



JOB DESCRIPTION FOR EYFS Practitioner

Reports to: Early Years Lead

Key Responsibilities:

to take on the role of key person in the EYFS

to support learning and development in the EYFS

to be supportive of the Catholic ethos of the school, upholding the professional standards, values and ethos of the school at all times

to support children so that they receive a rich and stimulating learning and play experience

to support and work with other practitioners, demonstrating skills and knowledge that promote and safeguard good outcomes for children

to be trained in paediatric First Aid and to administer First Aid as required

to use sound knowledge and understanding of the EYFS Framework in helping children in their learning and development.

Main Activities – Support for Pupils

*to establish good relationships with children and their parents, particularly key children, and interact with them according to individual needs and stage of development

*to provide a warm, caring environment where children feel safe, secure and supported

*to foster curiosity, independence and a love of learning from an early age

*to support children's learning and play through high quality interactions, observation and assessment

*to actively promote and support the development of children's language, communication skills and vocabulary, carrying out programmes of support where needed

*to assist pupils with personal hygiene routines, including toilet training, change of incontinent or sick children, dressing/undressing in accordance with school and EYFS Personal Care Policy

*to supervise the activities of groups or individual children in the EYFS learning environment (indoor and outdoor) and KS1 as required

*to supervise children's break-times and lunchtimes

*to support children with SEN or EAL needs under the instruction and guidance of SENCO/ EYFS Leader

*to be aware of children's progress and achievements, particularly key children, and to report and record these achievements in children's developmental records

*to promote children's rights, equality and inclusion within the classroom

*to support children and parents through induction and transition procedures

Main Activities – Support for Teacher/EYFS Practitioners

*to be able to work as part of a team and to contribute to the overall ethos of the EYFS team and of the school

*to contribute to planning and evaluation of child-led and adult-initiated learning activities and to support the delivery of learning activities

*to be part of the school's Appraisal process

*to make a contribution to the organisation of safe, welcoming, stimulating effective learning environments

*to design and produce displays that support children's learning and development

*to monitor children's responses to learning activities and to record their achievements and progress as directed in order to maintain and contribute to children's records

*to build good working relationships with parents in order to support and enhance children's learning and development

*to provide regular feedback to EYFS staff and parents on children's progress and development as directed

*to promote good behaviour, dealing promptly with conflict or incidents in line with the school's Relationships and Behaviour Policy

*to participate in training and CPD as required, including Paediatric First Aid, in order to remain abreast of current developments in childcare and education policy and practice

*to be aware of and comply with all EYFS and relevant school policies including Safeguarding and Child Protection Policy, Staff Code of Conduct, EYFS Policy, EYFS Personal Care Policy, E-Safety Policy

*to attend and participate in relevant meetings as required, including school induction procedures

*to undertake domestic duties eg preparation of snacks, cleaning of equipment and other such duties of an equivalent nature as determined by the school.

PLEASE NOTE: The Job Description aims to provide a clear and concise statement of the MAJOR TASKS and ACTIVITIES of the post. It is not intended as an exhaustive list of every aspect of the post holder's duties.