



Candidate brief for the position of
Teacher of Physical Education /Coordinator of
Sport, Extra-Curricular Activities & Excursions
to start January 2020



D'OVERBROECK'S
OXFORD



The school

d'Overbroeck's is a co-educational independent day and boarding school in Oxford for students aged 11 – 18. The school roll currently stands at c 660, and this is set to grow in the coming years.

The school was founded in 1977. Initially only a sixth form, d'Overbroeck's successfully pursued a policy of extending its age range, becoming an all-through 11 – 18 school in 2005.

In a city and a county which boast a good number of independent schools with resounding names and long histories, d'Overbroeck's has, in a comparatively short time, established itself as a thriving, forward-looking and highly successful school with a robustly distinctive ethos, an outstanding staff team, and a strong reputation for the quality of its educational and pastoral provision.

The school is currently in a phase of rapid growth and expansion.

In September 2017 all sixth form teaching moved to its new site at 333 Banbury Road and the d'Overbroeck's International School moved into the Swan Building, which was previously used for sixth form teaching.

Taken together, these changes have brought substantially more physical space and enable the school to take its facilities and its educational provision to a whole new level in a host of areas including the sciences, art, music and drama, as well as its library, social and dining provision. This is, therefore, an opportunity to join the school at an enormously exciting point in its development.



Our ethos

Academic achievement and personal growth are at the heart of what we aim to achieve at d'Overbroeck's; and the school's success in achieving these goals is evident in students' achievements and in the enthusiastic endorsement we receive from current and former parents and students.

The dominant note at d'Overbroeck's is one of purposeful informality. The ethos is firmly built on personal relationships, on a relative lack of stuffiness and overly-formal hierarchies and on a strong conviction that the individual lies at the heart of the school.

The school believes in leading by example, in a healthy dose of flexibility and in the power of laughter and humanity. 'Enthusiasm', 'maturity' and 'courtesy' are words that very frequently feature in the observations of visitors to the school. This is an environment which

gives people – staff as much as students – the space to grow, to learn, to engage with complexity and to achieve their goals, while also making time for friendship, for laughter and for living life to the full.

The policy at d'Overbroeck's is for everyone, staff and students, to be on first-name terms throughout the school. The school's experience is that this fosters more mutual respect and truer, more motivating interactions between staff and students.

Students wear school uniform up to Year 11 (there is no uniform in the Sixth Form). This is a relatively light-touch uniform, designed to allow each student a sense of her or his own individual personality.

d'Overbroeck's does not have any particular religious affiliation and welcomes students and staff of all faiths and none.

'A defining characteristic of d'Overbroeck's is its close-knit, informal atmosphere within which students grow in confidence, self-esteem, respect for themselves and for others. Students are very supportive of each other and behaviour throughout is excellent, exemplified in considerate, warm relationships.'

ISI inspection report, October 2013

Structure of the school

The school consists of three sections on different sites in North Oxford: Years 7-11, the Sixth Form and the International School. Due in part to its history and in part to the physical configuration of its buildings, d'Overbroeck's is a mushroom-shaped school. The Sixth Form is numerically the largest part of the school: in addition to students progressing from the lower years into the Sixth Form, we draw a large intake of students (around 160 annually at present) directly into the Lower Sixth – a combination of local and international students. As the present time, the composition of the school is as follows:

Years 7-11 – 190 students; all day students. Based at Leckford Road, OX2 6HX.

The Sixth Form – 370 students; a mixture of day and boarding. Based at a new purpose-built site at 333 Banbury Road that opened in September 2017.

The International School – around 100 international students who are all boarders. The move into the Swan Building in September 2017 has provided considerably more space and greatly improved facilities, including laboratories and an art room. We fully expect the student numbers in the International School to increase in the coming years.

333 Banbury Road

From September 2017, when the new site at 333 Banbury Road was completed, the Sixth Form benefitted from a considerable upgrade in facilities and physical space. The new building includes five science laboratories and spacious suites for art, music and drama, as well as more library and common room space.

The new Hall provides daily dining facilities for staff and students as well as a 200-seater auditorium for music, drama performances and all kinds of other school events, not only for the Sixth Form but for the whole school.





Teaching and learning

d'Overbroeck's offers a broad academic curriculum with a wide choice of subjects at GCSE and A level. Students in the International School are prepared for IGCSE examinations.

The school places an emphasis on fostering resilience and independent learning skills, and this starts as early as Year 7. In the Sixth Form, many students complete an EPQ alongside their A level programme, and students regularly take part in Maths and Science Olympiads. Special programmes are provided for Oxbridge and medical / veterinary applicants. A wide range of trips and visiting speakers enriches the taught curriculum.

A Personal Development (PSHE) programme is integrated into the curriculum from Year 7 through to Year 11 and students in the Lower Sixth have an Enrichment Programme which introduces them to information, views and debates on a wide range of issues. There is a focus on reflective teaching and on CPD and the school has repeatedly been complimented by ISTip on its work in supporting NQTs through their induction year.

The teaching approach at d'Overbroeck's has always been built around comparatively small classes. Classes are generally kept to a maximum of 15 students up to Year 11 and 10 students in the Sixth Form. Classes in the International School are kept to a maximum of 11.

In the International School, most students follow a one-year programme which prepares them for IGCSE exams in up to 8 subjects alongside intensive teaching in English for academic purposes (EAL). The School also offers a two-year IGCSE programme for younger students, which runs alongside the current one-year programme.

Exam results are very strong. At A level, both raw results and value-added data show impressive achievement across the ability range, and progression to Oxbridge and other top Russell Group universities is consistently strong.

Boarding

There are currently around 280 residential boarders at d'Overbroeck's, and this number is set to increase in the next few years as the school grows. We take day pupils only in Years 7-11 so our boarders are either in the Sixth Form (where around half the students are boarders) or in the International School (where almost all the students board).

For some of our boarders home is just 30 or 40 miles away; for others it is another part of the world. Some will have boarded before while for others this may be the first experience of being away from home and family.

Whichever it is, our aim is to create a close-knit, homely boarding environment where students are physically comfortable and personally at ease; where they can live and work happily, enjoy freshly-cooked, well-balanced meals and make strong and lasting friendships. Like our teaching space, our boarding provision has seen considerable development.

A brand new sixth form boarding house, Islip House, opened in September 2017 and we also have a sixth form boarding house in St Aldate's, in the heart of the city. We have three further boarding houses in the North Oxford area for International School students. The majority of Upper Sixth opt for accommodation with a host family for their final year.



Extra-curricular

Alongside the academic curriculum, a varied and vibrant programme of co-curricular activities opens up all sorts of opportunities for students throughout the age range. Sport is varied and wide-ranging, music and drama are very strong and concerts and school productions are always big events to look forward to.

Though it does not have its own playing fields or sporting facilities, the school is fortunate to have the use of an excellent range of venues and facilities nearby, including those of Oxford University at Iffley Road, and these are used on a daily basis.

'It's hard to imagine a better school for nurturing and developing students.... Without exception all staff are dedicated to the aspirations of the school, resulting in a lovely and thriving atmosphere that produces excellent results and well-rounded teenagers!'

Parent survey, 2015





Association membership

d'Overbroeck's is a member of the Independent Schools Council (ISC), the Society of Heads of independent schools and of the Boarding Schools Association. The school is also an associate member of AGBIS.

Accreditation and inspection

d'Overbroeck's is an accredited member of the Independent Schools Council.

The most recent ISI inspection took place in October 2017. This was a regulatory compliance inspection, which found the School to be fully compliant. Prior to that, the most recent full integrated ISI inspection was in October 2013, and the school was judged 'Excellent' in all aspects of its educational and boarding provision. Notably, the inspection team also noted the 'extremely high levels of satisfaction with the school overall' expressed in the parental responses in the pre-inspection survey. Informally, the school was told that these were exceptionally high, even by the high standards of most independent schools.

Copies of both the 2013 and 2017 ISI reports can be found at:

<https://www.doverbroecks.com/home/school-inspection-reports/>

Safer recruitment

d'Overbroeck's is committed to safeguarding and promoting the welfare of all its students, and this is a responsibility that is shared by all members of staff. The successful candidate will be subject to an enhanced DBS disclosure. Please see the section on Disclosure below.

Disclosure

Please note that d'Overbroeck's school aims to promote equality of opportunity for all with the right mix of talents, skills and potential, without respect to age, gender or race and welcomes applications from diverse candidates. As d'Overbroeck's meets the requirements in respect of exempted questions under the Rehabilitation of Offenders Act 1974, all applicants who are offered employment will be subject to an Enhanced Disclosure of criminal background from the Disclosure and Barring Service before their appointment is confirmed. This will include details of cautions, reprimands and final warnings, as well as convictions. Criminal records will be taken into account for recruitment purposes only when the conviction is relevant. Further information about the disclosure scheme can be found at www.gov.uk/government/organisations/disclosure-and-barring-service/about.

Teacher of Physical Education /Coordinator of Sport, Extra-Curricular Activities & Excursions

We are seeking an outstanding teacher to join a strong P.E. department in this very successful 11-18 school

The advertised post is full-time, comprising two elements: a teacher of P.E and Coordinator of Sport, Activities & Excursions in our International School (TIS).

The role may either be full-time, comprising both elements, or part-time, purely as a P.E. teacher

The Post and the Department

This is an opportunity for an enthusiastic and able teacher to join a strong and lively department.

The PE department currently consists of five full-time teachers, assisted by teaching assistants and specialist coaches. This post comprises teaching P.E. and Sport throughout the school, across all three sections (Sixth Form, 7-11, and International school). The full-time role also involves leading and coordinating extra-curricular activities (sport, activities and weekend trips) for students aged 13-16 in the International School where 95% of students are boarders.

Overall responsibility for P.E. across the whole school is held by Jonathan Richards, Director of Sport and Activities. He is assisted by the Head of PE for Years 7-11 day school and three other teachers, one of whom is based in the International School (as in the advertised post). The Coordinator of the programme for after school and weekend activities at The International School reports directly to Ted McGrath, Head of TIS

The Person

We are looking for a talented teacher who is genuinely committed to enabling every student to enjoy P.E. and supporting them to achieve their potential. A positive and flexible approach and passion for P.E. are qualities we value highly.

Responsibilities

Teaching

The appointed teacher will be involved in teaching Physical Education throughout the School. This primarily involves taking P.E. classes across the timetable. There may, for a suitable candidate, be opportunities to teach GCSE or A Level P.E. as well.

Extra-Curricular

The appointed teacher will be an integral part of our extra-curricular programme, helping to provide opportunities throughout the school for students to participate in activities and fixtures.

Pastoral responsibilities

The successful candidate may be offered the opportunity to be a Form Tutor for one of the tutor groups at The International School. This will involve taking a share of the responsibility for the day to day welfare of the pupils concerned and will involve academic, pastoral and administrative responsibilities.

Other responsibilities

The post carries a number of day to day responsibilities which include administrative duties, liaising with other teachers, speaking to parents and supervising breaks.

Coordinator of Sport and Extra-Curricular Activities at The International School (TIS)

This is a relatively new post for our international school where the majority of our students are boarders and therefore need a full and varied extra-curricular programme after-school and at weekends. The student body has grown significantly over recent years and we now have 100 to provide a stimulating and enjoyable programme for.

The successful candidate will have strong communication, logistical and organisational skills and be able to enthuse both staff and students. The role will require liaising with a variety of stakeholders and attention to detail will be key in ensuring all trip planning documentation are completed to a high standard.

This element of the advertised position involves playing a key role in the life of the International School community and being based at that site when not involved in teaching P.E. lessons and sporting activities. The successful candidate will work closely with the Head at TIS in

- drawing up a programme of clubs and activities for the students in Years 9-11
- planning and arranging these activities, including drawing up risk assessments and organising staffing

leading and participating in some of these, including a number of weekend activities and trips

Necessary Qualifications

All applicants will be expected to have a good degree in PE or a related subject and to be able to demonstrate their teaching ability at interview. The School does not insist that its staff possess a PGCE or equivalent formal teaching qualification, though many members of staff do have an appropriate qualification.

All of the PE teachers are expected to drive the School's minibuses (members of staff receive additional training as required). A clean driving licence is therefore essential.

Further information

If you would like any further information at this stage, please feel free to telephone Alastair Barnett, Senior Vice Principle, on the main school number 01865 688600.

Applications

Applicants should complete the Form entitled Application for a Teaching Post which can be downloaded from www.doverbroecks.com/posts.

The Application Form, full Curriculum Vitae and a covering letter should be emailed to HR@doverbroecks.com and a signed copy sent to:

Helena Barron
d'Overbroeck's
333 Banbury Road
Oxford
OX2 7PL

The final date for submission of applications is
23 October 2019

Please apply as soon as possible. All applications will be processed on receipt.

Short-listed applicants will be notified of the interview arrangements as soon as possible after short-listing.



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