



# St John's Primary School

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## Person Specification

<b>Job title:</b>	<b>SENDCo-Leading Practitioner</b>
<b>Whole school area of accountability:</b>	Standard national scale in line with the current STPCD
<b>Grade:</b>	<b>L1 - L5 Salary: £48,824 - £53,091 (Inner London Allowance)</b>
<b>School:</b>	St John's Primary
<b>Responsible to:</b>	The headteacher, SLT and the governing body
<b>Supervisory responsibility:</b>	As identified in the school staffing structure

ESSENTIAL	DESIRABLE
<p><b>Qualifications</b></p> <ul style="list-style-type: none"> <li>• Qualified teacher status or recognised equivalent</li> <li>• The DfE recognised qualification in SEND or working towards it.</li> <li>• Evidence of appropriate continuing professional development</li> </ul> <p><b>Experience – show evidence of</b></p> <ul style="list-style-type: none"> <li>• Experience of successful teaching across a variety of age ranges relevant to the post.</li> <li>• Recent experience of successfully co-ordinating or leading SEND.</li> </ul> <p><b>Professional knowledge</b></p> <ul style="list-style-type: none"> <li>• A clear understanding of the essential qualities necessary for improving the quality of learning and teaching.</li> <li>• Up to date knowledge of statutory regulations and guidance relating to the post.</li> <li>• Experience of or understanding of budgeting</li> </ul> <p><b>Professional skills</b></p> <p>Can demonstrate the ability to:</p> <ul style="list-style-type: none"> <li>• Support and motivate both colleagues and pupils by leading through example.</li> <li>• Communicate effectively to a wide range of audiences (verbal, written, using ICT as appropriate).</li> <li>• Manage a team to successfully achieve agreed goals.</li> <li>• Develop and deliver effective professional development for staff as appropriate.</li> <li>• Be an effective team player who works collaboratively and effectively with others.</li> <li>• Analyse data to evaluate the performance and achievement of pupil groups, pupil progress and be able to plan appropriate course/s of action for improvement.</li> </ul> <p><b>Commitment</b></p> <p>Demonstrate a commitment to:</p> <ul style="list-style-type: none"> <li>• equalities</li> <li>• safeguarding and child protection</li> </ul>	<ul style="list-style-type: none"> <li>• Member of the management team</li> <li>• Understanding of the process of school development planning.</li> <li>• Flexible thinker, using own initiative and being approachable.</li> <li>• Excellent organisational skills</li> </ul>

## Selection process

**Please note that supporting statements should not exceed more than 2 sides of A4 paper.**

- a) interview by selection panel
- b) Candidates will do a short teaching session 15 minute on a writing activity
- c) A 5 minute presentation will be given to candidates on shortlisting