



Full-time Teacher of French with German or Spanish

for 15 August 2021

Closing date for applications: Monday 8th March at midday



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Message from the Head, Matt Williams

We are delighted that you are considering applying for the post of Teacher of French with German or Spanish at Geneva English School.

This is a school in which there is purposeful energy and zest for life, coupled with a remarkable openness and generosity of spirit that extends throughout the whole community.

Our vision is to provide an outstanding education within a caring and collaborative learning environment. We take the traditions and values of British education and combine them with the best of modern, international and global programmes to create an engaging, relevant and cutting-edge education that prepares individuals for the interconnected world of the future.

This role is key to our future. We want to ensure that all of our students gain a high level of French fluency, a passion for languages and an appreciation of how advantageous language proficiency can be for their futures.

You should have at least 3 years teaching experience (this is necessary to secure a post-Brexit visa), preferably in an excellent state or private school in the UK. You must be able to teach French from beginner level to native speaker and either German or Spanish to at least Key Stage 3. You need to be experienced in teaching both GCSE and A Level French and in teaching a wide variety of students from Year 7 to 13.

I look forward to reading your application.



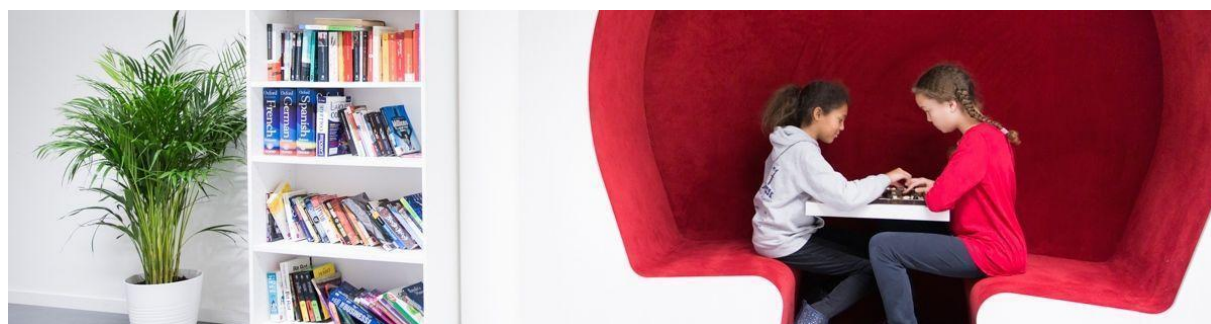
About Geneva English

School

Geneva English School (GES) is an international, British curriculum, not-for-profit school, based just outside central Geneva. Since its foundation in 1961, the school has maintained its very strong sense of community and we are proud of the high-quality, holistic and innovative education we provide to our pupils.

GES is a member of [COBIS](#), [IAPS](#), [AGBIS](#), [SGIS](#) and [AGEP](#) and was recently rated "[excellent](#)" in [every area of our provision](#) by the [Independent Schools Inspectorate](#) – the highest possible rating. Our broad and enriching educational programme has its foundations in the UK national curriculum, but is continuously enhanced and adapted so it is relevant and applicable to our international community and ensures we take advantage of our beautiful, local surroundings.

The nursery and primary school are housed in an elegant, mid-nineteenth century building in Genthod by Lake Geneva. The campus includes five acres of outside space, an indoor gym, library, 22 classrooms and spacious, specialist classrooms for art, music and drama.



In 2016, GES embarked on an exciting new phase of its development with the opening of a secondary school in an architect-designed, state-of-the-art facility in Versoix (three kilometres from the primary site). The Secondary has been growing organically, with the addition of one year-group every year. In September we open our A level provision and part of this role will be to set up A level and ensure that our early GCSE year groups meet or exceed out ambitious targets for them

We follow the English National Curriculum in Key Stage 3 and offer GCSEs at Key Stage 4. At Key Stage 5, we will offer A-levels, supported by complementary courses, enrichment studies, an individual project and the development of key life skills.



Full-Time Teacher of Spanish

French with German or

Role

We are looking for an enthusiastic and well-qualified teacher to join our growing Department at this exciting stage in the development of the school, as we embark on our Sixth Form Programme. This is a full-time position and you will join a department of four members of staff, including the Head of MFL. We are looking for a passionate linguist, who is able to promote a love of language learning and culture throughout the school. They should be inspired to stay at the forefront of language teaching pedagogy and be an organised and collaborative team player.

You must be experienced at teaching languages at KS3 to KS5 and knowledge of the UK Curriculum at GCSE and A Level is vital. Our students have the full range of abilities and so experience gained in an excellent state or private school and of teaching native speakers will be important. You will ideally also have experience of teaching the DELF/DALF qualifications. Other key features of the role involve helping to embed French throughout the life of the school and contributing fully to the enrichment programme, in particular trips and exchanges. You will also need to have been teaching for at least five years and have a degree from a university or institution of higher education, to be eligible for a Swiss, post-Brexit work permit.

MFL at GES

At GES Secondary we strive to empower active, independent, resilient learners, who are confident to speak and take risks and who have a passion for languages and an awareness of the importance and enjoyment of language learning in a global society.

In order to awaken our students' language awareness, we share our sense of curiosity and passion for language and culture. We go well beyond a purely functional view of language and aim at providing intellectual and linguistic challenges to stretch our students fully, encouraging them to join up their thinking and see the connections between languages, appreciating how they can draw on their previous knowledge to make progress and deepen their learning.

It is a truly enriching language experience because not only do our students gain a high level of competency in their languages, achieved through a challenging and thorough curriculum, including the study of literature for all pupils from Year 7, and continuous enrichment but also a deep understanding of and excitement for language developed through a focus on metacognition and active learning.

We place great importance on French within the school and this is reflected in our commitment to French within the timetable, starting with daily French lessons in Year 7. All students study French in



Year 7 through to Year 13. We currently have two levels of French classes within which we have the full range of experience and abilities, from beginners to native speakers. Qualification entries are tailored to the needs of our students and GCSE French can be taken from Year 9 onwards, before moving onto the relevant DELF/DALF qualifications. We greatly value our geographical location and are developing a rich and ever-expanding enrichment programme to embed French throughout our students' school experience.

In addition, all pupils choose a second language, German or Spanish, at the start of Year 7, which they study throughout Key Stage 3 and have the option to continue for GCSE. As the school grows and develops, we are also excited to extend the range of languages we offer. In the 6th Form we will be offering both the A-Level qualifications and the CEFR qualifications.



Job Description and Personal Specification

JOB PURPOSE

Teach French and German or Spanish, aiming to provide the best possible opportunities and educational experience for all pupils.

RESPONSIBLE TO

The Head of MFL

TEAM RESPONSIBILITIES AND KEY RELATIONSHIPS

- Work closely with the Head of MFL and the other members of the MFL Department
- Work closely with colleagues across the School, collaborating, sharing ideas and ensuring connectivity across the curriculum
- Head of Learning Support
- Office team
- Members of the SLT

PROFESSIONAL DUTIES AS TEACHER AND TUTOR

- Teach the lessons assigned to you, planning appropriately to meet the needs of all pupils, making effective use of resources, and securing the best possible standards of learning and achievement.
 - Maintain good order and discipline amongst pupils, in accordance with the School's behaviour policy, and have due regard for their welfare, health and safety.
 - Maintain a productive learning environment by employing good classroom techniques, resources and management skills.
 - Follow guidelines for assessment as set out by the School and keep appropriate records.
 - Establish professional and effective communication with parents, reporting to them formally and informally on the development, progress and attainment of pupils.
 - Liaise with the Head of MFL, the Assistant Heads, the Deputy Head and with Tutors about any pupils with specific learning needs or giving rise to learning or pastoral concerns.
 - Act as Tutor to an assigned group of students, taking a close interest in their welfare and in their academic, personal and social development.
 - Contribute to the creation of a stimulating learning environment around the School.
 - Show an active commitment to the wider life of the School, including extra-curricular activities and events.
 - Show commitment to your own professional development and take an active interest in educational debate and development.
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- Carry out administrative and supervisory duties efficiently and conscientiously.
 - Supervise and, so far as is practicable, teach any pupils who are assigned to you by the teacher in charge of cover arrangements.



- Undertake such other tasks as may be reasonably assigned by the Head of MFL, the Assistant Heads, the Deputy Head or Head from time to time.
- Act in accordance with the policies of the School and in particular with the principles laid down in the Staff Handbook, Staff Code of Conduct, ICT Acceptable Use Policy and Safeguarding & Child Protection Policy.
- Keep abreast of developments in MFL education, continuously looking to strengthen your own knowledge, understanding and expertise.
- Attend relevant in-service training, and organise and lead training for others as appropriate.
- Seek to develop external links to enrich the education that we provide.
- Represent the School at relevant local, national or international meetings.
- Be involved, as appropriate, in the induction of new members of staff.
- Ensure that staff and pupils work in a safe manner in accordance with risk assessments and with the School's policy on Health and Safety.

PERSON SPECIFICATION

We keep an open mind in the consideration of any applicant who believes they have something special and valuable to contribute.

Essential

- An ability to teach French from beginner up to native speaker level and an ability to teach German or Spanish to at least KS3 level.
 - Experience of teaching MFL at Key Stage 3, 4 and 5 including GCSE and A level
 - Three years teaching experience in a UK state or independent school or recognised international school teaching the British Curriculum.
 - A degree from a university or institution of higher education
 - Track record of excellent GCSE and A level results.
 - An enthusiastic and creative approach to teaching, which inspires pupils and enables learning to be engaging and relevant.
 - A commitment to helping students to develop a broad range of skills and attributes
 - A commitment to an interconnected curriculum and to working with colleagues across a range of disciplines.
 - The ability to communicate effectively with pupils, colleagues and parents and to work as part of a collaborative team.
 - An interest in education beyond the classroom and across the age range.
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- Flexibility, a sense of humour, and a willingness to contribute to all aspects of school life, including trips, projects, special events and extracurricular clubs.

HOW TO APPLY

Applications should be made through our TES school portal. Please do not send a CV, as they are not accepted. In your application letter you should ensure that you outline your impact and successes and how you meet the job description and person specification. Due to the large number of applications that we get for every role, it may not be possible to contact every candidate but we thank you in



advance for your interest in our school.
have any questions about the role.

Please contact HR via hr@geschool.ch if you

SAFER RECRUITMENT

GES is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants must be willing to undergo child protection screening, including checks with past employers, enhanced national/international criminal records checks and prohibition from teaching checks. In some instances, social media/Internet checks may also be carried out.