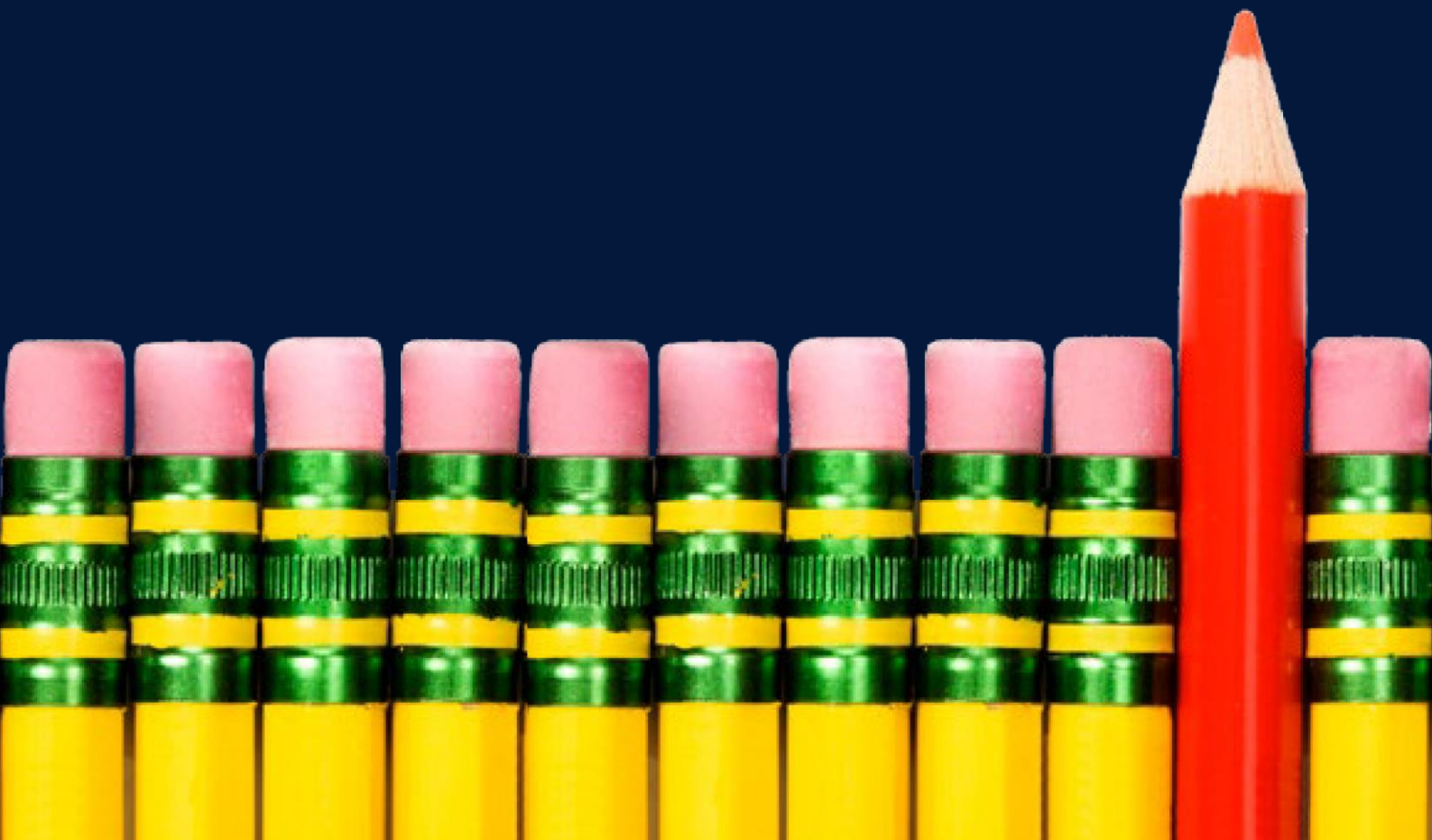




Assistant Headteacher Candidate Information Pack

Dare to know?



Introduction

Knowledge Schools Trust is seeking an Assistant Headteacher to join the senior leadership team of its three primary schools located in Hammersmith and Kensington. We are seeking a leader who has the highest of aspirations for all pupils in their care. The schools comprise of the West London Free School Primary, Earl's Court Free School Primary and Kensington Primary Academy. All three schools have been graded 'Outstanding' by Ofsted in the last three years. The schools' senior leaders have responsibilities across all three schools.

Our aim is to educate children from a variety of backgrounds and give them the knowledge, skills and confidence to flourish in an academic primary school and beyond. Our core belief is that every child is entitled to a classical liberal education, regardless of background or ability, and we follow the Primary Knowledge curriculum based on the research of Professor ED Hirsch.

We require an experienced and highly-motivated school leader who shares our commitment to a knowledge-based approach.

This briefing pack should provide you with the key background information about our Trust and our Primary Schools. We very much hope that, if you believe that this is the right opportunity, that you apply to us. If you have any initial questions you wish to discuss you can contact me in confidence at l.lund@wlfs-primary.org.

I look forward to hearing from you.



Laura Lund
Executive Headteacher

Background information



Knowledge Schools Trust is creating some of the best schools in the country, renowned for academic excellence and capable of instilling world-beating ambition in all its pupils, no matter what their background.

To date, the Trust has four state funded schools:

- West London Free School which opened in September 2011 and its Sixth Form which opened in September 2016
- West London Free School Primary which opened in September 2013, awarded Ofsted Outstanding in all areas in June 2015
- Earl's Court Free School Primary which opened in September 2014, awarded Ofsted Outstanding in all areas in June 2017
- Kensington Primary Academy which opened in September 2016, awarded Ofsted Outstanding in all areas in November 2018

We are pleased to also have approval from the DfE to open a new Secondary school in Cambridge which is planned to open in 2022. We continue to work with the DfE to open new schools or bring existing schools within our Trust in a managed and sustainable manner.

Our school motto, *sapere aude*, means 'dare to know'. We encourage all our pupils to approach everything they do with this attitude.

Academic achievement is one of our key priorities, but we also want our pupils to become well-rounded individuals and develop interests they become passionate about.

Useful background information can be found on our websites.

<http://www.knowledgeschoolstrust.org>

<http://www.wlfs.org>

<http://www.wlfs-primary.org>

<http://www.ecfs-primary.org>

<http://www.wlfs-kpa.org>

We also have an independent charitable body to raise funds to support our schools' activities. The KS Foundation Trust was initially formed to secure funding for extra-curricular sport and musical activities for the pupils of the West London Free School but now has a broader focus looking to provide activities, facilities, and resources and other support to all pupils across all schools in the MAT. More details can be found here:

<http://www.knowledgeschoolsfoundationtrust.org>



Role Summary

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The Assistant Headteacher works alongside the Executive Headteacher and Head of School as part of the senior leadership team.

You will report to the Heads of Schools and our Executive Headteacher who oversees all three primaries.

The role is based at Kensington Primary Academy, West London.

Time Commitment

Full time.

Start Date

Summer Term 2021 or earlier

You will:

- Have experience as a middle leader with responsibility of a subject or phase
- Share our passion for a knowledge-based curriculum
- Have a proven track record of supporting staff development
- Have experience of working with children with SEND
- Have experience of curriculum development
- Be able to work in a creative way, demonstrating a record of consistently delivering good/outstanding lessons
- Be an outstanding practitioner who inspires your pupils and colleagues
- Have an impressive record of impact as a leader
- Be experienced in using assessment and data to drive progress
- Be passionate about shaping all areas of the school
- Have the highest ambitions for your pupils, the school and yourself

We will offer you:

- A unique opportunity to take up a leadership role in a new and growing group of innovative schools
- The potential for upward career movement
- A supportive working environment within an established multi-academy trust
- An opportunity to help develop and pioneer an exciting new curriculum
- Access to a network of outstanding practitioners to collaborate with and learn from

Essential Expertise	Shortlisting	Interview	Task	Presentation
Qualified Teacher Status is desirable	x			
Minimum of five years teaching experience in at least two settings	x	x		
Evidence of continued professional development	x	x		
Successful teaching experience	x	x		
Successful leadership experience	x	x		
Experience of working with stakeholders	x	x		x
Ability to contribute to the collection, analysis and use of data on pupil progress and performance to raise standards	x	x	x	
Ability to support the senior leadership team in setting and achieving challenging targets	x	x		x
Ability to provide clear direction and lead by example	x	x		x
Able to use IT as a management tool			x	x
Ability to work in partnership with stakeholders	x	x		x
Ability to support the Head of School in managing and enhancing the performance of all staff	x	x	x	x
Ability to work closely with and support the Head of School in achieving the school's aims		x	x	x
Ability to support effective communication between the senior leadership team and staff and the school's community		x		x

Experience of leading INSET	X	X		X
Understand the principles of effective learning and the ability to promote a culture of learning throughout the school		X		X
Experience of promoting the personal, social, moral, cultural and spiritual development of pupils	X	X		
Ability to support the Head of School in creating and maintaining positive behaviour, through a restorative approach and high consistent expectations		X		X
Understanding of the factors which create barriers to learning and the ability to implement appropriate strategies for reducing inequalities and promoting social inclusion	X	X		X
Successful experience of creating and maintaining effective partnerships with parents to support pupils learning	X	X		X

Recruitment Process

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The recruitment process for Assistant Head is as follows:

Please send completed application forms to careers@wlfs-primary.org . Potential candidates are encouraged to visit Kensington Primary Academy and can contact Ms Evangelos at a.evangelos@wlfs-primary.org to arrange a convenient time.

Closing date: Friday 4th December 2020

All applications should be submitted by noon to careers@wlfs-primary.org

Candidate interviews will take place on Thursday 10th December 2020

Venue: Kensington Primary Academy
205 Warwick Road
Kensington
W14 8PU

Time: Between 9am and 4pm

The Knowledge Schools Trust Safer Recruitment Procedure

The Knowledge Schools Trust is committed to safeguarding and promoting the welfare of children and young people in its schools. In order to meet this responsibility, its schools follow a rigorous selection process to discourage and screen out unsuitable applicants. This process is outlined below, but can be provided in more detail if requested.

Disclosure

The Trust requires all employees to undertake an enhanced DBS check. You are required, before appointment, to disclose any unspent conviction, cautions, reprimands or warnings under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975. Non-disclosure may lead to termination of employment and if it emerges during the interview that you've failed to disclose something you won't be offered a job. However, disclosure of a criminal background will not necessarily debar you from employment – this will depend upon the nature of the offence(s) and when they occurred.

Reference checking

References from a minimum of the previous and current employer will be taken up for shortlisted candidates and where necessary employers may be contacted to gather further information.

Probation

All new staff will be subject to a probationary period of six months.



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