



JOB DESCRIPTION and PERSON SPECIFICATION

TEACHER OF ART (PART-TIME)

Introduction

Academic staff are expected to teach to the highest possible professional standards and support and uphold the ethos, aims and objectives of the college. All teachers must familiarise themselves with, and adhere to, the many and various policies and systems by which the college is managed and students are cared for.

Teachers at the college are expected to be expert classroom practitioners who are able to enthuse their students and draw out of them the finest examination performances. Staff are in sympathy with the boarding ethos of the college, assisting with supervisory duties and also contributing to the broader cultural and/or sporting life of the college. Most teachers also take on the role of Personal Tutor.

Teachers report to the Head of Department, and ultimately the Principal.

Main duties and responsibilities include:

- thorough planning, preparation and clear presentation of lessons;
- initiating, facilitating and moderating classroom discussions;
- evaluating and grading students' course work, giving appropriate feedback and maintaining records of students' progress and development;
- researching new topic areas, maintaining up-to-date subject knowledge, and devising and writing new curriculum materials as directed by the Head of Department;
- selecting and using a range of different learning resources and equipment;
- preparing students for qualifications, including external examinations and university entry papers as required;
- managing student behaviour in the classroom and on college premises;
- participating in regular departmental meetings, INSET, college training events, observation and professional review in order to maximise the quality of teaching;
- acting as personal tutor to a group of students as directed by the Head of House and Vice-Principal (Academic)
- use of the SIMS database;
- writing regular, informative and individual reports on students;
- promoting the general well-being of students and communicating with heads of houses, house parents and/or personal tutor responsible;
- participating in and organising extracurricular activities as appropriate and as required by the Head of Department and Senior Management;
- complying with policies and procedures, including those relating to Safeguarding and Child Protection, Health and Safety, Welfare, Smoking in the Workplace, Security, Confidentiality and Data Protection, and reporting any concerns.

Qualifications:

- a high quality degree with Art as the sole or a major focus
- a teaching qualification is preferred

Skills and Experience:

- the capability of teaching Art and Design expertly and confidently to all age groups 13-18, being up-to-date in his/her subject;
- a working knowledge in a range of Art disciplines including Fine Art, Textiles, Photography, Graphics and 3D work;
- a willingness to accommodate the needs of students from a variety of linguistic backgrounds is essential;
- confidence in IT and good IT skills (including Adobe Photoshop and related image editing software), being able to pick up new procedures and routines quickly;
- effective and efficient administrative skills;
- the ability to contribute to the extra-curricular provision of the department and the life of the College is essential;
- relevant experience in teaching, examining or in the commercial sector will be taken into account.

Personal Attributes:

The successful applicant should:

- be a passionate advocate of his/her subject;
- have an intellectual interest in his/her subject including both the history of Art and contemporary practice;
- have good interpersonal skills and have the ability to work as part of a small, dedicated team;
- be generous in spirit – the role is likely to require hard work and a professional attitude to the commitment required in a boarding school;
- be able to communicate fluently and accurately in spoken and written English;
- be confident in handling students at both ends of the Concord academic spectrum;
- be flexible in outlook and amenable to change.

Hours of Work

Teachers are expected to work the hours necessary to fulfil their role to the highest possible professional standards, and be available for all scheduled lessons, duties, meetings and other associated activities. Academic staff are also expected to actively support college events as far as possible, and contribute to the broader life of the college.

Remuneration and Benefits

Details of remuneration and benefits are given in formal offer letters and contracts of employment.

Salary will be in accordance with the Concord Teachers' Pay Scale, which is above Main Scale. Successful candidates are offered a point on the salary scale which is appropriate to their qualifications and experience.

Induction of New Staff

There is a thorough induction programme for new staff. One or more visits may be arranged during the term prior to commencement. The main induction takes place just prior to the start of the new academic year at the beginning of September.

THE ART DEPARTMENT

Staff

The College has a dedicated Art Department currently with a staff of one full-time qualified teacher and a Head of Art. Many students study Art at A-level or GCSE and each year a number of students go on to study Architecture, Fine Art or fashion-related courses at university. The department runs a variety of extra-curricular activities (gallery visits, photography club, fashion show, competitions etc) and a willingness to contribute to this programme is expected.

Facilities

The Art Department occupies three studios in the newly refurbished Castle Building. Two of these spaces are dedicated to lower school groups and the third is exclusively for sixth formers. There is also a dedicated communal study area where students can enjoy full access to high specification laptops, the full Adobe Creative suite and an excellent library of books and subject specific journals. Facilities exist for drawing, painting, printmaking, textiles, ceramics, photography and graphics, all overlooked by the magnificent Acton Burnell Castle. The Art Department offers a tranquil, yet hardworking environment where students are encouraged to explore their creative potential and develop skills in a range of media.

Courses

The department aims to offer the full OCR Art and Design suite at AS and A Level but most students follow a course in Fine Art as this allows a much broader approach and incorporates a number of different specialisms. All students in Form 3 / Year 9 study Art with those opting to study at GCSE level following an AQA course of study. GCSE Art incorporates more printmaking, painting and various mixed media techniques. This leads to a very personal portfolio of work as students become increasingly aware of themselves as individuals and how they can best express this through a series of connected works. Students studying Art at AS and A Level explore their ideas in a range of media from negotiated starting points and resulting portfolios are a vital part of the application process for any student wishing to study Art and Design or Architecture at university.

Exceptional results year on year see the majority of our students attend top architectural courses at the finest institutions including The Bartlett at UCL, Cambridge, Bath, Cardiff and AA. We have also helped students to continue their creative journey on a range of courses for the most part at UAL. These include everything from Diagnostic and Specialist Foundation courses to Bespoke Tailoring, Fashion Management, Graphic Design, 3D Design, Illustration and Fine Art. Central St. Martins and the London College of Fashion are the most popular destinations, but with creative skills in such demand, courses and directions are constantly changing. As a department the aim is to produce versatile, confident, creative thinkers with the skills and ability to communicate their ideas and ultimately succeed in the creative industries and beyond.

Academic Results can be found on our website – www.concordcollegeuk.com