

Learning Support Assistant

Person Specification

The successful candidate will be likely to fit the following profile:

Qualifications and Experience

- Demonstrable levels of numeracy & literacy
- Experience of supporting children who have additional needs. This may include supporting children with EHC plans.
- Experience of working with children or young people in a paid/unpaid capacity.

Knowledge and Skills

- Excellent verbal and written communication skills
- Strong organizational, administrative and ICT skills
- The ability to inspire, motivate and support pupils and colleagues
- Knowledge & understanding of behaviour management strategies
- Understanding of the importance of confidentiality of sensitive information
- Familiarity with the needs of pupils with learning differences would be an advantage, including: – ASD – Social, Communication difficulties – Sensory Processing Issues – Anxiety – Attention difficulties – Understanding of the SEND Code of Practice 0-25 (2014)

Personal Qualities and Attitudes

- Patient, empathetic and enthusiastic
- Sensitivity to the needs of others
- Ability to use own initiative
- Evidence of being able to work effectively within a team
- High levels of personal and professional integrity
- Ability to exercise discretion and confidentiality
- Positive rapport with pupils and personal warmth to gain the confidence of pupils, staff and parents
- High standards of personal presence and presentation and attention to detail
- Committed to Highgate Wood School's ethos
- Committed to professional development and show a willingness to undertake appropriate training for this role