

**School Nurse**

To provide first aid and medical assistance to students and staff at Gosfield Independent School. The person appointed will play a key role in promoting the on-going health and welfare of the Gosfield School community.

The RCN Toolkit for School Nurses provides professional guidance in developing nursing practice in educational settings and should be used as a key reference.

**Job Description and Key Responsibilities:**

* To attend to the medical needs of students and staff, including records of daily incidents of injuries and illness and reporting concerns and interventions to promote safety when required.
* To receive medication from students for safe keeping and administration as directed.
* To ensure accident reports and Risk Assessment forms are completed in accordance with the Health & Safety policy and that statistics are produced.
* To ensure first aid, medical training and approach is up to date and in line with current medical advice, practice and policy
* To work with staff, parents and students to supporting healthy eating, hygiene, mental health, notification of outbreaks and health promotion.
* To create medical support plans and risk assessments for students (including individual health care forms for children with medical needs).
* To keep stock of equipment and materials and order as required (ensuring the First Aid boxes and defibrillation machine in school are equipped, checked and re-filled).

**Safeguarding Responsibilities:**

* To comply with safeguarding policies, procedures and code of conduct
* To demonstrate a personal commitment to safeguarding and student/colleague wellbeing
* To ensure that any safeguarding concerns or incidents are reported appropriately in line with policy
* To engage in safeguarding training when required

**Person Specification:**

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|  | **Essential** | **Desirable** |
| **Qualifications** | * Professional nursing qualification * Current NMC Registration | * Recordable School Nursing Experience * Post registration training * First Aid at work Certificate |
| **Skills** | * Able to work and communicate effectively with children and staff * Confident, up-to-date IT skills. * Ability to handle both the physical work associated with first aid and emergency situations in a careful and responsive manner. | * Ability to prioritise and organise own workload. * Ability to work both alone and as part of a team. * Ability to communicate across all disciplines and agencies. * Ability to adapt and be flexible to the school’s daily needs |
| **Experience** | * Working with children within a healthcare environment (e.g. previous school nurse role, paediatric nurse). * Discretion and understanding of data protection |  |