



Post Title	ITT and Teacher Development Coordinator
School / Organisation	Avanti Schools Trust
Location	Stanmore
Grade	£55,000, £60,000 per annum (pro rata for part-time)
Hours	Full-time or Part-time (minimum 0.6FTE)
Contract Type	Permanent
	Year-round
Reports to	SI Lead for Learning and Teaching
Preferred Start Date	September 2023

MAIN PURPOSES OF THE JOB

We are seeking a highly motivated and experienced individual to join our Multi Academy Trust as an ITT (Initial Teacher Training) and Teacher Development Coordinator. The successful candidate will play a critical role in coordinating and managing our ITT programme with Teach First and supporting the professional development of our teachers.

RESPONSIBILITIES OF THE JOB

- Coordinate and manage the ITT programme with Teach First ensuring compliance with relevant regulations and standards.
- Work closely with the SI Lead for Teacher Development to ensure that the ITT programme aligns with the Trust's strategic goals and objectives.
- Develop and maintain strong relationships with Teach First and other ITT providers to ensure a high-quality training experience for our trainee teachers.
- Work closely with the SI Lead for Learning and Teaching to coordinate and deliver training and development programmes for existing teachers, ensuring that they are up-to-date with the latest teaching methods and technique.
- Work with school leaders to identify development needs and opportunities for individual teachers and support them in accessing appropriate training and professional development opportunities.

PERSON SPECIFICATION

Criteria		Requirement	
		<i>Essential</i>	<i>Desirable</i>
1.	Qualified teacher status with significant experience of ITT and teacher development	X	
2.	A thorough understanding of the ITT landscape and current trends in teacher training and development	X	
3.	Excellent communication, interpersonal and relationship-building skills, with the ability to work effectively with a range of stakeholders	X	
4.	Strong project management and organizational skills, with the ability to manage multiple projects simultaneously and meet deadlines	X	



5.	An ability to work independently and as part of a team, with a proactive approach to problem-solving and a focus on continuous improvement	X	
6.	Drive improvements in the quality of teaching and learning via a model of coaching, mentoring and induction of teachers including ECTs and unqualified teachers	C	
7.	Commitment to the safeguarding and welfare of all students	X	

FURTHER INFORMATION

Due to the nature of this role, it will be necessary for the appropriate level of criminal record disclosure to be undertaken. In making your application, it is essential you disclose whether you have any pending charges, convictions, bind-overs or cautions and, if so, for which offences. This post will be exempt from the provisions of Section 4 (2) of the Rehabilitation of Offenders Act 1974. Therefore, applicants are not entitled to withhold information about convictions which for other purposes are 'spent' under the provision of the Act, and, in the event of the employment being taken up; any failure to disclose such convictions will result in dismissal or disciplinary action. The fact that a pending charge, conviction, bind-over or caution has been recorded against you will not necessarily debar you from consideration for this appointment.

For further information - <https://avanti.org.uk/wp-content/uploads/2022/09/AST-Child-Protection-and-Safeguarding-Policy.July-2022.pdf>