

Job description

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| Agency | Department of Education | Work unit | Early Childhood Education and Care |
| Job title | Early Childhood Coordinator -Top End and East Arnhem regions | Designation | Senior Teacher 2 |
| Job type | Full Time | Duration | Fixed to 30/06/2021 |
| Salary | \$127,061 | Location | Palmerston |
| Position number | 19338 RTF 201384 | Closing | 08/12/2020 |
| Contact | Meagan Lake, A/Assistant Director Early Childhood Programs on 08 8999 3526 or meagan.lake@nt.gov.au | | |
| About the agency | http://www.education.nt.gov.au | | |
| Apply online | https://jobs.nt.gov.au/Home/JobDetails?rtfld=201384 | | |

Information for applicants

Applications must be limited to a one-page summary sheet and detailed resume.

The NTPS values diversity and aims for a workforce that represents the community. The NTPS encourages people from all diversity groups to apply for vacancies. For more information about applying for this position and the merit process, go to the [OCPE website](#).

Under the agency's Special Measures Recruitment Plan eligible Aboriginal and Torres Strait Islander (Aboriginal) applicants will be granted priority consideration for this vacancy. For more information on Special Measures, go to the [OCPE website](#).

Primary objective

Provide contemporary early childhood curriculum and pedagogy information and coaching support to help build the continuity of learning for children aged from birth to 8 years and embed quality practices across early childhood education and care settings in the NT.

Context statement

Early Childhood Education and Care is responsible for strategically implementing a range of Australian and NT Government early childhood education and care initiatives to improve the quality and integration of early childhood services. It provides policy and program advice, professional development and support to government and non-government early childhood education and care services across the NT. Early Childhood Education and Care incorporates Quality Education and Care NT, the regulatory authority responsible for the implementation and administration of the National Quality Framework across the Northern Territory.

Key duties and responsibilities

1. Coordinate and provide pedagogical expertise, leadership and coordination to regional early childhood quality advisors.
2. Lead and support the implementation of contemporary early childhood curriculum and pedagogy across all early childhood education programs and services.
3. Coordinate and provide pedagogical leadership, curriculum and program advice and support including professional learning materials, programs and resources, and supervised practice, coaching, mentoring and modelling.
4. Support and strengthen educational leadership in early childhood education and care settings and support the growth of professional knowledge and practice of early childhood educators in areas of identified need.
5. Research, consult, develop and implement quality assurance tools, protocols, resource materials and frameworks to ensure program consistency and data management across early childhood education and care programs and services.

Selection criteria

Essential

1. An early childhood degree qualification that meets National Quality Framework requirements and registration with, or the ability to obtain, registration with the Northern Territory Teacher Registration Board and a current Working with Children Clearance Notice (Ochre Card).
2. Demonstrated pedagogical leadership in early childhood education, including the delivery of high quality early childhood programs; professional learning; and a deep knowledge and understanding of the Early Years Learning Framework, Australian Curriculum and National Quality Framework.
3. Experience in providing differentiated pedagogical support and identifying innovative and contextual solutions in response to changing and/or challenging circumstances.
4. Ability to identify, collate and report qualitative and quantitative data to help inform continuous improvement strategies and initiatives.
5. Highly developed interpersonal, negotiation and communication skills with a demonstrated ability to write clearly and concisely to engage multiple stakeholders.

Further information

The successful applicant will be required to hold, or commit to obtaining, a NT driver's licence and 4WD training. This position is office based and requires frequent travel to urban, rural and remote communities across the NT.

Approved: November 2020

Agnes McGrath - General Manager Early Childhood Education and Care