MOR/kng

May 2019

Dear Applicant,

Re: Teacher of PE

Thank you for considering an application to our school for the position of Teacher of PE.

I am enclosing details of The Highfield School from which I am sure you will get a flavour of the enjoyment and professional development you would get from working as part of our team.

Also enclosed is the following documentation to assist you in preparing your application.

* Application Form

You can also visit our website on www.highfield.herts.sch.uk

We look forward to reading the details of your application, which should be addressed for my attention. Please include a letter outlining why you wish to be considered for this position. Candidates should be aware that applications will only be accepted from candidates who provide a letter of application and completed application form.

I would be happy to discuss any questions you may have or to show you round our school so please do not hesitate to contact me.

Yours sincerely,

Ian Morris

Headteacher

Enc.