



SHREWSBURY INTERNATIONAL SCHOOL

BANGKOK • RIVERSIDE

Shrewsbury International School Bangkok, Riverside

Position: Head of Curriculum Music (Senior School)
Posting Date: November 2024
Closing Date: December 2024
Department: Academic
Salary: Shrewsbury International School QTS salary scale applies.
Benefits: An excellent international package of benefits including:

- Two-year contracts;
- Excellent accommodation in Central Bangkok for singles and couples is available subject to availability at The Chatrium, adjacent to the school (www.chatrium.com) or for singles, couples and families at Bangkok Garden, only minutes from the school (www.bangkokgarden.com). The accommodation is provided free of charge, although a small tax deduction is made at source.
- Flights at the beginning and end of each contract;
- Relocation allowance at the beginning and end of employment;
- Medical insurance;
- Generous support for personal professional development

Position Summary: The Head of Curriculum Music (Senior School) reports to the relevant Assistant Principal in the Senior School as well as working closely with the Director of Music and the Heads of Curriculum Music for the Prep and Pre Prep sections of the school. They will be expected to teach up to 40 periods (55 minutes/ 10 day cycle). We are looking for an innovative, well-qualified teacher to teach KS3 Music, GCSE Music, A-

Level Music and take responsibility for promoting the subject, especially from GCSE upwards. Familiarity with Music Technology A-Level would be an advantage. The candidate needs to be an excellent classroom practitioner with the ability to motivate and inspire students, whilst leading the ongoing development of an existing teaching team. The subject is well established and enjoys excellent results at all levels; last year 87% of students achieved A*/A at GCSE Music. The department currently runs the Edexcel programme for GCSE and A-Level. Uptake at A-Level is small, yet students who tend to take music at A-Level often pursue the subject at University or Conservatoire level including Oxford and other leading universities around the world. The Senior School Music department consists of four full-time members of staff working alongside the Director of Music, complimented by a large performance department and Junior School colleagues who work in close collaboration. The candidate's work ethic must be exemplary. The candidate should also have a willingness to be a reflective practitioner who could further enhance teaching and learning in the school.

Candidate Profile: The successful candidate:

- will be a dedicated teacher capable of inspiring students;
- will have a full working knowledge of the English National Curriculum and an ability and aspiration to attain high standards;
- will have either experience of working with English Language Learners (ELL) or a desire to broaden his / her experience and skills in EAL teaching and learning strategies;
- will have assessment for learning skills;
- will have a flexible approach to working within the school curriculum and structures;
- will have demonstrated an appreciation of the value of the extra-curricular dimension in developing the potential of students;
- will have excellent interpersonal skills and a positive approach to professional development particularly in the areas of EAL and learning technologies;
- will be internationally minded;

- will have the ability to work within and apply all school policies e.g. behaviour management, child protection, Health and Safety, Equal Opportunities etc

Responsibility: Leading teaching and learning

Head of Curriculum Music will:

- put students' learning and welfare at the centre of all of their practice and decision making
- have a clear vision for effective teaching and learning across their department that reflects and complements the whole school goals and guiding statements
- model excellent classroom practice
- have a clear understanding of what excellence looks like in their subject area and set standards that support everyone in aiming for this.
- maintain an active critical interest in educational research and debate and promote discussion and training around this within their teams
- manage and evaluate effective systems for the assessment and tracking of learning in students as well as implement a range of sustainable intervention strategies.
- work to sustain their expert knowledge about the examination courses their departments offer

Leading staff and effective teams

Head of Curriculum Music will:

- promote a positive culture of developing practice in their department
- act as a role model of effective and sustainable leadership
- actively seek to grow and develop their team through department meetings and development time, performance management and effective delegation of responsibility.

School improvement and effective partnerships

Head of Curriculum Music will:

- work proactively with other staff and school leaders (across the whole school), but especially the Director of Music to support and develop initiatives that promote the work of their teams and/or whole school goals.
- liaise constructively (and proactively) with the parental community to communicate the vision and goals of the department and school along with other issues or developments within the department.
- look for opportunities to work collaboratively with other school leaders, and the Director of Music to develop their own practices as well as the practice and provision within their department.

Key Duties:

Head of Curriculum Music:

- is responsible to The Principal for the safe, proper and imaginative running of the department in line with the school's guiding statements;
- reports annually to the Board of Governors in a format agreed in advance and common across all departments;
- reports annually to The Principal or Vice Principal and the Assistant Principal (Senior), in a formal and documented meeting which analyses the department's performance in the previous year (academic results / staffing / resources etc.) and sets agreed targets for the year ahead;
- will teach for up to a maximum of 40 periods out of 60 (55 minutes/ 10 day cycle)
- is responsible for excellent curricular planning, implementation and review in the following areas:
 - the regular review, analysis and updating of departmental schemes of work;
 - the drafting, implementation and review of relevant sections of the Music departmental action plan in line

- with the School Development Plan and the Senior School improvement plan;
- Home Learning in accordance with the school's Home Learning Policy;
- the setting of appropriate work during periods of cover for unforeseen absence within the department.
- is responsible for the promotion of English as an Additional Language (EAL) within the department in the following ways:
 - ensuring that departmental staff are aware of their responsibilities to EAL in lesson preparation, lesson delivery and differentiation, assessment, marking and reporting;
 - ensuring that EAL support staff are well used through co-planning, support in lessons, assessment and feedback;
 - supporting the Director of EAL in promoting school-wide goals and strategies in respect of developing students' English proficiency.
- is responsible for excellent communication in the following areas:
 - regular and published departmental meetings (including agenda setting, production and circulation of minutes, implementation of arising action points);
 - attendance at regular Heads of Departments' Meetings and other meetings as required;
 - ensuring that departmental information for curriculum booklets, the School Year Book, Firefly Music curriculum pages and other school materials are updated as required;
- is responsible for departmental staff in the following areas:
 - in normal circumstances the Head of Department will have direct involvement with the appraisal of departmental staff in accordance with the school's Performance Management policy either as the

Performance Manager or first advisor to the Performance Manager;

- the Head of Department will observe the classroom performance of departmental staff both formally in accordance with the school's Performance Management policy and informally. The school's current Classroom Observation documentation will be used as the blueprint;
 - monitoring lesson planning, assessment, marking and recording of data of departmental staff;
 - ensuring that reports are written according to both departmental and school criteria and that deadlines are strictly met;
 - ensuring that staffing needs are communicated for the following academic year as soon as relevant information is available;
 - playing a role in the selection, and where practical, interviewing of staff;
 - allocation of staff to teaching groups in a fair and focused way and in consultation with the Director of Music
- is responsible for budgeting and resources in the following areas:
 - ordering books and equipment in accordance with the school budgeting policies and procedures;
 - managing efficiently the department budget;
 - ensuring that an up-to-date record inventory is kept of department resources;
 - ensuring that departmental resources, books and ICT hardware are treated with great care.
 - is responsible for assessment in the following areas:
 - ensuring compliance between schemes of work, classroom practice and examined content and skills for external examinations as defined by the relevant

syllabuses for externally examined courses within the department;

- maintaining a high awareness among departmental staff of new or upcoming changes to externally examined courses including changes to content and/or assessment procedures;
- ensuring that external examination entries and predicted grades are accurate;
- coordination of the preparation and marking of internal assessment papers in line with external examination standards;
- coordination of the preparation and marking of admissions tests as required;
- selection, in consultation Assistant Principal (Senior), suitable examination boards which fit best with the school Values;
- submission of internal examination results to the Assistant Principal (Senior).

Candidate profile

The successful candidate:

- will be a dedicated teacher, with expert subject knowledge, capable of inspiring exceptional students;
- will have experience of leading successful teams and a collaborative approach to improvement
- will have a full working knowledge of the English National Curriculum and an ability and aspiration to attain high standards;
- will have either experience of working with English Language Learners (ELL) or a desire to broaden his / her experience and skills in EAL teaching and learning strategies;
- will have excellent assessment for learning skills;
- will have a flexible approach to working within the school curriculum, co-curriculum and other structures;
- will have demonstrated an appreciation of the value of the

extra-curricular dimension in developing the potential of students;

- will have excellent interpersonal skills and a positive approach to professional development particularly in the areas of EAL and technology for learning;
- will be internationally minded;
- will have the ability to work within and apply all school policies e.g. behaviour management, child protection, Health and Safety, Equal Opportunities etc

Child Safeguarding: Shrewsbury International School Bangkok is committed to safeguarding and promoting the welfare of children. All candidates are required to provide accurate and detailed information about their employment history and the school will carry out background checks on the successful candidate to assess their suitability to work in a school.

Requirements:

- Qualified Teacher Status
- International Child Protection Certificate (ICPC) and/or criminal record check(s) according to residence history.
- Formal proof of identity with photo ID (Original Driving Licence / Passport).
- 2 signed, confidential references (one of which will be from the candidate's current headteacher) before the start of contract.
- Verification of original qualifications.
- Certificate or record of complete course of covid of an approved vaccine.

How to Apply: Applications will be accepted via TES Portal.

Further Details: Full details of the school are available on our website at www.shrewsbury.ac.th.

Any queries should be forwarded to The Principal, Mr. Robert Millar (Robert.M@shrewsbury.ac.th).