**Shavington Academy**

‘Together we enjoy, aspire, create, and achieve’

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*Applications are invited for the permanent full-time role of*

***Deputy Pastoral Leader***

*1 September 2021*

*£16,921-£18,682 per annum*

**BASIC JOB PURPOSE - To be the key point of contact for pupils, staff and parents in relation to pupil behaviour and barriers to learning, for one or more year groups.**

* To support pupils in their learning and encourage positive attitudes and behaviour in and around school by being available as first point of contact throughout the day for pupils
* To take a lead in managing behaviour, participating in assemblies, by taking detentions and working directly with pupils and their teachers/families
* To monitor uniform, punctuality and attendance, liaising with Form Tutors, Pastoral Leaders, EWO, Attendance Officer and parents as required, and take measures to improve attendance, punctuality and uniform including holding detentions, panels and rewarding improvements through assemblies and other measures
* To liaise with individual teachers, departments and faculties in relation to behaviour and learning of individual students and/or groups of students, and monitor hot spots across the academy
* To carry our duties relevant to bespoke strategies for pupils entitled to pupil premium and other vulnerable pupils
* Arranging and delivering proactive programmes with groups of individuals, such as Anger Management and Building Self Esteem, promoting positive mental health
* To liaise with outside agencies, including assisting with the preparation of reports of various kinds including minutes
* Willingness and ability to attend offsite meetings
* Attendance at relevant after school meetings
* Hold break and lunchtime detentions/clubs
* One to one and small group work with pupils experiencing ill-health and/or crisis, off site if necessary
* To support Parents’ Evenings of the Year group/s, including information events, and form positive relationships with parents through open channels of communication
* To support marketing activities/initiatives relating to assigned year groups
* Act as a first aider in school, with appropriate training

**Notwithstanding the detail in this job description, the jobholder will undertake such work as may be determined by the Headteacher/Trustees from time to time, up to or at a level consistent with the Main Responsibilities of the job.**

Informal enquiries prior to application should be made to **rchell@shavington.academy**

Applications should be returned to [**recruitment@shavington.academy**](mailto:recruitment@shavington.academy) To apply for this post, please provide a supporting statement of no more than two sides of A4 on your suitability for the post.

The closing date for applications is: **Monday 26th April 2021 @ 12 noon**

**Interview date week beginning: Monday 3rd May 2021**

Kind regards



**Emma Morris**

**Headteacher**