

## ST BERNARD'S CATHOLIC HIGH SCHOOL

*In order to fulfill our mission, the Governors of St Bernard's Catholic High School aspire for all our teachers to be graded at least GOOD. Teachers who have a performance management grade of less than good will have support to attain good, and those graded as good will have the opportunity to attain outstanding through coaching and other professional development opportunities.*

### LEAD TEACHER JOB DESCRIPTION

#### 1. INTRODUCTION

NAME OF POST HOLDER:

SUBJECT AREAS: Science

1.3 POST PURPOSE: To improve the quality of teaching and learning in association with Head of Department.

In addition, to discharge those duties in keeping with the Catholic Education Service (CES) contract of employment and the stated Mission of the School.

1.4 LINE MANAGER: Head of Department

1.5 WORKING TIME: Full Time

1.6 SALARY / GRADE: Lead Practitioner 5-7

1.7 DISCLOSURE LEVEL: Enhanced

#### 2. CORE RESPONSIBILITIES

2.1 To support the Head of Department in raising standards of teaching and learning across the department and in monitoring progress towards agreed aims.

2.2 To provide specialist subject expertise to assist whole school departmental staff.

- 2.3 To provide and lead on whole school teaching & learning.
- 2.4 To take the strategic lead of an agreed whole school responsibility.
- 2.5 To promote activities that will allow the school to share best practice in
- 2.6 To promote creativity, innovation and the use of emerging technologies in teaching and learning.
- 2.7 To lead and manage the induction of new teaching staff within the department.
- 2.8 To contribute to creating an evaluative climate in which all members of the school constantly review the quality of their work.
- 2.9 To promote a culture that promotes excellence, equality and high expectations for all Students.

### **3. LEAD SUSTAINABLE IMPROVEMENT**

- 3.1 Support and plan with the Head of Department to ensure that Teaching and Learning in all areas of the department are at least good, and progressing towards outstanding.
- 3.2 Work with other middle leaders to share and collaborate in approaches that will support success in their subject areas.

### **4. TEACHING RESPONSIBILITIES**

- 4.1 Carry out the responsibilities of a teacher on Upper Pay Scale 3.

### **5. WHOLE SCHOOL ISSUES**

- 5.1 To attend middle leaders meetings as required and training as appropriate in order to carry out your role effectively.
- 5.2 Have an appropriate knowledge and awareness of health and safety issues relevant to your areas of responsibility.

## **6. SCHOOL ETHOS.**

- 6.1 The governors of St. Bernard's would encourage all staff to be involved in enrichment activities in line with the ethos of the school, specifically:
- 6.2 To play a full part in the school community, to support its distinctive Mission and to encourage students to follow this example.
- 6.3 To support the school in meeting its legal requirements for worship and to attend year or whole school acts of worship as requested.
- 6.4 To contribute significantly, where appropriate, to implementing the policies and practices of the school and to promote collective responsibility for their implementation.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. The school will endeavour to make any necessary reasonable adjustments to the job and working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

## **7. SIGNATURES.**

This job description is current at the date below but will be reviewed on an annual basis and, following consultation, may be changed to reflect or anticipate changes in the job requirements which are commensurate with the job title and grade.

**Signed .....**

**Dated .....**

**(Lead Teacher - Science)**

**Signed .....**

**Dated .....**

**(Line Manager)**

**Signed .....**

**Dated .....**

**(Headteacher)**

