

Copy of the Advertisement
Department Information
Job Description

Applicants should return the application form (CV's are not acceptable), with a letter of application, by 12-noon Tuesday 15th October 2019.

Yours sincerely,

Staff Services Department

EAST MIDLANDS EDUCATION TRUST, A COMPANY LIMITED BY GUARANTEE.

REGISTERED IN ENGLAND AND WALES. COMPANY NO. 7530373 REGISTERED OFFICE: LOUGHBOROUGH ROAD, WEST BRIDGFORD, NOTTINGHAM



The West Bridgford School

Loughborough Road, West Bridgford,
Nottingham, NG2 7FA

Head Teacher: Mr T Peacock

Tel: 0115 9744488 Fax: 0115 9744489

Email: recruitment@emet.academy

Secondary roll: 1700 including 398 in the sixth form

Part of the East Midlands Education Trust



FULL TIME TEACHER OF MUSIC

For January 2020

Salary dependent on experience: £23,719 to £39,406

The West Bridgford School has an opportunity for an outstanding Teacher of Music. The person we are seeking will be able to teach Music in a challenging and inspiring way, have strong subject and curriculum knowledge of Music GCSE and A level, and be fully committed to helping students achieve high standards of academic success. There will be an expectation that the successful candidate will contribute to the extra-curricular offering of the department.

We are offering excellent professional development opportunities, the chance to work as part of a team committed to continuous improvement, a positive learning ethos with all abilities of students, and the opportunity to teach at A Level.

The successful candidate will have to meet the requirements of the person specification in order to be offered the post and will be subject to an enhanced DBS check. The school is committed to safeguarding and promoting the welfare of children and young people and expects staff and volunteers to share this commitment. We welcome applications regardless of age, gender, ethnicity or religion.

For further information, and an application pack, please visit our web site at www.emet.academy/vacancies or email recruitment@emet.academy. Only applications submitted on the school's application form will be considered. We do not accept applications through recruitment agencies.

Closing date for applications is 12 noon, Tuesday 15th October 2019



**The West Bridgford School
A Specialist Technology Academy**

Performing Arts at The West Bridgford School

Music

The Music Department consists of 2 teachers, currently the Head of Performing Arts and one other. It is based in its own building with two specialist classrooms, both equipped with computers (with music technology software) and keyboards. There are also a number of practice rooms.

All students in Years 7-9 receive one lesson of music per week, taught in mixed ability tutor groups. GCSE Music is a popular option, and the number of students taking the subject is increasing year on year. A-Level numbers are small, but we do run the course every year. Both exam courses achieve very high standards.

Extra-curricular music is thriving, with a number of instrumental ensembles – including String Ensemble and Flute Choir, Orchestra and Jazz Orchestra all supported by an extensive and popular peripatetic teaching provision. Across the school, over half of our students play an instrument, with many at Grade 6+ standard.

The department currently runs 5 or 6 School Concerts each year – showcasing work of years 7-9, GCSE, A-Level students & whole school Ensembles - often including Drama & Dance, as well as the Jazz Evening, Piano Evening and School Carol Concert at St Giles Church in West Bridgford. We also regularly “hit the road” with Music Tours to Europe, and will be going to Paris in July 2020.

In this academic year, we are starting an exciting ‘Performing Arts Leaders’ scheme, where talented students in music, dance and drama will have the opportunity to take part in workshops, career-themed trips, and develop their own leadership skills by running workshops in local primary schools.

Our annual Bridgstock evenings – one of the highlights of the school year, organised completely by Post 16 students and involving musicians from across the School – demonstrates the wider musical involvement of our students.

Drama

Drama GCSE is currently taught by two teachers from the English Dept. The course runs every year. We offer A-Level, which attracts enough students for a viable group in most years.

Lessons are taught in the School Theatre, which doubles as a rehearsal space and performance venue. The GCSE group currently puts on an annual performance as part of their examination work.

The KS3 Drama club attracts a number of students and is working towards a performance.

It is very much a School Aspiration to expand drama and musical theatre productions, which is starting in this academic year.

Dance

Dance is managed by the PE Department and delivered through the PE curriculum, with a GCSE Dance group every year.

Our Dancers are consistently very successful in local and national competitions and put on a very popular Dance Evening every year.

The School has ambitious plans to build a new Performing Arts Centre, featuring a multi-use performance space, for Music, Drama and Dance.

Generic Job Description

Post Title:	TEACHER
Purpose:	<ul style="list-style-type: none"> To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area as appropriate. To monitor and support the overall progress and development of students as a teacher/ Form Tutor To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential. To contribute to raising standards of student attainment. To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth.
Reporting to:	Head of Department
Responsible for:	The provision of a full learning experience and support for students.
Liaising with:	Head/Deputies, teaching/support staff LEA representatives, external agencies and parents.
Disclosure level	Enhanced
MAIN (CORE) DUTIES	
Operational/ Strategic Planning	<ul style="list-style-type: none"> To assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the Curriculum Area and Department. To contribute to the Curriculum Area and department's development plan and its implementation. To plan and prepare courses and lessons. To contribute to the whole school's planning activities.
Curriculum Provision:	To assist the Head of Department, the Deputy Head Teaching & Learning, to ensure that the curriculum area provides a range of teaching which complements the school's strategic objectives.
Curriculum Development:	To assist in the process of curriculum development and change so as to ensure the continued relevance to the needs of students, examining and awarding bodies and the school's Mission and Strategic Objectives.
Staffing	
Staff Development:	<ul style="list-style-type: none"> To take part in the school's staff development programme by participating in arrangements for further training and professional development. To continue personal development in the relevant areas including subject knowledge and teaching methods. To engage actively in the Performance Management Review process. To ensure the effective/efficient deployment of classroom support To work as a member of a designated team and to contribute positively to effective working relations within the school.
Recruitment/ Deployment of Staff	

Quality Assurance:	<ul style="list-style-type: none"> • To help to implement school quality procedures and to adhere to those. • To contribute to the process of monitoring and evaluation of the curriculum area/department in line with agreed school procedures, including evaluation against quality standards and performance criteria. To seek/implement modification and improvement where required. • To review from time to time methods of teaching and programmes of work. • To take part, as may be required, in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school.
Management Information:	<ul style="list-style-type: none"> • To maintain appropriate records and to provide relevant accurate and up-to-date information for MIS, registers, etc. • To complete the relevant documentation to assist in the tracking of students. • To track student progress and use information to inform teaching and learning.
Communications:	<ul style="list-style-type: none"> • To communicate effectively with the parents of students as appropriate. • Where appropriate, to communicate and co-operate with persons or bodies outside the school. • To follow agreed policies for communications in the school.
Marketing and Liaison:	<ul style="list-style-type: none"> • To take part in marketing and liaison activities such as Open Evenings Parents Evenings, Review days and liaison events with partner schools. • To contribute to the development of effective subject links with external agencies.
Management of Resources:	<ul style="list-style-type: none"> • To contribute to the process of the ordering and allocation of equipment and materials. • To assist the Head of Department to identify resource needs and to contribute to the efficient/effective use of physical resources. • To co-operate with other staff to ensure a sharing and effective usage of resources to the benefit of the School, department and the students.
Pastoral System:	<ul style="list-style-type: none"> • To be a Form Tutor to an assigned group of students. • To promote the general progress and well-being of individual students and of the Form Tutor Group as a whole. • To liaise with a Pastoral Leader to ensure the implementation of the school's Pastoral System. • To register students, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of school life.

	<ul style="list-style-type: none"> • To evaluate and monitor the progress of students and keep up-to-date student records as may be required. • To contribute to the preparation of Action Plans and progress files and other reports. • To alert the appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved. • To communicate as appropriate, with the parents of students and with persons or bodies outside the school concerned with the welfare of individual students, after consultation with the appropriate staff • To contribute to PSHCE and citizenship and enterprise according to school policy • To apply the Behaviour management systems so that effective learning can take place. • To promote the welfare of children and to support the school in safeguarding children through relevant policies and procedures.
Teaching:	<ul style="list-style-type: none"> • To teach, students according to their educational needs, including the setting and marking of work to be carried out by the student in school and elsewhere. • To assess, record and report on the attendance, progress, development and attainment of students and to keep such records as are required. • To provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students. • To ensure that ICT, Literacy, Numeracy and school subject specialism(s) are reflected in the teaching/learning experience of students • To undertake a designated programme of teaching. • To ensure a high quality learning experience for students which meets internal and external quality standards. • To prepare and update subject materials. • To use a variety of delivery methods which will stimulate learning appropriate to student needs and demands of the syllabus. • To maintain discipline in accordance with the school's procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework. • To undertake assessment of students as requested by external examination bodies, departmental and school procedures. • To mark, grade and give written/verbal and diagnostic feedback as required.
Other Specific Duties:	
<ul style="list-style-type: none"> • To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example. • To support the school in meeting its legal requirements for worship. • To promote actively the school's corporate policies. • To continue personal development as agreed. • To comply with the school's Health and safety policy and undertake risk assessments as appropriate. <p>Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.</p>	

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.

The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

This job description is current at the date shown, but following consultation with you, may be changed by Management to reflect or anticipate changes in the job which are commensurate with the salary and job title.

Date: March 2012