



Teacher of English

September 2023

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Information for applicants

About the School

King's Ely can trace its origins from at least 970AD, making it one of the oldest schools in Europe. Originally a monastic foundation and then a grammar school by Royal Charter, today it is a thriving independent day and boarding school for around 1000 Girls and girls aged from 2-18, offering a broad range of GCSEs and A-levels and from which almost all pupils go on to good universities in the UK and abroad. Most students are day pupils from Ely, Cambridge and the surrounding area, and there are also about 200 boarders with over 40 nationalities represented overall.

The School is subdivided into three sections: King's Ely Senior (age 13-18) and King's Ely Junior (age 7-13), which occupy adjacent campuses and shared facilities, and King's Ely Acremont and Nursery (ages 2-6) which has its own self-contained campus about 400m from the main site.

The main campus extends to around 70 acres in total and comprises several historic buildings adjacent to Ely Cathedral as well as more recent, purpose-built facilities spanning the thirteenth to the twenty-first centuries, and almost 40 acres of playing fields.

King's prides itself on being an academic school but not an academic hothouse. There is a great emphasis on personal development through an extensive co-curriculum of sporting, creative and performing arts and service opportunities as well as through building positive relationships with others in a tight-knit but outward-facing community. The safety, wellbeing and pastoral care of the whole community is central in what is a happy and purposeful school where our diversity and breadth of talent and ability is valued and nurtured.

King's Ely also plays a key role in the local community. The School is one of Ely's largest employers and also educates the boy and girl choristers of Ely Cathedral. King's is also a proud founder member of the Cambridgeshire Educational Partnership, which numbers twelve local schools working together to improve educational attainment, especially for disadvantaged children. The School also offers a number of bursaries to enable pupils from all walks of life to benefit from the education it offers.

King's Ely is a registered charity administered by a Board of Governors. The Principal is a member of HMC and the School is also affiliated to the Society of Heads, IAPS, the Boarding Schools' Association and the Choir Schools' Association.

English at King's Ely

We are looking for a well-qualified and enthusiastic candidate to teach English at King's Ely from years 9-13.

King's Ely has a thriving English department with seven members of staff in the senior school. All teachers in the department work closely together to promote a love of English and reading throughout the school. It is a happy and co-operative department: we run theatre trips, poetry readings, writing competitions, reading groups and generally promote literacy and literature across the school.

Students are put into ability-based sets for years 9-11 while A Level is taught in mixed ability groups. Students in GCSE sets 1-5 take the GCSEs in English Literature (Edexcel) and English Language (AQA). Set 6 takes English Language only and is generally smaller in size (10-15 as compared to 18-24 in higher sets). Some of our sets, especially sets 5 & 6, contain ESOL students. Some students must work hard to gain a 4 in English Language and have assistance from the Learning Support department. At the other end, some students in sets 1, 2 & 3 go on to study English Literature at top universities including Oxbridge.

English Literature (OCR) is a popular choice at A Level, and we tend to run two sets in years 12 and 13. Students have 6-7 lessons per week and are taught by three teachers to give them a wide exposure to different styles and expertise.

Teachers in the English Department are committed to fostering in students a love of reading and literature; we believe strongly in the centrality of reading to developing students' facility in English. We contribute fully to the school's life, not least in debating, creative writing and in the annual Reading Festival. All classrooms have an interactive whiteboard and teachers are given their own laptops, while students bring their own devices into school.

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Job Description

Main Duties and Responsibilities

The post holder's duties will involve, but will not necessarily be limited to:

- Excellent, dynamic and creative teacher with a high level of subject knowledge and skills;
- Determination to enhance, deliver and promote the teaching of the subject;
- Setting high expectation of pupils, both in academic achievement and behaviour;
- Commitment to continuous improvement and innovation, which leads to the teaching of challenging and differentiated lessons in the classroom;
- Producing high quality preparation and delivery of lessons to stimulate and encourage pupils' learning;
- Setting and marking prep (homework) in line with school and department policies;
- Undertaking regular reviews of pupils' academic progress and acknowledging student success;
- Keeping good records of pupil achievement and progression;
- Setting targets to improve the quality of learning and complete regular reports for pupils according to the school calendar;
- Establishing good professional relationships with staff, learners and parents;
- Liaising with pupils and parents at Parents' Evenings throughout the school year;
- Endeavouring to provide extra-curricular learning opportunities and trips when required.

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Person Specification

	Essential:	Desirable:
Qualifications	<ul style="list-style-type: none"> • A good honours degree, preferably in English. 	<ul style="list-style-type: none"> • Recognised teaching qualification, such as a PGCE, or equivalent experience.
Knowledge and experience	<ul style="list-style-type: none"> • Thorough knowledge of the English subject curriculum at GCSE. • Ability to teach KS3 & KS4 English and an ability to motivate, enthuse and influence with strong interpersonal skills. • Awareness of Safeguarding requirements. 	<ul style="list-style-type: none"> • Ability to teach A Level English. • Awareness of good practice within a day and boarding school setting. • Experience of teaching pupils for whom English is a second language.
Personal qualities and skills	<ul style="list-style-type: none"> • A passion for English Language and English Literature and for teaching. • Excellent and effective classroom management skills, delivering inspirational lessons. • Dynamic and creative approach to teaching. • A sense of fun and a willingness to share ideas and inspire young people. • Excellent communication skills to enable effective dialogue with pupils, parents, staff and visitors. • Organised and self-motivated, with a proven record for meeting targets and deadlines and a commitment to driving up standards. • An ability to work in a fast-moving environment. • Dedicated team-player, who strives for excellence. • A willingness to participate fully in pastoral care, school duties and extra-curricular activities. 	<ul style="list-style-type: none"> • Enthusiasm to develop self and subject area. • High level of IT literacy.

Terms and Conditions

- King's Ely has its own, generous salary scale. The salary for the role will be commensurate with experience and will recognise the responsibility this post entails.
- Members of staff may educate their own children in any of the three parts of the school or at Fairstead House, subject to availability of places and successful admissions procedures. Staff currently enjoy a discretionary discount on fees for children in Reception year onwards, details of which will be provided upon request.
- The school offers a private healthcare insurance scheme, which staff may opt to join shortly after the start of each academic year (the policy year starts on 1 November each year). The scheme can only be joined at the start of the policy year, not part-way through the year. P11D/HMRC BIK applies.
- Teaching staff are entitled to opt into the Teachers' Pension Scheme.
- King's Ely offers a comprehensive programme of CPD and is committed to developing the skills of our teachers.
- Members of staff are entitled to 10% discount on all King's Ely school uniform ordered for their own children from Schoolblazer.
- School lunch provided when at work over lunch time and tea and coffee throughout the day.
- A cycle to work scheme available (presently administered by Evans Cycles).
- Limited use of school gym facilities (during specific times) and use of the school swimming pool at specific times (during summer school holidays – small fee applies)
- Limited free on-site parking.

How to apply

- The school can only accept applications made on the King's Ely Application Form.
- All sections of the form should be completed as fully as possible.
- You may support your completed application form with a CV, however this is not a requirement.
- Please accompany your application form with a covering letter explaining your reasons for applying for this position. Please also give details of how your skills, qualities and experience meet the requirements of the job description and/or person specification. This should be no longer than two sides of A4.
- King's Ely is an equal opportunities employer and all applications are welcomed.
- King's Ely is committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure & Barring Service.
- If you are selected for interview, you will need to provide proof of identity, birth certificate, documentation confirming your NI number or your right to work in the UK and certification of qualifications.
- Please email your completed application to recruitment@kingsely.org.

All applications will be reviewed upon receipt, so early applications are encouraged.



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www.kingsely.org