



Wellington  
PREP SCHOOL

*Appointment of*  
Prep Teacher

SEPTEMBER 2024

LEARNING FOR LIFE



## From the Head



Thank you for your interest in working at Wellington School. At Wellington Prep School we wish to see our children grow in confidence, fulfilment, and character. We aim to prepare them fully for the life that lies ahead. And, of course, we want them to be happy.

We are committed to equipping our children with everything they need to thrive in a complex and challenging world and our educational philosophy is built on three principles: outstanding relationships that are formed by values such as kindness, empathy, inclusivity, and trust, a love of learning and the pursuit of excellence in everything we do. We will do our very best to help the children develop as happy, curious and kind people.

A strong sense of community sees us working together to be the very best we can be in every setting. We are ambitious for our children and have high expectations of them; we celebrate outstanding outcomes, but we are a proudly process oriented school. We support one another in achieving our goals and we celebrate our culture of learning. Every member of the school teaching team is dedicated, committed and highly professional. Each individual member of staff is part of the Wellington family and committed to delivering a superb level of service to all our families. There is a rich and proud academic tradition at Wellington, and this post will have a crucial role to play in the life of every pupil at the School.

# Working at Wellington School

All teachers play an active role in supporting the academic, pastoral and co-curricular strands of school life. In line with the three pillars underpinning our educational philosophy, we look to our teachers to support our pupils as they grow and develop.

Whether in the classroom or in a co-curricular setting, teachers at Wellington seek to build outstanding relationships with the children in their care and help them to be the best they can be. Our high expectations of pupils are matched by teachers offering them support and guidance as they strive to reach them.

You will play a part in the whole school responsibility for safeguarding children and we want all staff at Wellington to build outstanding relationships with colleagues and pupils to help them to be the best they can be. We have high expectations, but we are committed to supporting the professional development of our staff.

Wellington benefits from an outstanding estate and excellent facilities, both of which allow us to provide a broad co-curricular programme. Drama flourishes and we have two bespoke theatre spaces, music and choral singing thrives in both our Music School and the Chapel, success in a wide variety of sports is facilitated by our well-maintained grounds and our setting sees both the CCF and Duke of Edinburgh Scheme enjoying significant success. This superb learning environment also creates a wonderful working environment for staff. Staff can enjoy use of the campus facilities such as sports facilities or the School Café. The School has a strong commitment to staff wellbeing, offering lifestyle activities such as staff yoga, football, netball and swimming and during term time all staff enjoy a free school lunch which is always a popular perk!

Wellington Prep School is located on the same site as the Senior School so has full use of all the facilities alongside having it's own designated buildings. Running from Nursery to Year 6, the Prep School has a House structure which mirrors the Senior School supporting the aged 3-18 pupil journey.

The School has a very strong community culture which means that all staff work together to ensure that our pupils have the best experience whilst also supporting each other. Prep and Senior, Support Staff and Teachers all have opportunities to meet together, share ideas and best practice alongside more social events which help facilitate strong relationships.

*“We were made to feel as though we were being welcomed into a family. “*

*Current parent*





## The Post: Prep Teacher

Wellington Prep School is looking to recruit a new Class Teacher for September 2024. Teachers in the Prep School are Primary specialists who have the ability to teach across KS1/KS2 and therefore the successful applicant should be keen to work in either key stage.

As class teacher, you will deliver a stimulating curriculum using a variety of pedagogical skills to create a rich learning environment within the classroom, so that each individual child is able to flourish. You will have the ability to establish professional, but supportive and caring relationships with the children in your care and seek ways to support each child's individual learning styles.

Class Teachers at Wellington are also involved in school life beyond the classroom. Through supporting clubs, activities and trips, they actively support the strong co-curricular threads of a busy Prep School that enhances the positive relationships established with children.

Class Teachers at Wellington Prep School have small class sizes, access to good ICT and facilities, competent, supportive and caring Teaching Assistants and Learning Success Practitioners working alongside them, all of which enable a positive, supportive working environment. Why not come and join?

*"Parents like the values the School imbues: 'respect', politeness', 'have a go, try your best'; it's okay if you make mistakes"*

*Current parent*

# Required Skills & Experience

Primary Teaching experience across both KS1 and KS2.

Graduate in a relevant discipline with Qualified Teacher Status.

Demonstrable skills in excellent teaching and learning alongside strong curriculum and subject knowledge.

To have an understanding of the learning processes and professional expectations in a high functioning primary/prep environment.

Experience of strong pastoral care, modelling good behaviour and encouraging positive physical, social and emotional development.

Flexibility to contribute to the wider life of the school including leading pupils in extra-curricular activities.

An understanding of safeguarding and experience of working productively and effectively with parents & guardians.

Good ICT and administration skills.

Ability to work well in a team, particularly task managing Teaching Assistants.

Good organisational and time management skills with the ability to multi-task and prioritise.

Ability to work flexibly to ensure that the class and individual priorities are met.

Experience of developing effective professional relationships with children to ensure positive outcomes.

Ability to communicate clearly and effectively, both orally and in writing.

Ability to demonstrate a professional, positive attitude with resilience.



# Terms & Application Process

## Hours of Work

Full time, term time only plus INSET days

## Benefits

Competitive Salary & Contributory Pension Scheme

School Fees Remission

Free lunches during term time, on site parking & free use of school facilities (subject to availability)

## Reports to:

Vics Richardson – Prep Head

## Application process:

Please apply online via the School's website as soon as possible (<https://www.wellington-school.org.uk/senior/information/job-vacancies/teaching-vacancies>), and by no later than Friday 9<sup>th</sup> February 2024.

Please contact Emily Weiss, Director of Human Resources, if you have any queries about the role or the application process ([hr@wellington-school.org.uk](mailto:hr@wellington-school.org.uk))

*Post holders must be committed to safeguarding and promoting student welfare. They will be subject to an enhanced DBS and Child Protection checks. We are an equal opportunities employer.*

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### Wellington School

South Street, Wellington, Somerset TA21 8NT

01823 668800

[hr@wellington-school.org.uk](mailto:hr@wellington-school.org.uk)

[www.wellington-school.org.uk](http://www.wellington-school.org.uk)