



# The British School

## Teachers Application Form

Post applied for:

### Part 1 Personal Details

First name:

Surname:

Date of Birth(DD/MM/YY:

Passport No.:

Date teaching qualification obtained:

DfE Number:

Present Address:

Email Address:

Telephone /Mobile No.:

Skype Address:

Marital Status:

Spouse's Name:

Dependent Child/ren Name/s:

Child/rens Date of Birth:

### Part 2 Most Recent Employment

Name of Employer:

Address:

Telephone No.:

Email Address:

Title of current post:

Main Responsibilities:

Annual Salary/UK:

Scale point:

Date Started:

If no longer in post indicate leaving date and reason:

### Part 3 Employment History

Please give details of previous employers, dates of employment and job titles/roles in chronological order, if there are any breaks in employment please indicate the reason why.

School Name & Address	Subject and/or age range taught	Job title & Main duties	Reason for leaving	Annual Salary or UK scale point	Dates
					From: To:
					From: To:
					From: To:
					From: To:

Reason for any breaks in employment history:

### Part 4 Education/qualifications

Please give details of relevant educational & professional qualifications *in chronological order from IGCSE & A -Levels (or secondary equivalent)* to any further degrees including institution, subjects and grade awarded.

Qualification(s) & Grade	Awarding University, College or Institute	Length of Course	Final results received: Month/Year

### Part 5 Additional Qualifications and Professional Courses

Course Title	Provider	Duration	Year	Award (if any)

### Part 6 Personal Interests

### Part 7 Supporting statement

In support of your application, **please provide a letter of application (no longer than two sides of A4) addressing relevant issues in the Job Description and Person Specification** focusing on the skills, knowledge and experience you could bring to The British School, your learning and teaching philosophy, extra curricular activities you can offer and any other relevant information. Please attach a recent photograph.

### Part 8 References

**Please note: References will only be sought for short listed candidates**

1. Your current/most recent employer (*if in education this must be your Principal/Headteacher*)

Name and job title of referee:

Organisation:

Address:

Email:

Telephone No.:

Mobile No.:

2. Previous employer

Name and job title of referee:

Organisation:

Address:

Email:

Telephone No.:

Mobile No.:

## Part 9 Criminal Convictions

Have you ever been convicted of a criminal offence?                      Yes                      No

If yes, please give details below of the offence and the sentence imposed:

Details:

In submitting this application form, I declare that I have not been convicted, nor had any criminal proceedings against me, nor have I been warned, either orally or in writing, in relation to any safeguarding issue. I declare that there are no such proceedings pending against me at the date of this declaration. I know of no reason why I should be considered unsuitable for work with children and I have not been dismissed from such a post for malpractice. I have received the The British School safeguarding and safer recruitment policies as part of the application process.

**The British School will carry out enhanced DBS (CRB) checks on all employees on appointment as part of our safer recruitment policy. Failure to disclose information will result in dismissal in the case of an appointment being made.**

### Declaration

**I declare that all the information I have provided in support of my application is, to the best of my knowledge and belief, correct and complete**

Name:

Date

DD/MM/YY

Please email this form to [recruitment@tbs.edu.np](mailto:recruitment@tbs.edu.np)

***By submitting this form you are acknowledging that the information is correct and up to date and is not attempting to mislead a potential employer.***