Magdalen College School
JOB DESCRIPTION

Post Title	Teacher of Food Science Main Pay Spine
Purpose	To support and facilitate learning, enabling students to achieve to their individual potential.
Reporting to	Head of Department
Additional responsibilities	
Responsibilities as a classroom teacher (relates to students taught)	1. To prepare and deliver lessons which follow departmental schemes of work and meet the needs of individual students 2. To assess, monitor and report students progress according to departmental and school policy 3. To record and use data on students prior and ongoing performance/learning characteristics to inform effective target setting and lesson planning and to enable students to fulfil their potential 4. To contribute to all developmental and organisational priorities within the departmental development plan. 5. To share and support the whole school responsibilities for providing opportunities for the personal and social development of students 6. To follow all departmental policy and procedure 7. To ensure team leader is kept informed of issues which could lead to student under-performance. 8. To ensure learning support staff are able to effectively fulfil their role in supporting the learning of students.
Responsibilities as a form tutor (relates to students in the form group)	1. To monitor and respond to issues regarding attendance following school guidelines in conjunction with the school attendance officer. 2. To use all data/information received to monitor and support the overall progress, development and well-being of students 3. To listen and take action on pastoral issues as they arise 4. To keep the Head of Year fully informed of issues which could effect student achievement 5. To complete yearly report according to school guidelines 6. To support the personal and social development of students 7. To follow pastoral policy and procedures
Responsibilities as a member of staff	1. To ensure an appropriate individual response to whole school priorities 2. To support the personal and social development of students within the school 3. To engage actively in the Performance Management Review Process 4. To implement all school policies 5. To attend all directed time meetings 6. To pay due regard to Health and Safety in respect of all members of the school community and report matters which compromise this, appropriately.
Personal Qualities; the postholder is expected to be:	1. Committed to the principles of comprehensive education and equal opportunities and specifically to the ethos of Magdalen College School 2. Prepared to teach across the age and ability range 3. Committed to team work within all aspects of the school 4. Proactive in terms of furthering their professional knowledge and skills. 5. Punctual for all commitments 6. Professional in the way that they carry out all aspects of their role and in their relationships with all members of the school community.

Job description agreed (signed)

Staff member.....

Head of department..... Date .....