EXTERNAL
Post: Teacher of Art
Hours of Work: Permanent, Full Time, All Year Round.
Salary: MPS/UPS

Thank you for your interest in our recent advertisement for the above position at Archway Learning Trust's Bluecoat Wollaton Academy. I have pleasure in enclosing details.

The Trust is seeking to appoint a committed and talented Teacher of Art. The successful candidate will be an excellent classroom practitioner and be enthusiastic about the achievement of students in this subject.

The ability to consistently teach inspirational lessons will be supported by our fit for purpose facilities and resources and excellent training and development opportunities on offer.

Archway Learning Trust, previously Bluecoat Academies Trust was formed in April 2014 as a result of the very long and successful history of Bluecoat Academy. We welcomed three further secondary schools in Derby to the Trust in 2021 and opened Bluecoat Trent Academy, a secondary Free School in Nottingham in September 2021. The Trust now comprises of Bluecoat Aspley Academy, Bluecoat Sixth Form, Bluecoat Wollaton Academy, Bluecoat Beechdale Academy, Bluecoat Primary Academy, The Nottingham Emmanuel School and Sixth Form, Bluecoat Trent Academy, The Long Eaton School, Lees Brook Community School, Alvaston Moor Academy and the Bluecoat SCITT Alliance (School Centred Initial Teacher Training).

The successful candidate will be committed to the students and academy life and will possess the ability to communicate effectively and be able to raise the standards of learning for all of the students that they are required to work with.

The growth and development of our Multi-Academy Trust makes this an excellent opportunity to join us, as we seek to serve a growing number of young people across the region.

In return we can offer:

- Archway benefits to include shopping discounts and competitions
- A free and confidential employee assistance programme offering counselling and advice
- Access to Teachers' Pensions
- Access to discounted travel schemes
- Cycle to work scheme
- Comprehensive training and support
- Opportunities to develop new skills and progress your career
- Eye care voucher scheme
- Free flu vaccine
- Access to e-learning and development

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post is subject to the satisfactory completion of an enhanced DBS check, Barred List check, the receipt of satisfactory references and any other statutory checks that are required for the post. We are an equal opportunities employer.

For more information about Archway Learning Trust and the vacancy, please visit www.archwaytrust.co.uk/vacancies. To apply for the role, please submit a letter

Closing Date: 9am, 22nd September 2025

Job Description

POST TITLE: **TEACHER OF ART**

GRADE: **MPS/UPS**

MAIN PURPOSE: **Teaching**
Promoting the highest standards of behaviour in order to promote a calm working environment in the Academy, and to create an atmosphere conducive to learning.

RESPONSIBLE TO: **Head of Art and Photography**

RELATIONSHIPS WITH: **Senior Leadership Team**
Heads of Department and Lead Teachers
Year Leaders
SENDCo / Teaching Assistants
Support Staff
Other teachers
Parents
Local community and educational providers

JOB PURPOSE

Each teacher is responsible for all aspects of teaching and learning for those classes and students assigned to them. This involves the organisation and administration of classes, the preparation of lesson plans and teaching within faculty guidelines and schemes of work. Each member of staff has a responsibility to promote high quality throughout their work and that of the faculty, Academy and Trust as a whole. In particular, it is important to maintain high standards of achievement and to encourage all students to fulfil their potential through effective teaching and high expectations.

In teaching at Archway Learning Trust importance is attached to:

- **Team work**
- **Open consultation and participation in decision making**
- **Good communication**
- **A mutually supportive approach - sharing responsibility, success and problems**
- **Exercising positive leadership with students**
- **Maintaining high personal and professional standards**
- **Being forward looking and anticipating change**

GENERAL RESPONSIBILITIES

1. **Support the overall Christian ethos of the Trust.**
2. **Be aware of and comply with Trust policies and procedures including but not exhaustive of:**
    - **Acceptable Use of IT Policy**
    - **Code of Conduct**
    - **Extremism & Radicalisation Policy**

- Health, Safety and Security Policy & Guidance
- Keeping Children Safe in Education (Part 1) Guidance
- Safeguarding Policy and Training Slides
- Whistleblowing Policy
- IT Pack including Acceptable Use Statement
- Health, Wellbeing and Benefits Policy
- Finance Policy

3. Be aware of and support difference and ensure equal opportunities for all.
4. Contribute to the overall aims of the Trust and Academy Improvement Plans
5. To develop and implement own professional development and skills
6. To behave in a manner that is professional, friendly, fair with students and colleagues demonstrating and role modelling politeness and respectfulness
7. To demonstrate an excellent record of attendance and punctuality.
8. Work cooperatively as part of the Trust wide staff team
9. Undertaking any other duties which may reasonably be regarded as within the nature of the duties and responsibilities/grade of the post as defined.
10. Teach students of the full range of age and ability;
11. Contribute to the development of the Department's curriculum;
12. Attend and contribute to school assemblies, as applicable;
13. Follow Academy and departmental procedures on assessment, recording and reporting, including communication with parents at consultation evenings;
14. Take part in departmental activities such as field trips;
15. Undertake such departmental responsibilities as are delegated by the Head of Faculty;
16. Act as form tutor to a group of students;
17. Carry out a share of supervisory duties in accordance with published rotas;
18. Set and mark home learning in accordance with Academy and departmental policies;
19. Participate in meetings with colleagues and/or parents/carers with regard to the above responsibilities.

These tasks and accountabilities are intended to be a guide to the range and level of work excepted of the post holder. This is not an exhaustive list of all tasks that may fall to the post holder and employees will be required to undertake any duties which may reasonably be regarded as within the nature of the duties and responsibilities/grade of the post as defined.

TEACHER RESPONSIBILITIES

1) Have a thorough and up to date knowledge of their subject(s) and should take account of wider curriculum developments that are relevant to their work;
2) Consistently and effectively plan lessons and sequences of lessons to meet students' individual learning needs, including students with special educational needs, and gifted or talented students. They should be aware of, and take proper account of the strategies agreed in IEPs (Individual Education Plans) and IBPs (Individual Behaviour Plans);
3) Keep an attendance register of students in every lesson and following up absence when necessary;
4) Consistently and effectively use a range of appropriate strategies for teaching and classroom management;
5) Consistently and effectively use information about prior attainment to set well-grounded expectations for students, and monitor progress to give clear and constructive feedback;
6) Be able to make use of the performance data available in the Academy in order to determine how much progress their students are making;
7) Take responsibility for their own professional development and use the outcomes to improve their teaching and students' learning;
8) Make an active contribution to implementing the policies and aspirations of the Academy and Trust;
9) Be effective professionals who challenge and support all students to do their best;
10) Set and maintain high expectations for student behaviour;

11) Set a good example to students, for example in terms of appropriate dress, standards of punctuality and attendance;

GENERAL NOTES

1) The aforementioned responsibilities are subject to the general duties and responsibilities contained in the School Teachers' Pay and Conditions Document and the Conditions of Service ("Burgundy Book") and are additional to the general duties and responsibilities of a Teacher;
2) These accountabilities do not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed;
3) These accountabilities are not necessarily a comprehensive definition of the post. It will be reviewed at least once per year and it may be subject to modification or amendment at any time after consultation with the holder of the post.

STAFF CONDUCT

- All employees are expected to familiarise themselves and follow the Trust vision and ethos during their working lives with Archway Learning Trust.
- We are professional people and expect professional conduct (behaviour and language) based on mutual respect, good manners, politeness and common courtesies for all members of our community. We expect that at all times employees behave in a manner that role models positive behaviours for our students to follow.
- Physical violence, verbal abuse and swearing are unacceptable and not tolerated.
- Employees are expected to maintain a professional relationship with students.
- Staff will be fully supported by the Trust at all times in carrying out the behaviour policy.

DRESS CODE

- The Trust expect staff to wear professional business dress mirroring our high expectations of our student dress code.
- Some functions within the Trust are required to wear uniform that will be supplied by the Trust.

PERSON SPECIFICATION – TEACHER OF ART	ESSENTIAL	DESIRABLE
EDUCATION & TRAINING		
Relevant 'A' Level (or equivalent) and degree;	*	
Qualified Teacher Status;	*	
Take responsibility for own professional development and be willing to partake in further in-service or external staff development and training;	*	
Good honours degree (2:1 or better).		*
EXPERIENCE		
Relevant teaching experience or teaching practice;	*	
Experience of working with students of a wide range of abilities;	*	
Currently working or training in UK secondary school or FE College.		*
KNOWLEDGE AND UNDERSTANDING		
An understanding of current educational developments and a clear grasp of issues relating to education in general and their subject specialism(s);	*	
The theory and practice of providing effectively for the individual needs of all children (e.g. classroom organisation and learning strategies);	*	
The monitoring, assessment, recording and reporting of pupils' progress;	*	
The statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEN and Child Protection;	*	
The positive links necessary within the Academy and with all its stakeholders;	*	

Effective teaching and learning styles;	*	
The integration of ICT into lessons;		*
Raising achievement in your subject;		*
EAL.		*
SKILLS AND ABILITIES		
Ability to use innovative, active teaching methods;	*	
Ability to use ICT as a learning/admin tool;	*	
An ability to work in collaborative partnership with the full range of people associated with the Trust - staff, parents, governors, community, business, Diocese and LA;	*	
Effective communication skills, written and verbal;	*	
Good organisational skills;	*	
Ability to work with students with special needs or who are Gifted and Talented;	*	
Commitment to offering effective extra-curricular activities.		*
PERSONAL CHARACTERISTICS AL QUALITIES		
An empathy for children from a wide variety of social and cultural backgrounds;	*	
Ability to support the important Christian values of the Trust;	*	
A willingness to work hard with enthusiasm and vision;	*	
Tact and sensitivity;	*	
Integrity and good judgement;	*	
Confidence, independence and flexibility;	*	
Able to motivate self and others;	*	
Calm under pressure.	*	