



LODE HEATH SCHOOL

Arden Multi Academy Trust



PERSON SPECIFICATION

Post Title:	Teaching Assistant	Salary Grade:	C
Location:	Lode Heath School	Salary Range:	8-14
Department :	SEN	Weeks:	39 per year
Responsible to:	Assistant Headteacher: SEND & Inclusion Headteacher Governors	Hours:	37 Per Week (8am – 4pm: Mon to Thurs / 8am – 3.30pm: Fri) Part-time applications will be considered
	Essential Criteria	Desirable Criteria	Measured by
Education and Qualifications	<ul style="list-style-type: none"> • Level 2 qualifications in English and Maths (or equivalent). • Good levels of competency in IT, literacy & numeracy 	<ul style="list-style-type: none"> • Evidence of Further Education such as A Levels • Level 2 or 3 Teaching Assistant Qualifications or Supporting Teaching & Learning in School Certificate (Level 3) or Graduate qualification to enable support to be given to a subject within the school • Other evidence of related training or interests 	Application
Skills	<ul style="list-style-type: none"> • Accurate and fluent written communication skills • Ability to orally communicate effectively with a range of audiences • Ability to engage and motivate pupils • Effective time management skills which allow students to complete set activities at an appropriate pace • Ability to deploy behaviour management strategies effectively • Interpersonal skills to work through difficult situation • Ability to maintain accurate records. • Liaise and communicate effectively with others. 	<ul style="list-style-type: none"> • Competent use of ICT packages i.e. Word, PowerPoint, SIMS 	Application References Interview

	<ul style="list-style-type: none"> Ability to work effectively as part of a team. 		
Experience	<ul style="list-style-type: none"> Supporting individual/groups of children in an educational setting, particularly those with SEND 	<ul style="list-style-type: none"> Previous similar experience issues faced by disadvantaged students 	Application Interview References
Knowledge/ Understanding	<ul style="list-style-type: none"> Basic understanding of child development and learning. Behaviour strategies and strategies to support children in the classroom 	<ul style="list-style-type: none"> Relevant policies/codes of practice and awareness of relevant legislation Understanding of SEND issues, child development and learning, particularly the challenges faced by children with recognised difficulties such as Autism, ADHD, Specific Learning difficulties etc. 	Application Interview
Other Requirements	<ul style="list-style-type: none"> Commitment to inclusion To undergo an enhanced DBS check Ability and willingness to contribute to the wider school 		DBS check Interview

Person specification reviewed by: L Suddon

Date: May 2023