



Chessington Community College
Garrison Lane, Chessington, Surrey KT9 2JS

Tel: 020 8974 1156 Fax: 020 8974 2603
Email: contactus@ccc.kingston.sch.uk
Web: www.chessingtoncommunitycollege.co.uk

Headteacher: Mr A Ali MaEd, BSc (Hons), PGCE



Head of Humanities

Required from April 2018 or September 2018
Outer London Main Pay Scale and TLR as appropriate

**“Everyone valued, everyday an opportunity,
every moment focused on success”**

Everyone valued
Every day an opportunity
Every moment focussed on success

Message from the Headteacher

Dear applicant,

I am incredibly proud to be the Headteacher at Chessington. This is a school with a rich past and such a bright future; one where Great things happen for young people each day.

We have made excellent strides in recent years and are now considered a national 'High performing School'. We have done this by instilling pride in our students and making them ambitious for their futures. Each child is valued, each day considered a vast opportunity and each moment is focussed on their success. Whomever takes on this role will need to be someone who values student wellbeing but knows that this is achieved through the very highest expectations, consistency and drive each day as a leader in the school. Moreover, the right person for this role will demonstrate passion for their area. In this case a passion for the role military life can play in the development of young people ready for the 21st Century.

We are ambitious for the future of the school and are moving forward fast. Now judged Good by Ofsted we want to become a Great school in the next three years. This means we continue a rigorous focus on standards, a forensic approach to outcomes and of course a holistic understanding of the needs of every child that walks through our doors each day. The ideal candidate for this role will share this focus and will, each day, want the very best for the young people of Chessington.

Equally, every member of staff is hugely valued. When joining us you will join a culture where we keep striving to be better each and every day. We will support your career development through internal CPD programs, mentoring, coaching and through a range of external programs including Masters in Education or Middle and Senior Leadership development programs. Rest assured each day here the highest of learning and teaching practice will be expected but you will be supported and given time so that you can deliver a Great experience to each of our students.

I look forward to meeting you and to welcoming you on our journey to becoming a truly Great school.

Mr Ash Ali

Headteacher



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Application Pack

Head of Humanities

This is an excellent opportunity to join a forward-thinking, well-resourced and supportive department. We are seeking to appoint a well-qualified, inspiring and ambitious **head of humanities** to lead our successful faculty.

You will be responsible for planning and delivering outstanding lessons and achieving excellent results for your students. You will be an outstanding teacher of Humanities, with experience of raising achievement and maintaining high expectations for all students. This is a unique opportunity to join community of staff striving to create an outstanding comprehensive school.

Ideal candidates will:

- Be an outstanding Humanities teacher (Geography preferred) who inspires and engages within the classroom and provides opportunities outside the classroom
- Have a positive impact on student's progress
- Possess a strong desire to create an outstanding department in which all are valued and play a key role
- Have demonstrable evidence of raising attainment and developing excellence
- Be passionate about developing their own practice and the teaching and learning practice of others
- Communicates effectively to staff, students and parents
- Have the resolve to make a real difference to the lives of students

You can expect:

- Access to high quality CPD and research opportunities
- The chance to work in a rapidly improving school and the opportunity to make a real difference
- Access to state of the art resources and facilities

Application packs are available from our website www.chessingtoncommunitycollege.co.uk or Elsa Harris, Chessington Community College, Garrison Lane, Chessington, Surrey, KT9 2JS, email eharri26@ccc.rbksch.org or telephone 020 8974 1156 x 204. For an informal conversation or to arrange an informal visit to the school prior to the closing date please contact Amy Smith, Senior Assistant Headteacher line manager of science.

The Governing Body are committed to safeguarding and promoting the welfare of children and young persons and the Headteacher must ensure that the highest priority is given to following the guidance and regulations to safeguard children and young people. The successful candidate will be required to undergo an Enhanced Disclosure from the DBS

Closing Date: Monday 5th Feb (noon)

Interview Date: w/c 5th Feb



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Application Pack

Job Description (Teacher)

- 1) Plan, prepare and teach lessons and programmes of study
- 2) Maintain high expectations and standards of learning and behaviour within and beyond the classroom
- 3) Regularly mark students' work, adhering to wider college policy
- 4) Assess and monitor student progress to inform further learning and teaching
- 5) Report progress, as required, to line manager, members of the senior leadership team and parents / carers
- 6) Maintain and develop strong subject and pedagogical knowledge and understanding
- 7) If required, be a form tutor
- 8) Undertake reasonable duties to support the effective and safe operation of the college
- 9) Continuously engage with training and development opportunities to maintain and develop effectiveness as a teacher
- 10) Maintain high standards of professional and ethical conduct
- 11) Represent the college positively and professionally in all contact with the wider community
- 12) A shared responsibility with all staff to ensure the health and safety of all members of the college
- 13) Support equal opportunities for all members of the college, regardless of gender, ethnicity, religion, sexuality or disability
- 14) Support and promote the ethos of outstanding inclusive comprehensive education
- 15) Any other reasonable tasks or duties assigned by the headteacher

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the school in relation to the post holder's professional responsibilities and duties.

Job Description (Head of Department)

Every moment focused on success

- Create a shared vision, communicate it effectively to the team and monitor and evaluate the implementation
- To lead subject staff and ensure good practice takes place.
- Ensure the subject team Implement and follow Academy policy and procedure and that staff within the subject area are both supported and held to account for implementing Academy policy and securing high standards in their classrooms.
- Use data to agree appropriate improvement targets with SLT
- Plan and implement strategies where improvement needs are identified
- Monitor and assess pupil progress across the subject and address underperformance where necessary
- Ensure the department is a self-evaluating and self-improving subject area

Every day an opportunity

- To ensure the effective day to day management of the curriculum including deployment of staff and resources and making appropriate arrangements for classes in the event of staff absences for effective continuation of pupils' learning.
- To promote and monitor, within the faculty, school policies related to issues of literacy, numeracy and the use of ICT; homework; lesson planning; and matters of health and safety
- To provide opportunities to raise the profile of science through extra curricula activities and offsite trips

Everyone valued

- Set aspirational performance management targets and ensure they are consistently referred to and reviewed.
- Monitoring of performance and professional development of staff teaching within the faculty, in conjunction with SLT and in line with the QA policy.
- Hold meetings to share good practice
- To support and assist colleagues to ensure that they understand and are actively implementing the key aspects of the School's Learning and Behaviour policy.
- Promote and model restorative approaches
- Any other reasonable tasks or duties assigned by the headteacher

Personal Specification

Qualifications and Experience	Essential or Desirable	Evidence Source
Qualified Teacher Status	Essential	A
Enthusiasm for science, and the ability to communicate this enthusiasm to students	Essential	A, I
A willingness to offer extra-curricular activities	Desirable	A, I
Knowledge, skills and abilities	Essential or Desirable	Evidence Source
Good academic knowledge and understanding of science	Essential	A, R
Good pedagogical knowledge and understanding of science. Particularly in relation to progress and student outcomes in science.	Essential	A, R
Good behaviour management skills	Essential	A, R
Effective planning and organisational skills	Essential	A, R, I
Effective written and spoken communication skills	Essential	A
Personal Qualities	Essential or Desirable	Evidence Source
An effective team worker	Essential	A, R
Professionalism	Essential	A, R
Resilience	Essential	A, R
A 'can do' attitude that embraces change	Essential	A, R
A reflective practitioner always seeking to improve performance	Essential	A, R
Commitment to outstanding inclusive comprehensive education	Essential	A

* Method of Assessment: A = Application Form; I = Interview; R = Reference



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