Longdean School
A Mathematics and Computing Academy
Part of the East Dacorum Co-operative Learning Trust
Headteacher: Mr G.P. Cunningham BA, MBA

**Teaching Assistant**
**Person Specification**

**Educational Qualifications/Training**

Numeracy and Literacy skills equivalent to NVQ Level 2 or GCSE Grade C in English and Maths

**Professional Experience, Knowledge and Understanding**

- Working with children of relevant age
- Working as part of a team
- Ability to use ICT
- Able to communicate both orally and in writing
- Able to communicate with parents and outside agencies

**Personal Qualities and Skills**

Ideally we are looking for someone who:

- Has strong interpersonal skills
- Can motivate students
- Is energetic, creative and enthusiastic
- Is cooperative, flexible and responsible
- Is reliable and well organised
- Is calm, optimistic and has a sense of humour
- Is able to prioritise
- Is able to maintain confidentiality