**Assistant School Business Manager – The Compton School**

**Start date: 1st March 2020 or sooner**

**Closing date: 27th January 2020 (9am)**

**Salary: Scale Point** Scale Point 24 – 27 (£30,213 - £32,430)

The Compton School is a mixed 11-18 school in north London. It is part of the The Middlesex Learning Trust (MLT). This is a small multi-academy trust of 2 secondary schools in the London area.

The Compton School welcomes all young people to its fully inclusive academies and is committed to providing each of them with a high quality education; in an environment where each school retains its uniqueness and students are treated as individuals.

We are looking for a person who is highly motivated, keen to learn, dynamic, innovative and able to work under pressure. You will have outstanding interpersonal skills and be a team-player who is motivated by developing and empowering others. We are seeking someone who has an eye for detail, with high levels of literacy and numeracy.

**Closing date**: **27th January 2020 (9am)**

**Interview dates**: to be confirmed, likely to be the 3rd-6th February

For more information please email vacancies@thecompton.org.uk

The Compton School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Employment is subject to satisfactory references and an enhanced DBS check.