



JOB DESCRIPTION

Job Title: Cleaner
School: Wetherby High School
Pay Range: A1
Responsible to: Cleaning Supervisor

Role:

To be responsible for maintaining a high level of cleanliness throughout the school building.

Duties

1. Use of mechanical cleaning equipment i.e.
 - a) Suction Cleaners
 - b) Scrubbing/Buffering Machines
 - c) Hot Water Extraction Machines
 - d) Combined Scrubber/Drier Machines
 - e) Wet Suction Machines
2. Handling and use of cleaning materials in accordance with recommended procedures.
3. Cleaning in all kinds of areas within the school building i.e.
 - a) Toilet/Hygiene Areas
 - b) Corridors/Landings/Staircases/Entrances
 - c) Craft rooms, i.e. Woodwork, Engineering, Cookery etc.
 - d) Classrooms and Offices
 - e) Halls and Gymnasium
4. High level cleaning, using appropriate equipment.
5. Undertake special cleaning programmes during school closure or other designated periods in compliance with the specification for the premises
6. Washing of walls, windows, glass.
7. Collect and dispose of waste in appropriate manner. Clean and maintain waste bins.
8. Working to the school's operational specifications and quality assurance work schedules.
9. Be able to work as part of a team and act on instructions from senior staff.

10. To wear appropriate protective clothing including rubber gloves.
11. Attending appropriate training courses/seminars as requested.
12. Abide by the Council's Equal Opportunities Policy in the duties of the post, and as an employee of the Council.
13. Carry out all duties having regard to an employee's responsibility under the Council's Health and Safety Policies

General duties:

- To support school events and attend as required.
- To adhere to school policies and procedures.

Any Special Conditions of Service:

There is a requirement to submit to an Enhanced Disclosure and Barring background check. There may be a need to occasionally work outside of school hours and off school premises, as required by the school. No smoking policy.

Signed (employee)

Signed (line manager)