

**School Nurse**

To provide first aid and medical assistance to students and staff at Gosfield Independent School. The person appointed will play a key role in promoting the on-going health and welfare of the Gosfield School community.

The RCN Toolkit for School Nurses provides professional guidance in developing nursing practice in educational settings and should be used as a key reference.

**Job Description and Key Responsibilities:**

* To attend to the medical needs of students and staff, including records of daily incidents of injuries and illness and reporting concerns and interventions to promote safety when required.
* To receive medication from students for safe keeping and administration as directed.
* To ensure accident reports and Risk Assessment forms are completed in accordance with the Health & Safety policy and that statistics are produced.
* To ensure first aid, medical training and approach is up to date and in line with current medical advice, practice and policy
* To work with staff, parents and students to supporting healthy eating, hygiene, mental health, notification of outbreaks and health promotion.
* To create medical support plans and risk assessments for students (including individual health care forms for children with medical needs).
* To keep stock of equipment and materials and order as required (ensuring the First Aid boxes and defibrillation machine in school are equipped, checked and re-filled).

**Safeguarding Responsibilities:**

* To comply with safeguarding policies, procedures and code of conduct
* To demonstrate a personal commitment to safeguarding and student/colleague wellbeing
* To ensure that any safeguarding concerns or incidents are reported appropriately in line with policy
* To engage in safeguarding training when required

**Person Specification:**

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|   | **Essential**  | **Desirable**  |
| **Qualifications**  | * Professional nursing qualification
* Current NMC Registration
 | * Recordable School Nursing Experience
* Post registration training
* First Aid at work Certificate
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| **Skills**  | * Able to work and communicate effectively with children and staff
* Confident, up-to-date IT skills.
* Ability to handle both the physical work associated with first aid and emergency situations in a careful and responsive manner.
 | * Ability to prioritise and organise own workload.
* Ability to work both alone and as part of a team.
* Ability to communicate across all disciplines and agencies.
* Ability to adapt and be flexible to the school’s daily needs
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| **Experience**  | * Working with children within a healthcare environment (e.g. previous school nurse role, paediatric nurse).
* Discretion and understanding of data protection
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