



BURNHAM GRAMMAR SCHOOL

Assistant Headteacher

Person Specification

Embracing Challenge

Qualifications and experience	Essential	Desirable
A good honours degree in a relevant subject.	✓	
Having qualified teacher status.	✓	
Evidence of participation in accredited professional development or further study (e.g. NPQML, NQPSL, MA).		✓
Experience in a leadership role.	✓	
A record of developing colleagues to improve the outcomes for students with measurable impact.	✓	
Experience of effective line management of colleagues ensuring progress, accountability and development.	✓	
Experience of engaging with parents to resolve concerns regarding their child's progress and development.	✓	
Experience of working in a socially and culturally diverse school community.		✓
Experience of how to identify and remove barriers to learning.	✓	
Experience of safe-guarding and child protection.		✓
Experience of contributing to school self-evaluation and development planning.	✓	
Knowledge, skills and abilities	Essential	Desirable
An outstanding classroom practitioner.	✓	
A committed, sensitive and dynamic team player.	✓	
The ability to lead, motivate and inspire members of the school community, recognising and valuing their role in making the vision for the school a reality.	✓	
An ability to work proactively and independently.	✓	
Demonstrate the ability to successfully and creatively problem solve whilst maintaining an awareness of new and approaching developments and legislation.	✓	
A commitment to using ICT to develop learning	✓	
A confident and competent user of ICT.	✓	
An exceptional verbal and written communicator who demonstrates an awareness of their audience.	✓	
Ability to interpret, summarise, explain and use student achievement data.	✓	
Personal Qualities	Essential	Desirable
An enthusiasm for the core importance of developing teaching and learning.	✓	
A desire and commitment to undertake further professional training as appropriate.	✓	
A commitment to helping students identify and develop their talents.	✓	
A firm belief in the potential of all students.	✓	
A strong belief and desire to develop the professional expertise and experience of all members of staff.	✓	

Resilience and a sense of humour.	✓	
The commitment to embrace, foster and promote the unique ethos of Burnham Grammar School.	✓	
Ambitious for promotion with a thirst for a range of experiences.	✓	
The school is fully committed to the DfE guidance on Safeguarding Children and Safer Recruitment in Education and all candidates for the post will therefore be subject to vetting procedures following Buckinghamshire County Council's guidance on Safer Recruitment and Selection in Schools.		