

Head Of Department

Aureus School - Person Specification

Position: Head of Department		
Qualifications	Essential	Desirable
Qualified Teacher Status	✓	
Honours degree (in relevant subject specialism)	✓	
Outstanding teaching - supporting evidence of classroom practice	✓	
Outstanding learning outcomes – supporting data	✓	
Evidence of commitment to own CPD	✓	
Teaching Experience		
Teaching of subject specialism to students at KS3 and KS4	✓	
Experience of preparing students for GCSE	✓	
Developing and maintaining good relationships with staff and students	✓	
Involvement in extra-curricular activities	✓	
Commitment to raising the achievement of all students of all abilities	✓	
Demonstrates desire to driving high standards in teaching and learning	✓	
Uses data to inform planning and future developments	✓	
Monitors, evaluates and reviews practice to improve outcomes	✓	
A successful track record of improving performance outcomes	✓	
Experience of effectively using ICT in the classroom to support learning and teaching		✓
Evidence of successfully using a range of learning and teaching styles		✓
Excellent classroom management skills		✓
Subject Knowledge		
Knowledge of recent developments in subject	✓	
Ability to use target setting	✓	
Understanding of National Curriculum and recent developments affecting secondary education		✓
Active involvement in curriculum development initiatives		✓
An understanding of pedagogic approaches beyond subject specialisms		✓
Professional Learning		
Evidence of participating in relevant CPD provided by the employer	✓	
Evidence of participation in teacher-initiated CPD		✓
Evidence of wider reading		✓
Evidence of research and innovation in developing practice		✓
Experience of facilitating training to external audiences.		✓
Experience of coaching techniques.		✓
Student Engagement		
Ability to develop and sustain successful relationships with students	✓	
Ability to communicate effectively with parents	✓	
Ability to recognise individual learning needs and ensure adequate curriculum provision	✓	
Commitment to raising the achievement of all students of all ages and abilities	✓	
Evidence of effectively using assessment data to inform teaching and	✓	

learning		
Evidence of consistent and constructive marking procedures	✓	
Willingness to offer after-school club/activity.		✓
Evidence of involvement in pastoral care and willingness to have an impact as a Form Tutor.		✓
Impact		
Evidence of active involvement in school-wide provision or initiatives		✓
Evidence of track record of excellent student outcomes		✓
Evidence of raising student achievement		✓
Evidence of successful involvement in behaviour improvement initiatives		✓
Experience of involvement in developing and supporting colleagues through coaching, mentoring, etc		✓
Personal attributes		
Values aligned with the school's mission statement and GLF & Aureus School's core values	✓	
Positive, enthusiastic outlook, embracing risk and innovation	✓	
Self-motivated and well-organised	✓	
Encourages ideas, initiative and innovation in others	✓	
Highly motivated, resilient and reliable under pressure	✓	
Inspires respects and confidence	✓	
Reflective and keen to develop yourself and others	✓	
Ability to communicate effectively	✓	
Be very generous and flexible with your own time	✓	
Reflective	✓	
Emotionally intelligent	✓	
The ability to maintain and form appropriate relationships and personal boundaries with children and young people in line with the GLF Safeguarding and Child Protection Policy/the GLF Staff Code of Conduct	✓	
Communication Skills		
Ability to develop and sustain successful relationships with colleagues at all levels	✓	
Ability to work effectively as part of a team	✓	
Excellent organisational skills, ability to work under pressure.	✓	
Able to manage time effectively and meet deadlines.	✓	
Ability to plan, monitor, evaluate and review	✓	
Enthusiasm, energy, resourcefulness, creativity	✓	
Communicates clearly and concisely both verbally and in writing, with all stakeholders (students, parents, colleagues, external contacts, etc)	✓	
Displays integrity, is trusted and trusts others ensuring commitments are kept.	✓	
Able to show commitment, takes ownership and follows things through to completion.	✓	
Sustains energy, takes the initiative and invests in relationships and responsibilities with enthusiasm.	✓	
Honesty, respects the facts and evidence, behaves in an open and transparent way.	✓	
Strives to be inclusive of others and seek support, where necessary.	✓	

Ambitious, sets personal challenging goals and targets.	✓	
Displays optimism and ambition for all learners and a commitment to their development.	✓	
Ability to write clear and informed reports.		✓
Safeguarding		
We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. The successful candidate will have to meet the person specification and required to apply for a DBS disclosure.		