

Job Description

Literacy Coach



Position Title	Literacy Coach	Reporting to	Vice Principal (Academic) Lead Teachers
Position Function	Teaching		
1. Position Purpose			
As a Literacy Coach, you will be responsible for implementing targeted literacy strategies as described in the literacy improvement plan: providing coaching and support for targeted teachers, team teaching, supporting the delivery of student intervention programs and developing effective instructional plans and resources.			
2. Key Responsibilities			
As a Literacy Coach, you will:			
<ul style="list-style-type: none"> • Collaborate with lead teachers, middle and senior leaders, and relevant professional networks to plan, monitor, and review implementation of whole-school practices related to literacy. • Analyse student learning and wellbeing data to determine literacy needs of individual, groups, and/or cohorts of students. • Design and deliver targeted evidence-informed literacy initiatives to enable all students to realise intended curriculum outcomes. • Deliver and model the use of targeted literacy screening tools, diagnostic assessments, teaching strategies and interventions with classes or small groups of students. • Provide feedback to teachers on the efficacy of literacy strategies being implemented and share data on student progress to inform next steps. • Coach individual teachers or groups of teachers in the implementation, and monitoring the impact, of specific literacy teaching strategies. • Liaise with relevant professional networks to access, coordinate and deliver professional learning in high-yield literacy teaching strategies and engage in collaborative discussions on school-based initiatives. • Design and deliver professional learning workshops on evidence-based, high-yield literacy strategies for individuals/ teams of teachers. • Contribute to collaborative evaluation processes on the impact of literacy strategies and provide input into the design of new initiatives. • Provide record-keeping, monitoring, evaluation, and reporting of literacy coaching activity. • Take responsibility for own professional growth by actively keeping abreast of evidence-informed practices and critically reflecting on practice. • Undertake any related tasks that are deemed relevant to this position. 			
3. Health, Safety and Safeguarding Responsibilities			
<ol style="list-style-type: none"> 1. Strategy: Positively contribute to Health and Safety and Safeguarding improvement strategies within Yas School and the wider organisation. 2. Policy and Compliance: Familiarise self on Health and Safety and Child Safeguarding policies and procedures. Support, as necessary with adherence and awareness to the policies. 3. Incident Reporting: Ensure Health and Safety and Safeguarding concerns are escalated and reported on the appropriate platforms within Yas School and the wider organisation. Fully adhere to incident reporting requirements at Yas School. 			

Job Description

Literacy Coach



4. Training and Awareness: Ensure timely completion of Health and Safety and Safeguarding training courses provided for your role. Seek out training opportunities as relevant to improve safety within Yas School and the wider organisation.
5. Emergency Preparedness: Be aware of Yas School's emergency response procedures and ensure you partake in mandatory drills. Where you have responsibility for a child, ensure their transport means (own or bus) as well as any medical needs are known and communicated as appropriate.

4. Key Interactions

Internal

- Students
- Vice Principal (Academic)
- Senior SEN Coordinator
- Head of Cycle
- Lead Teacher
- Head of Subject
- Teachers
- SEN Teachers
- Student facing support staff

External

- Parents

5. Qualifications and Experience

Educational Qualifications, Professional Certifications and Experience:

- Bachelor's Degree in Education or Post Graduate Diploma in Education
- Master's Degree in Education/Educational Leadership or a related field is an advantage
- Proficiency in English (demonstrated by a minimum IELTS score of 6 or equivalent)
- Bilingual skills (English & Arabic) are highly desirable
- UAE Certified Teaching License/ equivalent, or working towards attainment
- At least 4 years of classroom teaching experience in either English or Arabic subject area
- Prior experience of coaching is an advantage.