**DENBIGHSHIRE COUNTY COUNCIL**

**PERSON SPECIFICATION**

The Person Specification sets out the skills, knowledge and experience that are considered to be necessary to carry out the duties of the post effectively. It will be used in the short-listing and interview process for this post. You should demonstrate on your application form how you meet these criteria as you will only be shortlisted if you meet all of the essential criteria (and desirable criteria where applicable).

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| **Post Title: Head of: Music** | | | |
| **Service: Lifelong Learning** | | | |
| **Grade:** | | | |
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| **CRITERIA** | **ESSENTIAL** | **DESIRABLE** | **METHOD OF ASSESSMENT**  Application Form / Interview / Presentation / References etc |
| **i.**  **EDUCATION & QUALIFICATIONS** | A good degree in Music or a relevant subject  PGCE  Qualified teacher  (Appointment dependent on attaining QTS by September 2016) |  | Application Form |
| **ii.**  **RELEVANT EXPERIENCE** | Experience of leading and managing aspects of the curriculum  Experience of teaching Music at Key Stages 3 and 4. | Experience or understanding of teaching AS/Advanced Level Music | Application Form and interview |
| **iii.**  **JOB RELATED KNOWLEDGE & SKILLS** | Knowledge of KS3 programmes of study and GCSE, AS and Advanced Level specifications  An awareness of the most recent developments in the teaching of Music and of teaching methodology.  An understanding of the characteristics of excellent teaching    Experience of using strategies for raising standards, and evidence of impact  An understanding of the assessment principles of teaching |  | Application Form and interview |
| **iv.**  **PERSONAL QUALITIES** | An ability to plan in order to ensure pupil progress and effective teaching  An ability to utilise a range of teaching and class management methods successfully, and to help others do the same  An ability to create a purposeful learning environment which induces each and every pupil, and which supports the learning, and ensures that pupils feel secure and confident  An ability to motivate pupils in order that they fulfil their potential.  Excellent communicating skills  Good ICT skills  An ability to work effectively as part of a team. | Effective ICT skills which can be used to improve teaching and learning. | Application Form, lesson observation, interview and references |
| **v.**  **OTHER REQUIREMENTS** | An ability to communicate well with pupils of all abilities  Enthusiastic, positive, energetic and innovative.  Adaptable, dependable.  A commitment to teaching and ensuring that each individual fulfils their potential  A willingness to participate in the wider school community  A commitment to develop professionally and to support others in this  A willingness to lead a self-appraisal processes, to learn and to develop  An ability to communicate in Welsh |  | Interview and references |

**CYNGOR SIR DDINBYCH**

**MANYLEB PERSON**

Mae'r Fanyleb yn nodi'r sgiliau, yr wybodaeth a'r profiad a ystyrir yn hanfodol er mwyn ymgymryd â dyletswyddau'r swydd yn effeithiol. Caiff ei defnyddio wrth lunio rhestr fer ac ar gyfer y broses o gyfweld am y swydd hon. Dylech ddangos ar eich ffurflen gais sut rydych yn bodloni'r meini prawf hyn. Byddwch ddim ond yn cael eich cynnwys ar y rhestr fer os ydych yn bodloni pob un o’r meini prawf hanfodol (â’r meini prawf dymunol lle bo’n berthnasol).

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| **Teitl y Swydd: Pennaeth: Cerdd** | | | |
| **Gwasanaeth: Addysg Gydol Oes** | | | |
| **Graddfa:** | | | |
|  | | | |
| **MEINI PRAWF** | **HANFODOL** | **DYMUNOL** | **DULL ASESU**  **Ffurflen Gais / Cyfweliad / Cyflwyniad / Geirda / Arall** |
| **i.**  **ADDYSG A CHYMWYSTERAU** | Gradd dda mewn Cerdd neu bwnc perthnasol  TAR  Athro/athrawes wedi cymhwyso (penodiad yn amodol ar ennill Statws Athro Cymwysedig erbyn mis Medi 2017) |  | Ffurflen Gais |
| **ii.**  **PROFIAD PERTHNASOL** | Profiad o arwain a rheoli agweddau ar y cwricwlwm  Profiad o addysgu Cerdd yng Nghyfnodau Allweddol 3 a 4 | Profiad neu ddealltwriaeth o addysgu Cerdd ar lefel UG/Safon Uwch | Ffurflen gais a chyfweliad |
| **iii.**  **GWYBODAETH A SGILIAU SY’N YMWNEUD Â’R GWAITH** | Gwybodaeth o raglenni astudio CA3 a manylebau TGAU, UG a Safon Uwch.  Ymwybyddiaeth o’r datblygiadau diweddaraf ym maes addysgu Cerdd a methodoleg addysgu.  Dealltwriaeth o nodweddion addysgu ardderchog/    Profiad o ddefnyddio strategaethau ar gyfer codi safonau, a thystiolaeth o effaith  Dealltwriaeth o egwyddorion asesu ar gyfer dysgu |  | Ffurflen gais a chyfweliad |
| **iv.**  **PRIODWEDDAU PERSONOL** | Gallu i gynllunio i sicrhau bod disgyblion yn gwneud cynnydd a sicrhau addysgu effeithiol  Gallu i ddefnyddio ystod o ddulliau dysgu a rheoli dosbarth yn llwyddiannus a helpu eraill i wneud yr un fath  Gallu i greu amgylchedd dysgu pwrpasol sy’n cynnwys pob disgybl, yn cefnogi dysgu ac yn gofalu fod disgyblion yn teimlo’n ddiogel a hyderus  Gallu i gymell disgyblion i gyflawni eu potensial  Sgiliau cyfathrebu ardderchog  Sgiliau TGCh da  Gallu i weithio’n effeithiol fel aelod o dîm | Sgiliau TGCh effeithiol y gellir eu defnyddio i wella’r dysgu a’r addysgu | Ffurflen gais, arsylwi gwers, cyfweliad a geirda |
| **v.**  **GOFYNION ERAILL** | Gallu ymwneud yn dda â disgyblion o bob gallu.  Brwdfrydig, cadarnhaol, egnïol a blaengar  Hyblyg, dibynadwy  Ymrwymiad i addysgu a sicrhau fod pob unigolyn yn cyflawni ei botensial  Parodrwydd i gymryd rhan ym mywyd ehangach yr ysgol  Ymrwymiad i ddatblygiad proffesiynol ac i gefnogi eraill i wneud hyn hefyd  Parodrwydd i arwain proses hunan arfarnu, i ddysgu ac i ddatblygu  Y gallu i gyfathrebu yn y Gymraeg |  | Cyfweliad a geirda |