

TEACHER OF MATHS AND SCIENCE - SECONDARY JOB DESCRIPTION

LOCATION	Nord Anglia School Jiaxing, China
JOB PURPOSE	Be an outstanding classroom practitioner and team member. Inspire students to be passionate, curious and excited learners.
REPORTING TO	(Assistant) Head of Secondary
OTHER KEY RELATIONSHIP	Grade leader, Teaching Assistant

KEY RESULT AREA	MEASUREMENT OF PERFORMANCE
Engagement and Interaction – School Ambassador to Internal Community	
<ul style="list-style-type: none"> Promote the mission and philosophy of the school Establish a safe, purposeful learning environment for all students Promote the progress and well-being of all students Engage and motivate the students to be ambitious for themselves and others Supervise pupils in and out of classroom activities as part of the regular curricular and extra-curricular school programmes Participate in extra-curricular duties that assist in growing the school 	<ul style="list-style-type: none"> Promotes excellence, equality, collaboration and high expectations for students Represents the school's values in every interaction with students and parents Acts as an advocate for the school in the wider community
Learning and Teaching	
<ul style="list-style-type: none"> Be an outstanding teacher, learner, motivator and communicator with excellent interpersonal skills Inspire students to be passionate, curious and excited learners Set consistently high standards Develop effective approaches to learning in students Monitor, evaluate and develop teaching Assist the pupils to become independent, life-long learners Make effective use of resources and ensure improved standards of learning, high performance and achievement for all students Link pupil's knowledge to earlier learning whilst developing ways to encourage it further 	<ul style="list-style-type: none"> Engages and challenges student learning through questioning and discussion techniques and proven pedagogical strategies Creates a culture of learning and manages student behaviour to ensure an environment of respect and collaboration

Planning and Preparation	
<ul style="list-style-type: none"> Plan effective teaching programmes which provide exemplary learning opportunities within and beyond the classroom Identify and supporting individual learning needs Able to use technology in day-to-day teaching and enable technology learning in the classroom Develop and organise the classroom learning environment effectively Be able to inspire mixed culture and ability classes, by creating challenging and engaging learning opportunities for all students Have the ability to manage a diverse and demanding workload 	<ul style="list-style-type: none"> Sets clear learning outcomes Demonstrates expertise in content/discipline with the ability to translate into coherent instruction Designs schemes of work, lesson plans, activities and assessments that are aligned to the school's curriculum and that are ambitious and engage students
Professional and Personal Development	
<ul style="list-style-type: none"> Commitment to further professional development Participate in curriculum and other professional developmental programmes Maintain professional competence through in-service education and performance management activities Manage effective personal development as part of the company's commitment to invest in staff Ensure that you meet statutory responsibilities and company policies with regard to Health and Safety, Equal opportunities and other relevant legislation 	<ul style="list-style-type: none"> Reflects own practice, is open to feedback and dedicated to developing professionally
PERSONAL SPECIFICATIONS – Skills Knowledge and Experience	
<ul style="list-style-type: none"> Qualified to bachelor degree level or above Qualified Teaching Status Experience of IB MYP/DP Mathematics and Science Fluency in English Experience with the IB Learner Profile Proven track record with at least two years' teaching experience Evidence of innovating and adapting curricula to engage students and enable them to perform highly Work in partnership with parents Excellent oral and written communication skills Strong organisational skills Strong use of technology for administration and teaching 	Essential
<ul style="list-style-type: none"> Experience of working with children for whom English is an additional language Experience of being part of a highly successful department and school 	Desirable

Personal Attributes	
<ul style="list-style-type: none"> ▪ High levels of personal integrity ▪ Conscientious and able to focus on completing work to a consistently high standard ▪ Flexible and positive approach to work ▪ Excellent organisational and time-management skills; high attention to detail ▪ Ability to work to tight deadlines and able to prompt others to ensure deadlines are achieved ▪ Adaptable to working in a fast paced ever changing environment ▪ Ability to work under pressure and remain calm ▪ Proactive and willingness to take on multiple tasks ▪ Self-motivated and enthusiastic ▪ Ability to work independently ▪ Must be a team player, willing to help and be flexible ▪ Continually strive for improvement 	
Other	
<ul style="list-style-type: none"> ▪ Hold a current Enhanced Criminal Records Bureau Disclosure or equivalent for countries lived in outside of the UK. ▪ Compliance with visa requirements for working in China. ▪ A commitment to safeguarding and promoting the welfare of all pupils. And the willingness to undertake appropriate child protection training when required 	

PHILOSOPHY AND VALUES

We are ambitious for our students, our people and our family of schools. We believe that:

- There is no limit to what every person can achieve.
- Creativity and challenge help us get better every day.
- Learning should be personalised.
- Unique global opportunities enhance the learning experience.

The NAE Commitment

At Nord Anglia Education, we work every day to inspire our schools, our students and our employees to be the best they can be, and we are ambitious for them all to achieve more than they thought possible in their personal, social and academic endeavours. Within our family of schools, this aspiration is underpinned by a commitment to always act with **respect, integrity, openness, courage and ambition**. These qualities are the foundation of how we approach our work and roles within NAE and are shared by everyone in our global family.

Promote and embodies *The CORE 7 Leadership Capabilities:*

- **Accountable** – Establishes a high performing culture and accepts accountability for organisational performance.
- **Strategic** – Leads opportunity and is committed to continuous improvement aligned with the organisational vision and direction
- **Collaborative** – Works collaboratively with others to achieve organisational outcomes
- **Entrepreneurial** – Creates organisational value for diverse stakeholders and achieves commercial success
- **Enabling** – Drives excellence through valuing and developing others
- **Agile** – Achieves personal and organisational success within a changing, dynamic and complex environment
- **Resilient** – Demonstrates personal resilience within a demanding environment of high expectations

- Role-model the 'Be Ambitious' philosophy each day
- Feedback as a valued member of the team and the wider organisation