



# SILCOATES

## Job Specification

<b>Title:</b>	Pupil Support Worker
<b>Type:</b>	Fixed term contract September 2026- July 2027 30 hours per week. Term Time only (35 weeks per year)
<b>Line Manager:</b>	Head of Learning Support

### General Purpose

To provide day to day and classroom support for a Year 7 pupil with Communication and Interaction difficulties.

### Job Description

#### Support for pupil

- Work closely with the Head of Learning Support to ensure our pupil's needs are understood and met
- Demonstrate an awareness of SEND requirements in the classroom and beyond
- Establish productive working relationships with the pupil, acting as a role model and setting high expectations
- Promote the inclusion and acceptance of pupils within the classroom
- Provide 1:1 support in class as appropriate but promote independence and resilience
- Reward achievement of self-reliance/provide feedback to pupils in relation to progress and achievement
- Encourage interaction and cooperation with others and engagement in activities
- Liaise with class teachers as necessary
- Develop and maintain positive relationships with pupil's parents, providing timely updates regarding engagement and progress towards personal targets
- Liaise with the School Nurse, Speech and Language Therapist and the Occupational Therapist as necessary

#### Support for the school

- Comply with and support the policies and procedures of the school relating to child protection, health, safety and security, confidentiality and data protection, reporting concerns to an appropriate person

- Be aware of and support difference and ensure all pupils have equal access to opportunities to learn and develop
- Contribute to the overall ethos/ work/aims of the school
- Undertake CPD and develop own learning as appropriate

## **Person Specification**

### **Experience**

- Experience of working with children of a relevant age within a learning environment – Year 7
- Experience of supporting pupils with SEND
- Experience of delivering a Physical Therapy diet or Fit2Learn Program (desirable)
- Experience of delivering Speech and Language Intervention (desirable)

### **Qualifications/ Training**

- Excellent numeracy/literacy skills – preferably to GCSE/NVQ equivalent Maths and English
- Level 3 or above qualification in supporting education or similar is desirable, but not essential

### **Attributes/Knowledge/Skills**

- Ability to be flexible
- Patience and a good sense of humour
- Ability to organise and self-motivate
- Ability to relate well to children and adults
- Work constructively as part of a team, understanding classroom roles and responsibilities
- Excellent communication skills
- Full working knowledge of relevant policies
- Good understanding of child development, SEND and learning processes
- Can use ICT effectively to support learning and for record keeping