

Dear Applicant

Thank you for your interest in the position of **Head of Social Sciences**, at **Dean Trust Rose Bridge, Holt Street, Wigan, WN1 3HD**.

Please find below a job description and person specification.

If you would like to learn more about The Dean Trust, please visit [www.thedeantrust.co.uk](http://www.thedeantrust.co.uk).

#### **Method of Application**

The preferred method of application is electronically via email to [DTRBrecruitment@deantrustrosebridge.co.uk](mailto:DTRBrecruitment@deantrustrosebridge.co.uk). All applications must be made using the Dean Trust's application form. Applications will be shortlisted for interview and the HR Department will contact those applicants who are selected.

#### **Closing Date**

Applications received after the closing time of 12pm on 21<sup>st</sup> April 2021 will not be considered. Interviews will take place w/c 26<sup>th</sup> April 2021.

If you have any questions please contact us via email [recruitment@deantrustrosebridge.co.uk](mailto:recruitment@deantrustrosebridge.co.uk). Thank you again for your interest in working for The Dean Trust. We look forward to hearing from you.

*The Dean Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All post holders are subject to an enhanced disclosure and barring check and disqualification declaration.*

Yours Sincerely,

**Human Resources Department**

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**Believe Achieve Succeed**

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# Job Description

The information contained below is to help staff understand and appreciate the work content of their post and the role they are to play in the operation. However, it should be noted that whilst every effort has been made to outline all the duties and responsibilities of the post, a document such as this does not permit every item to be specified in detail. Broad headings may therefore have been used, in which case all the usual associated duties are included in this job description.

<b>Job title</b>	<b>Head of Social Science Faculty (TLR 1a)</b>
<b>Reporting to</b>	<b>Deputy Headteacher</b>
<b>Main purpose of job</b>	The post holder will be expected to lead our inaugural Social Sciences Faculty at Dean Trust Rose Bridge. They will be expected to lead and teach Personal Development (PSCHE) across the whole school, as well as being responsible for the effective delivery and growth of social science specific vocational subjects at KS4 that lead to Level 2 qualifications; featuring Child Development, Citizenship, Health & Social Care and Sociology. The postholder will be expected to ensure leavers in Year 11 can access and increasingly secure courses of choice in FE. The Head of Faculty will also manage the leader of Religious studies and a 0.5 Careers adviser.
<b>Key responsibilities:</b>	
<ul style="list-style-type: none"><li>• Ensure the school personal development curriculum supports pupils to become confident, resilient and independent, and develops their strength of character and provide pupils with meaningful opportunities to understand how to be responsible, respectful, active citizens who contribute positively to society.</li><li>• To ensure and teachers plan and deliver the curriculum aspect of the Trust single equality duty policy, so pupils can engage with views, beliefs and opinions that are different from their own in considered ways.</li><li>• Ensure the school personal development curriculum enhances pupils' spiritual, moral, social and cultural development. Also ensure the personal development curriculum utilises a range of contacts and opportunities and teaches pupils how to eat healthily, maintain an active lifestyle and keep physically and mentally healthy.</li><li>• Ensure the school personal development curriculum utilises a range of contacts and opportunities and teaches pupils how to keep themselves and others safe, and ensure they have an age-appropriate understanding of healthy relationships, by leading the school RSE programme and leading its policy.</li><li>• Ensure the social science faculty delivers an innovative curriculum, utilising a range of contacts and opportunities to prepare all pupils for life in modern Britain effectively, developing their understanding of the fundamental British values of democracy, the rule of law, individual liberty, and mutual respect and tolerance of those with different faiths and beliefs.</li><li>• Use the Gatsby Benchmarks to develop and improve careers provision and enable a range of education and training providers to speak to pupils in Years 8 to 13. Ensure all pupils receive unbiased information about potential next steps and high-quality careers guidance, inclusive of leading our college application process. Ensure the school provides good quality, meaningful opportunities for pupils to encounter the world of work.</li><li>• To lead teaching and learning through a team of specialists and be responsible for writing, implementing and evaluating strategic improvement plans. ensuring clear expectations and constructive working relationships amongst those involved within the faculty through team working and mutual support.</li></ul>	

- To lead the IQTL/Review/meetings programme within the faculty and use this information for accountability and staff development purposes to raise achievement for pupils as required.
- To create an effective and stimulating environment within the faculty, utilising assigned resources effectively, including leading assemblies and staff training (including for non specialists) to raise achievement and secure/maintain quality in careers and quality in character kitemark awards.
- Teach allocated classes to ensure children achieve well in line with Teacher standards.

**All employees have the responsibility to:**

- Ensure any documentation produced is to a high standard and is in line with the brand style
- Be aware and comply with all policies and procedures relating to safeguarding, child protection, health, safety and security, confidentiality and data protection, reporting all concerns to the appropriate person
- Participate in training and other learning activities as required
- Participate in the school/academy Performance Management process and lead performance management for leader of RS. Teachers assigned to you and the careers advisor.
- Provide appropriate guidance and supervision and assist in the training and development of staff as appropriate
- To promote the area of responsibility within the school/academy and beyond
- To represent the school/academy at events as appropriate
- To support and promote the school/academy ethos
- To be a form tutor
- To undertake any other duties and responsibilities as required that are covered by the general scope of the post
- To undertake any other reasonable duties at the request of the Executive Headteacher and Head of School

All post holders must comply with The Dean Trust professional standards for leaders and managers. The job description will be reviewed as necessary as part of the Performance Management process and is subject to modification and amendment at any time after consultation with the post holder

Should the successful applicant be a Newly Qualified Teacher, the appointment, in the first instance, would be for a period of 1 year with a review on successful completion of NQT year.



## Person Specification

<b>Qualifications and training</b>	<p><b>Essential</b></p> <ul style="list-style-type: none"><li>• Honours Degree</li><li>• Qualified teacher status</li></ul> <p><b>Desirable</b></p> <ul style="list-style-type: none"><li>• Good Honours Degree (2:1)</li><li>• Second subject qualifications</li><li>• Careers related degree/qualification</li></ul>
<b>Experience</b>	<p><b>Essential</b></p> <ul style="list-style-type: none"><li>• Enthusiastic and excellent classroom practitioner, to be able to teach PSICHE and Child Development/Health &amp; Social Care to KS4.</li></ul> <p><b>Desirable</b></p> <ul style="list-style-type: none"><li>• Evidence of impact in leadership and management in a previous role</li><li>• Evidence of a use of an established network of personal development curriculum contacts to provide opportunities for pupils</li></ul>
<b>Knowledge</b>	<p><b>Essential</b></p> <ul style="list-style-type: none"><li>• Full working knowledge of the National Curriculum requirements for specified subjects</li></ul> <p><b>Desirable</b></p> <ul style="list-style-type: none"><li>• Knowledge of Gatsby benchmarks, RS GCSE, Child Development Level 2, Health and social care Level 2, Citizenship GCSE, SRE, SMSC, British values curriculum</li><li>• Knowledge of how the single equality duty can be effectively taught in schools.</li></ul>
<b>Skills and abilities</b>	<p><b>Essential</b></p> <ul style="list-style-type: none"><li>• To be able to work effectively with pupils, staff, parents and members of the community</li><li>• To be able to work as a member of a team</li><li>• To be committed to ensuring that every pupil is given the opportunity to achieve their potential and meet the high expectations set for them</li><li>• Take responsibility for their own professional development and to keep up to date with research and developments in both their subject and teaching methodology</li><li>• To be able to assist in the planning and organisation of school trips/visits</li></ul> <p><b>Desirable</b></p> <ul style="list-style-type: none"><li>• To be able to work with/develop our business partner/FE/University/apprenticeship links in enhancing provision for learning</li><li>• Commitment to providing subject enhancement opportunity through the extended curriculum</li><li>• Confidence in using ICT to aid pupils' learning</li></ul>