



TUDOR GRANGE ACADEMY SOLIHULL

LEARNING MENTOR

Tudor Grange is a highly successful forward thinking academy which was graded 'Outstanding' in the most recent Ofsted (June 2014).

We are looking to appoint an enthusiastic and highly committed individual for the post of Learning Mentor.

Job Purpose: Learning mentors provide a complementary service to teachers and other staff, addressing the needs of pupils who require assistance in overcoming barriers to learning.

Learning mentors work with pupils on a one-to-one basis, in small groups, and within lessons, acting as a:

- listener
- facilitator for learning
- encourager
- supporter
- guide

Main Responsibilities

- Take an active role in supporting the learning of pupils who are underperforming or have an identified Special Educational Need in their subjects, both inside and outside the classroom
- To deliver small group intervention to identified students
- To develop a 1:1 mentoring relationship with pupils identified for support
- Implementing strategies and supporting pupils in self-esteem and confidence-building activities
- Listening to and helping pupils resolve a range of issues that are creating barriers to learning
- Drawing up agreed action plans with a caseload of pupils to address areas of concern and barriers to learning
- To monitor and report on the implementation of all plans drawn up to line manager
- To be familiar with the school curriculum
- Keep effective records of mentoring activities and contribute to the development of mentoring resources
- To facilitate the sharing of information between teachers, parents and any other agencies involved with the pupil.
- To undertake roles as part of exam access arrangements
- To network with other learning mentors and share best practice.

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Person Specification – Learning Mentor

	Essential	Desirable
Education and Qualifications	<ul style="list-style-type: none"> • Good general education (5 GCSEs including English and Maths at Grade A-C or equivalent) 	<ul style="list-style-type: none"> • Mentoring Qualification/experience • A Levels • Degree
Skills and Abilities	<ul style="list-style-type: none"> • Excellent interpersonal and communication skills • Able to work as part of a team • Friendly and approachable manner • Ability to motivate others • Ability to work effectively with and relate to children/young people • Ability to use own initiative and work independently 	<ul style="list-style-type: none"> • Competent IT skills
Experience	<ul style="list-style-type: none"> • Work with children/young people on an individual or group basis 	<ul style="list-style-type: none"> • Previous experience in a mentoring role • Work with young people in an educational setting
Knowledge	<ul style="list-style-type: none"> • Awareness of potential barriers to learning 	<ul style="list-style-type: none"> • An understanding of the education system

