

# PERSON SPECIFICATION

Moordown St John's CE Primary School

**Post Title:** Teaching Assistant: Level 2  
supporting a child with a specific learning/behaviour disorder or a  
Statement/Education Health and Care plan

**Reporting to:** 1: Class Teacher/Assistant Headteacher  
2: Deputy Headteacher  
3: Headteacher

**Grade:** 3 (points 13 – 16)

		✓ as appropriate	
		Essential	Desirable
<b>Qualifications/Training</b> The qualifications and/or training required to undertake the role.			
1. Good standard of written and spoken English		✓	
2. GCSE (or equivalent) in English and Mathematics		✓	
3. Willingness to participate in in-service training		✓	
4. Willingness to undertake specific specialist training to ensure the child's needs are met		✓	
5. Childcare qualification			✓
<b>Experience</b> The level of experience required and/or length of time the post holder will have been required to have undertaken the item specified.			
1. Experience of working within a Primary School		✓	
2. Experience of working with a child/ren with a specific learning/behaviour disorder or a Statement/Education Health and Care Plan		✓	
<b>Knowledge</b> The knowledge and understanding the post holder must have of the item specified.			
1. An understanding of the varied needs of children as they develop socially and academically		✓	
2. Knowledge of the primary curriculum and ability to support pupils		✓	
3. Knowledge of the impact of disability		✓	

<b>Skills/Abilities</b> The level of skills or ability required to undertake the item specified.		
1. Ability to work in a way that promotes the safety and wellbeing of pupils. 2. Ability to work as part of a team 3. Ability to be flexible to the needs of the children 4. Reliability 5. Self organised with the ability to take initiative when required. 6. Ability to motivate and inspire children on tasks 7. Ability to use advice given from other professionals to support pupils' learning 8. Ability to be adaptable with regard to working on certain sophisticated items of equipment, such as the computer or specific equipment necessary to meet the needs of the child 9. Ability to assist in any areas where they may be weakness (including personal hygiene)	✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓	
<b>Other</b> Any other competencies required to undertake the role.		
1. In support of Church School ethos 2. To communicate and disseminate information at a child's level of understanding 3. To be able to maintain confidentiality 4. To be polite and professional at all times 5. Aptitude to use IT as a teaching tool 6. Ability to maintain a sense of humour	✓ ✓ ✓ ✓ ✓ ✓	