



Job Description

Job Title:	Temporary Part-Time (0.5FTE) Teacher of Spanish (maternity cover)
Responsible to:	Head of Modern Foreign Languages
Hours:	Tuesday and Friday (8:20am – 5:30pm) Thursday (8:20am – 1:00pm)
Date employment commences:	1 April 2018
Date Employment Finishes:	31 March 2019
Date of issue:	November 2017

We are seeking to recruit a qualified, part-time teacher to teach Spanish (up to KS5) to cover for a teacher who is due to commence her maternity leave in April 2018.

Brief Description of duties

Pitsford School is a co-educational independent school for pupils aged 4 – 18 years old. The school offers a very attractive working environment based in delightful rural parkland setting of some 26 acres, close to Northampton.

This job description describes in general terms the normal duties attached to this post. These may vary or be amended from time to time without changing the general character of the post.

It is assumed that the temporary part-time teacher of Spanish, in common with other members of staff, will have the following academic and pastoral responsibilities:

- i. Form Tutor.
- ii. Member of a duty team.
- iii. Preparation and delivery of curriculum for Year 7 to Upper Sixth pupils.
- iv. Contribute towards the running of extra-curricular pursuits.
- v. Participate in the Staff Appraisal system and in INSET training arranged by the School
- vi. General duties associated with the effective routines of the school.



Duties and Responsibilities

- To be an exemplary classroom practitioner.
- To establish and maintain effective working relationships with colleagues.
- To attend parents' evenings and other meetings, as required.

Planning

- Identify clear learning objectives and specify how they will be taught.
- Provide clear structures for lessons.
- Set high expectations for pupil behaviour and maintain good discipline through well-focused teaching.

Recording and Reporting

- Provide half-termly reviews to parents.
- Provide full written report to parents, at the end of the academic year.

Qualifications

- Hold a recognised teaching degree.
- Hold a current CRB disclosure.