



## Reed's School Job Description

### TEACHER OF ECONOMICS

Reed's School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

<b>The Department:</b>	<p>The Economics and Business Department currently consists of nine teachers including three members of the Senior Leadership Team who teach reduced timetables.</p> <p>Economics and Business are taught as separate subjects at A Level and we follow the Edexcel specifications for each. Both subjects are increasingly popular with around a third of the Sixth form opting for one of them. Results have been strong and many of our students go on to study for related degrees at university.</p> <p>This role is for a specialist in Economics and timetable allocation will reflect this specialism; opportunities to teach other courses like A Level Business or our lower-school Enterprise curriculum will be discussed with the successful candidate.</p> <p>The Department is housed in a modern building on the School site, is very well resourced and has a departmental office. There are currently four classrooms allocated to the department, each with interactive whiteboard and access to PCs and ipads. We have extensive resources, books and electronic teaching materials shared on the VLE.</p> <p>This role will report into the Head of Economics (who is also currently the Head of Business).</p>
<b>Main Duties and Responsibilities:</b>	<ul style="list-style-type: none"><li>• Be able to teach Economics to both year groups.</li><li>• Give complete support to the Head of Department and work cooperatively within the Department Team.</li><li>• Be active in the development of initiatives in Enterprise Education in all age ranges of the School.</li><li>• Be familiar with the aims and objectives of the Department as outlined in the departmental handbook.</li><li>• Assist with the development of schemes of work and assessment materials.</li><li>• Keep records of marks achieved in preps and tests by pupils taught.</li><li>• Attend suitable INSET as required under the guidance of the Head of Economics.</li></ul>

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	<ul style="list-style-type: none"> <li>• Promote Economics as an option A Level through a range of interactions with pupils in the Lower and Middle School.</li> <li>• Keep abreast with developments in Economics through relevant literature.</li> <li>• Undertake such other comparable duties as the Headmaster requires from time to time.</li> <li>• Contribute to the school's tutorial and pastoral systems and ensure involvement in the Co-curricular Curriculum provided for the pupils.</li> <li>• Promote and safeguard the welfare of children and young people for whom you are responsible and with whom you come into contact.</li> </ul>
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Reed's School Person Specification  
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	Essential	Desirable
<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• Educated to Degree level in a relevant subject</li> </ul>	<ul style="list-style-type: none"> <li>• QTS</li> </ul>
<b>Experience:</b>	<ul style="list-style-type: none"> <li>• Experience of working co-operatively as part of a team</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of teaching successfully at all levels and differing ability needs</li> <li>• Ability to demonstrate success across the ability range</li> <li>• Ability to demonstrate creative and innovative approaches to enthusing and challenging pupils</li> </ul>

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<b>Skills:</b>	<ul style="list-style-type: none"><li>• Good planning and organising skills</li><li>• Ability to use a range of ICT to gain participation and encourage learning</li><li>• Ability to set effective, realistic and challenging lesson objectives and appropriate homework</li><li>• Initiative to improve personal and departmental standards and results</li><li>• Experience of gathering, evaluating and using assessment data to inform learning</li></ul>	
<b>Knowledge:</b>	<ul style="list-style-type: none"><li>• Excellent subject knowledge and enthusiasm for the subject</li><li>• Insight into student learning needs</li></ul>	
<b>Personal competencies and qualities:</b>	<ul style="list-style-type: none"><li>• Motivation and enthusiasm to work with children and young people</li><li>• Ability to act as a role model for pupils and staff through demonstrating high standards of personal and professional conduct</li><li>• Ability to form and maintain appropriate relationships and personal boundaries with children and young people</li><li>• Positive attitude to use of authority and maintaining discipline</li></ul>	

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	<ul style="list-style-type: none"><li>• Ability to maintain consistency and fairness</li><li>• All members of the Teaching staff are involved in the school's tutorial and pastoral systems and are expected to be involved in the Activities Curriculum provided to the pupils, including the 6th Form academic enrichment programme.</li></ul>	
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