



Cheslyn Hay Sport and Community High School

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Headteacher Ms N Crookshank BA (Hons) MA

January 2018

Dear Applicant

Thank you for your Interest in the vacancy for Deputy Headteacher at Cheslyn Hay Sport and Community High School.

This is an exciting new post at Cheslyn Hay Sport and Community High School. We are looking for someone with a vision and proven track record for school improvement. We want someone who will complement the existing senior leadership team but in essence we are looking for an all-rounder, someone who has the necessary breadth of experience and expertise who could run the school successfully in my absence. Whilst specific responsibilities will depend upon the strengths of the successful candidate, the new appointment will be expected to lead on improving student progress and outcomes, with a focus on data tracking, pastoral consistency and early intervention, alongside the existing deputy to lead in school improvement and continue to develop the use of data and assessment as part of school self-evaluation and development. A passion for teaching and learning and ensuring every child fulfills their potential is essential.

You will lead the school's personal development, behavior and welfare agenda using data to be proactive in ensuring early intervention, focusing on progress and outcomes ensuring the needs of the whole child are met. You will need to be able to analyse a wide range of data looking at narrowing the gaps in performance between groups of students, between subjects and Key Stages. You will need the personal qualities to work with the assistant headteachers and the middle leaders to ensure consistency and to develop new ways of improving student progress and outcomes across the school

As Deputy Headteacher, you will be a highly motivated and experienced senior school leader with the creativity and vision to inspire and lead change but have clear focus to ensure successful outcomes are reached. Familiar with being accountable for outcomes, you will have a mature understanding of yourself as a school leader and the qualities required for effective school leadership. You will be able to display initiative in a well-established leadership team; you will have the skills to build, lead and inspire effective teams and to be an effective team member. Above all you will share the school's passion and belief that students, their learning and developing their potential is at the heart of all decisions.

You are encouraged to visit the school or if you are unable to visit to call me to discuss the vacancy in more detail. To arrange a visit or telephone call please ring Mrs. Morris, our Administration Manager who will arrange a convenient time.

We require the application form and a letter of no more than two sides of A4 outlining why you think you are the right person for this post in this school and how your experience to date will enable you to move the school forward. Please do not include any other information such as a CV. The form and your letter must be returned to us by Monday 22nd January at 12.00pm. I regret that late applications will not be accepted.

Short listing will take place during this week and the interviews are scheduled for week commencing Monday 29th January 2018.

If you have not heard from your application by the end of the day on Friday 26th January then you have not been successful on this occasion. Due to the expected number of applications we may be unable to provide feedback to candidates not shortlisted for interview.

We do hope that you find the position attractive and feel able to apply for what we believe is a very exciting opportunity to join what is considered to be a very happy and successful school. Whatever happens, however, I wish you all the very best with your future.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Nicky Crookshank'.

Nicky Crookshank
Headteacher
BA (Hons) MA