

Job Description – Construction and Design Technology Teacher

Post Title:	Teacher of Technology and Construction
Purpose:	<ul style="list-style-type: none"> • To support the Director of Learning in the positive promotion of the Catholic ethos of Saint Benedict Catholic Voluntary Academy. • To implement and deliver a knowledge rich curriculum to all students in Technology subjects. • To contribute to raising standards and providing opportunities for all students. • To provide a safe working environment for students that promotes learning. • To monitor, assess and plan for the progress of all students.
Reporting to:	Director of Learning for Technology for curriculum matters. Head of Year for pastoral issues.
Responsible for:	<ul style="list-style-type: none"> • Student progress in Key stage 3 Design and Technology and Key stage 4 Construction.
Liaising with:	Teaching and support staff, external agencies, parents/ carers, Headteacher and Governors.
Working Time:	195 days per year – Full time.
Salary/Grade:	Main Pay Scale
Disclosure Level:	Enhanced
Strategic:	<ul style="list-style-type: none"> • To assist colleagues with the development of thorough schemes of learning which provide learning opportunities for all student groups and key stages. • To remain informed of exam course changes and developments and implement into planning. • To explore, develop and share good practice/ innovative teaching strategies with colleagues. • To use tracking and monitoring data to assess progress and plan intervention strategies. • To use the school reward system to promote learning and attitudes for learning.
Curriculum and Provision Development:	<ul style="list-style-type: none"> • To liaise with Director of Learning to ensure that the Technology department keeps abreast of current subject developments to keep the curriculum up to date. • To strive to keep up to date with new teaching methodologies to develop teaching strategies. • To liaise with the Director of Learning to maintain accreditation of relevant examination and professional bodies.

	<ul style="list-style-type: none"> • Where possible to attend Construction network meetings/ CPD meetings. • To ensure that students are provided with opportunities to achieve.
Staffing:	<ul style="list-style-type: none"> • To work with the Director of Learning and Assistant Head teacher to identify and continue to develop professional needs. • To engage with school inset training to develop teaching techniques. • To fully participate in the school appraisal system. • To ensure effective deployment of support staff to assist pupil progress.
Quality Assurance:	<ul style="list-style-type: none"> • To participate in the monitoring and evaluation of the quality of learning through; <ul style="list-style-type: none"> ➢ Learning Walks ➢ Work Scrutiny ➢ Assessment data ➢ Behaviour data • To ensure the effective operation of quality control systems.
Management Information:	<ul style="list-style-type: none"> • To ensure the maintenance of accurate and up to date information pertaining to Technology subjects on the school information system. • To assist in the use of analysis and evaluation of performance data to inform planning. • To assist with the identification of exam entries and procedures within the department. • To use school software to set homework in line with school policy.
Communications:	<ul style="list-style-type: none"> • To communicate effectively with parents and students. • To attend parent evenings as directed by Director of Learning. • To produce student reports in line with the school assessment calendar. • To undertake to log all communications on information management system. • To help with liaison with partner schools, industry, examination boards and other relevant bodies.
Management of Resource:	<ul style="list-style-type: none"> • To assist the Director of Learning to identify physical resource needs in the department. • To ensure that all equipment is used in accordance with Health & Safety and risk assessment procedures.
Pastoral System:	<ul style="list-style-type: none"> • To engage fully with the 'Thought for the day' programme. • To report student welfare concerns on the CPOMS system. • To stay up to date with school safeguarding procedures and policy.

	<ul style="list-style-type: none"> • To support the overall development of all students as a form tutor.
Teaching:	<ul style="list-style-type: none"> • To ensure high standards of teaching and learning. • Plan work in accordance with departmental schemes of learning and programmes of study. • Take account of pupils' prior levels of attainment and use them to set future targets and assessment. • To complete marking, assessment and feedback in line with the school policy. • Set work when required for absent pupils. • Set appropriate and challenging work for all pupils. • Be aware of and differentiate work for all student groups. • Set homework in line with the school policy.
Additional Duties:	<ul style="list-style-type: none"> • To participate fully in activities to promote the school and it's ethos.