Whitley Academy
Vacancy Information

Maths Teacher

Salary range:	**TMS – TLR available for the right candidate**
Number of Hours:	**FULL TIME**
Temporary or Permanent:	**PERMANENT**
Closing Date: 24th November at 9am	**Interview Date: wc 1st December 2019**

When staff, students and families walk through our gates and onto our site, they belong to the Whitley Academy Community. In this community, we build meaningful relationships based on trust and mutual respect. Our classrooms, corridors and the school environment are safe spaces where nobody is judged and everyone is valued. In our community, we are proud of our school and committed to supporting all staff and students to "be the best you can be".

For a January 2020 start, we are seeking a well-qualified, suitably experienced and enthusiastic Maths teacher, keen to work with our Maths and Opening Minds teams to achieve excellent outcomes for all our students in KS4 and KS5. You will be joining a well-resourced, strong department with a relentless focus on developing an effective academic curriculum and raising attainment in maths to recruit to our successful Post 16. You will be joining a forward-thinking school that values the professional development and well-being of its staff.

The successful candidate must be:

- Able to teach Maths KS4 and KS5
- Excited about contributing to the development of Teaching & Learning in our Maths team,
- Committed to making a difference to the lives of pupils,
- Resilient with a strong personal drive,
- Someone who has high expectations of both students and their colleagues,
- Values driven and
- Someone who can forge positive relationships with students to encourage great learning.

We will offer you;

- A positive and innovative learning culture, where well-being and workload are effectively managed,
- A dedicated, highly skilled and committed staff, upholding high expectations of and aspirations for all of our students,
- A strong sense of community and a warm, welcoming workplace,
- Access to the RSA Academies' Teaching School Alliance, which offers high quality training and leadership experiences for all staff, to ensure that everyone is enabled to develop, grow and collaborate,
- PiXL network access, developing new ideas and strategies to impact on student learning and
- A number of additional benefits including a fantastic internal CPD programme built into directed time - fostering excellence in teaching and learning, a personal laptop, free parking, and a vibrant modern building and facilities in a beautiful location, beside a nature reserve, within easy reach of the M40/M6 corridor.

Successful candidates should look forward to working in a challenging and inspiring environment within which there is ample opportunity to lay the foundations for career progression and leadership. We are committed to ensuring that every member of our school community is enabled to 'be the best they can be'. ***Applications from NQTs are welcome*** **as the school has a very strong and well-developed NQT training and support programme.** A leadership allowance may also be available for an exceptional candidate able to take on an additional curriculum or pastoral responsibility.

Informal visits are welcomed. To find out more about our school please visit our website at www.whitleyacademy.com.

We hope that after considering all the information provided, you will decide to make an application. A reminder that the closing date is 24th November 2019 9.00am. Shortlisted candidates will be interviewed as we receive applications. Whatever the outcome of your application we thank you for the interest you have shown and wish you well for your future career. Candidates who submit an application form before the closing date, may be invited for interview early, therefore, it is strongly advised that you complete and return your application as soon as possible. CV's not accompanied by a completed application form will not be accepted. Completed applications should be returned to: vacancies@whitleyacademy.com

We are an equal opportunities employer and are committed the safeguarding and promoting the welfare of children. Employment at the Academy will be subject to receipt of satisfactory disclosure from the Disclosure and Barring Service (DBS) in accordance with the Rehabilitation of Offenders Act 1974, Police Act 1997 and the Protection of Freedoms Act 2012.

Maths Teacher

Job Description

Job Title: Maths Teacher **Pay scale: TMS**

Line Manager: Maths CL **Location: Whitley Academy**

Job Purpose

To teach Mathematics across the age and ability ranges to ensure that individual pupils are challenged to achieve their full potential.

Duties and Responsibilities

- To plan and prepare lessons and teaching materials for timetabled lessons.
- To teach a selection of Mathematics classes in Key stage 4 and Key stage 5.
- To ensure the needs of individual pupils are met.
- To maintain good order and discipline amongst pupils in line with the school Behaviour Policy, including duties and supervision outside the classroom.
- To contribute to the development, evaluation and maintenance of Schemes of Work at Key Stage 4 and Key stage 5.
- To participate in CPD on curricular developments and help incorporate such developments into Schemes of Work
- To contribute to the development, evaluation and maintenance of agreed working practices within the departments at all levels of teaching.
- To support the development of appropriate internal assessment materials at Key Stage 4 and Key stage 5
- To assess accurately and record assessments of work carried out by pupils and to provide assessment data at the appropriate times.
- To be fully aware of the ranges of assessment methods appropriate to Mathematics so as to contribute fully to all policy decisions regarding these assessments.
- To engage actively in Performance Management Review Process.
- To report on students at appropriate times in line with school and curricular policies.
- To be a tutor, providing pastoral support, guidance and advice to a group of students, keeping appropriate records and reporting on the personal and social needs and progress of the pupils.
- Any other duties as requested by the Principal appropriate to this level.

Whilst every effort has been made to explain the main duties required above, each individual task undertaken may not be identified.

All duties and responsibilities must be carried out with due regard to the Whitley Academy Health and Safety Policy.
This post is exempted under the Rehabilitation of Offenders Act 1974 and as such, appointment will be conditional upon the receipt of a satisfactory response to a check of police records via the Disclosure and Barring Service (DBS). Post holders will be accountable for carrying out all duties and responsibilities with due regard to Whitley Academy's Equal Opportunities Policy and are committed to safeguarding and promoting the welfare of children. Duties which include the processing of any personal data must be undertaken within the General Data Protection Regulation (Data Protection Act 2018).

Responsible to: Curriculum Leader Maths
Date Reviewed: Jun 2019

Maths Teacher
Personal Specification

Essential	**Desirable**	**Evidence**
Qualifications & Experience • Qualified Teacher. • Good Degree with Maths as the main strand. • Recent teaching experience with Secondary aged pupils in Maths. • Evidence of successful experience in secondary schools.	• Evidence of further professional development. • Evidence of involvement in CPD activities.	Application form, Original Qualification Documents & references
Knowledge & Understanding • Up to date knowledge of the Maths National Curriculum at all Key stages. • Knowledge of assessment, recording and reporting of pupils' progress and achievements in Mathematics and of assessment for learning. • Knowledge of the school's role in providing for the individual needs of pupils, including those who are more able and those with special educational needs. • An understanding of the importance of the teacher as a role model for young people. • Knowledge of equal opportunities and anti-discriminatory practice in the context of the school community.		Application, references & selection process
Skills & Abilities • The ability to establish and maintain positive working relationships with staff. • The ability to work as a member of a team. • The ability to handle potentially difficult situations sensitively. • An appreciation of the importance of establishing and developing a good professional working relationship with pupils parents and where appropriate with Governors, the local community, partner schools and other external agencies. • The ability to communicate effectively, both orally and in written form. • The ability to meet deadlines. • The ability to teach Maths effectively through Year 7 to 11 and possibly to 13. • Competence in the use of ICT as a tool to enhance teaching and learning. • A commitment to comprehensive education and the Opening Minds framework at KS3. • A willingness to contribute to subject, faculty and whole school developments. • A commitment to put into effect the school's policies and objectives and to support its aims.		Application, references & selection process
Whitley Characteristics • Resilience and initiative. • Passion for all young people's learning • Enthusiastic about teaching and learning in your subject • Positive outlook • Team Player • Advocacy for Whitley Academy students and their community		Application, references & selection process
Special Requirements We are an equal opportunities employer and are committed to safeguarding and promoting the welfare of children. This post is exempted under the Rehabilitation of Offenders Act 1974 and as such, appointment will be conditional upon the receipt of a satisfactory response to a check of police records via the Disclosure and Barring Service (DBS).		

Updated: June 2019

Recruitment Guidelines

Whitley Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

PRIVACY NOTICE FOR JOB APPLICANTS

Please refer to our Privacy Notices published on our website which explains how we collect, store and use personal data about job applicants. **http://www.whitleyacademy.com/about-us/join-us/as-a-member-of-staff/**

APPLICATION FORM

Your application form plays an important part in your selection - it is the only basis for considering your initial suitability for the post. Read the instructions on the application form carefully before completing it. You must complete all parts of the form.

Look carefully at the post specification. This outlines the duties of the post and the minimum knowledge, skills and experience we require. You should show clearly in your application how your knowledge, skills and experience are relevant to the requirements of the post.

REQUIREMENTS FOR REFERENCES

At least one of the references should be your current employer. If you are not currently working with children, but have previously done so, then you must include a referee from the last post where you worked with children. If you have not been in recent paid employment, referees should be appropriately qualified to provide confirmation of your suitability for employment. Referees will normally be contacted before interview where possible. You should be aware that your referees will be asked if, in relation to you, they are aware of any Child Protection allegations or issues of a similar nature.

SHORT-LISTING & INTERVIEWS

Applicants who meet the requirements will normally be short-listed for interview, however, places for interview will need to be limited to a manageable number. In addition, the School may conduct tests and/or written exercises in appropriate circumstances and you may be asked to undertake such exercises as part of the selection process.

At the interview, the panel will ask questions which are intended to allow you to expand on your application and to demonstrate how you meet the requirements of the post. This is also your opportunity to ask questions relating to the job. You will also be asked for your views on the importance of safeguarding children.

PRE-APPOINTMENT CHECKS - Permission to Work in the UK

Please note that we can only consider applications from citizens who have the right to work in the UK.

Qualifications

At Interview - Evidence of qualifications relevant to the post and proof of Qualified Teacher Status (if applicable) will also be required. We can only accept original certificates. If you cannot produce original documents or certified copies, written confirmation of your relevant qualifications must be obtained from the awarding body.

Proof of Identity

At Interview - In accordance with Safeguarding Children and Safer Recruitment in Education Guidelines, we must see proof of your identity and evidence your name, date of birth, address and see some form of photographic identity.

At Appointment - In accordance with Safer Recruitment guidelines designed to protect young people, we will check your suitability to work with children. You will need to undertake an Enhanced Disclosure via the Disclosing and Barring Service (DBS), involving completing an electronic application for this purpose and provide original supporting documents.

Medical Clearance

At Appointment - Verification of your medical fitness is required and again you will be asked to complete a form. You will not be able to start work, for insurance purposes, until medical clearance has been received.

It is not our practice to inform applicants that they have been unsuccessful in being called for interview. If you do not receive an invitation to interview, we thank you for your interest in the post.