



DRAYTON MANOR HIGH SCHOOL

www.draytonmanorhighschool.co.uk

Head of Mathematics Faculty Band A (£30,480) – Band C (£49,571) plus Management Allowance (MA) 6 £11,801

We are seeking to appoint an inspirational and forward-thinking teacher to undertake the role as Head of a Mathematics and Computing Faculty. The successful candidate will be expected to provide leadership of a thriving and highly successful Mathematics Faculty, be well-qualified, have excellent subject knowledge and be able to teach through all Key Stages to Advanced level.

He/she must be able to establish excellent relationships with students and colleagues, be flexible and show evidence of his/her ability to work well within a team, be able to demonstrate clear leadership qualities as well as having excellent communication and interpersonal skills. The Mathematics department is committed to raising academic standards for all students and to strive to ensure every student reaches their potential.

Drayton Manor recognise and value continued professional development and as such, training opportunities will be made available to you throughout your career with us.

Drayton Manor is a heavily oversubscribed, diverse, vibrant and successful school with proud traditions and an excellent reputation. Our school motto of '*Nec Aspera Terrent - hardships do not deter us*,' is at the heart of our ethos and we live this vision every day in our work with our students and everything that we do.

Candidates who have extremely high expectations and are keen to take a full and active role in the life of the school are encouraged to apply. This role requires excellent communication skills, meticulous attention to detail and a firm commitment to upholding the ethos, values and expectations of the school.

Student achievement is high with our most recent provisional progress score at GCSE placing us in the top 10% of schools nationally.

We offer

- The opportunity to work for an organisation which values driven and places our students at the centre of everything we do
- The opportunity to work with fantastic students who are aspirational and driven to succeed
- Access to high quality CPD and support with career progression

- Magnificent buildings and an attractive and harmonious working environment
- An exciting opportunity to be involved in shaping the future direction of the school

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be required to apply for an enhanced disclosure from the Disclosure and Barring Service (DBS). Further information can be found at www.homeoffice.gov.uk.

For an informal and confidential discussion about the role please contact Adam Stanley on 07778 819105. Further information and an application pack can be found on the Vacancies section of the school website <http://www.draytonmanorhighschool.co.uk/Employment-Opportunities>.

For further information and to apply, please visit: www.draytonmanorhighschool.co.uk/

The closing date is 12 noon, Wednesday 22 January 2020.
Interviews will take place on Tuesday 28 January 2020.

We reserve the right to make an appointment before the closing date, so early applications are encouraged.

Drayton Manor is committed to safeguarding and promoting the welfare of children and young people. The successful applicant will be required to undertake an enhanced criminal record check.

No agencies or CVs.



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JOB DESCRIPTION

JOB TITLE:	Head of Faculty
FACULTY:	Mathematics
GRADE:	Band A – Band C plus Management Allowance (MA) 6
RESPONSIBLE TO:	Deputy Head
JOB PURPOSE:	To take overall responsibility for the leadership, management and co-ordination of all the work within the Faculty

All staff have a responsibility for promoting and safeguarding the welfare of children and young people s/he is responsible for or comes into contact with

KEY TASKS:

- To liaise with senior staff, other Heads of Faculty/Departments and Year Heads to ensure that school policies are implemented.
- To lead and involve all Faculty staff in the development planning for their area.
- To represent their area through the school's consultative structure and to consult with the Head on matters concerning their Faculty.
- To manage all aspects of the curriculum within the Faculty to maximise student progress.
- To have overall responsibility for the Assessment, Recording and Reporting within the Faculty.
- To manage effectively and efficiently all resources within the Faculty.
- To manage the development of staff in accordance with whole school, Faculty and individual needs.
- To represent their area as necessary, within the school and at meetings with governors, parents, inspectors, feeder schools, other secondary schools etc.
- If there is no Head of Department or responsibility post holder in his/her own subject, to take on the role and responsibility of the Head of this subject.
- To promote a purposeful, disciplined and thriving learning environment within the Faculty which aims to raise student expectations and self esteem.
- To lead faculty self review, evaluation and improvement planning.
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- To line manage the computing department.



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PERSON SPECIFICATION

POST TITLE: Head of Mathematics

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	Essential	Desirable
Qualifications	<ul style="list-style-type: none">• Qualified Teacher status• Degree• PGCE or equivalent	<ul style="list-style-type: none">• MA or equivalent Recent INSET in Maths
Experience	<ul style="list-style-type: none">• Successful teaching experience in Maths to all ages and ability groups• Evidence of administrative experience with a faculty• Ability to develop a curriculum which is sensitive to the needs of all students	<ul style="list-style-type: none">• Experience of developing the Maths curriculum• A post of responsibility within Maths
Ability/Skills	<ul style="list-style-type: none">• Ability to lead a team and improve the quality of teaching• Imaginative and able teacher with ability to relate well to students• A good communicator• Ability to liaise successfully with parents• To manage and be responsible for the efficient and effective use of faculty resources• Ability to manage a budget• Ability to professionally mentor and develop faculty staff• Excellent ICT skills	
Equal Opportunities	<ul style="list-style-type: none">• Awareness of and commitment to equal opportunities• Ability to promote and support the school's Equal Opportunities Policy	
Safeguarding	<ul style="list-style-type: none">• Commitment to safeguarding and promoting the welfare of children and young people	
Disposition	<ul style="list-style-type: none">• Ability to work hard with competing deadlines, prioritising appropriately, and maintaining good humour• To be interested in children as individuals, in how they learn and be committed to the comprehensive ideal• To believe in the importance of team work and a collaborative approach, and be able to build supportive working relationships with colleagues both within and outside the faculty• Evidence of commitment to and	<ul style="list-style-type: none">• A willingness to initiate curriculum innovation

	understanding of collective responsibility	
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