The Cardinal Wiseman Catholic School
Science Technician
Person Specification

.

Job title:	Science Technician
Salary and Grade:	Grade 3 (Points 5-6): Term Time only plus required time in the summer holidays
Line Manager:	Curriculum Coordinator for Science
Supervisory Responsibility	None

Requirements: E (Essential), D (Desirable).

Qualifications/Training

1. NVQ 2 in Science or equivalent qualification or experience in relevant discipline(D)
2. Excellent communicator(E)
3. Effective literacy and numeracy skills (E)

Knowledge, and understanding

4. How the health and safety regulations apply to the school. (D)
5. The implications of the Disabilities Discrimination Act for schools. (D)
6. The purposes behind the supervision and security duties in a school. (E)
7. How equal opportunities policies impact on the school. (E)

Skills

8. Communicating information – identifies and uses the most effective means of communication appropriate to the situation and the individuals involved. (E)
9. Self-management – manages own behaviour to achieve positive results(E)
10. Teamwork – is motivated to work together with others and in a variety of different team settings(E)
11. Staff Support – provides effective support to staff and is viewed as approachable, reliable and confidential(E)
12. Professionalism – sets and maintains high personal and professional standards(E)
13. Development and Training – learns from experience and strives to continually improve(E)
14. Innovation and improvement – supports the School in identifying new and better ways of providing the service to achieve organisational aims(E)
15. Effective use of ICT packages (E)
16. Good keyboard skills(E)

17. Knowledge of relevant policies/codes of practice & awareness of relevant legislation(D)

Personal Qualities

18. The ability to work without supervision and to given timescales. (E)
19. The ability to communicate effectively, both through speaking and writing to a variety of audiences. (E)
20. The ability to relate and positively show respect to all members of the school and wider community. (E)
21. The ability to deal successfully with situations that may include conflict resolution(E).
22. A good health record and work attendance record. (E)
23. A commitment to further professional training and development. (E)
24. Be DBS checked and cleared(E)