



RECRUITMENT INFORMATION & CANDIDATE PACK



Teaching Assistant – Scale 5

Inner London Pay Scale

Scale 5, Point 12 - Term Time Only

£25,244 Pro Rata (£31,716 FTE)

Closing Date: Thursday 4th July 2024

Interview Date: To be confirmed

AMBITION | INSPIRATION | OPPORTUNITY

Letter from the Headteacher

Dear Applicant,

Thank you for your interest in Regent High School, and the post of Teaching Assistant.

'The curriculum is ambitious...Pupils are proud to come here' (Ofsted, February 2023)

Regent High School is an 11-19 co-educational comprehensive school with an inspiring and dynamic curriculum that challenges all students to realise their full potential. We equip students with the skills required for success as dynamic citizens of the 21st century. Students thrive at Regent High School and leave us as inspired, independent and articulate young adults, ready to enter the world as ambitious global citizens.

Ofsted heaped praise upon Regent High School following their visit in February 2023 noting; *'The curriculum is broad and often exceeds what is expected nationally,'* with *'staff having high expectations of pupil's learning.'* As a result, we continue to be a good school. The leadership team's continued drive for success was recognised by Ofsted in the provision of *'effective support and subject specific training for all staff.'*

We are proud of our achievements and have a determined vision for the future, centering on our stimulating curriculum and state-of-the-art facilities; we look forward to even more successes and achievements as we continue on our journey to outstanding.

As a nationally recognised award-winning school in Somers Town, we are currently oversubscribed. Having featured on a number of television programmes including, ITV, Channel 5, The One Show, The Met: Policing London and Britain's Classroom Heroes, awareness and excitement surrounding the school has grown steadily.

- Two TES Award nominations in 5 years
 - o Headteacher of the Year 2018
 - o Secondary School of the Year 2022
- Two Pearson Silver Award winners in 4 years
 - o Teaching Assistant of the Year 2019
 - o Secondary School of the Year 2022

The school continues to go from strength to strength.

As a member of staff at Regent High School you will be joining an outstanding team of dedicated colleagues who ensure our students are given the best possible education to become confident, successful and independent young learners. At Regent High School we pride ourselves on our creative and dynamic learning environment, enriched by our staff, students and network of partners. We encourage personal creativity and welcome innovative, forward-thinking ideas from staff.

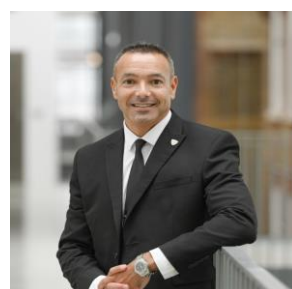
Teamwork is at the heart of all that we do, and by working together we aim to secure a successful future for all our students. We encourage staff to spend some time with us before starting in their new role to gain a real understanding of our ethos and what we have to offer.

Please visit the 'Vacancies' section of our website – www.regenthighschool.org.uk – to download further information about our school to support your decision about applying for a post at Regent High School.

I very much look forward to receiving your application



Mr G Moore
Headteacher



Our vision

Our vision is to produce students who are creative, independent and resilient global citizens of the 21st century. Our global, outward-looking approach to teaching and learning ensures our young people are successful, confident, adaptable and flexible, equipped to be successful in any pathway they choose.

As a member of staff at our school we ask you to understand, share and embrace our vision, ensuring that our values, vision and ethos are implemented in everyday practice. We have high expectations for both teaching and learning and have a strong focus on achievement and attainment. We are constantly looking for new models and teaching strategies to ensure our students are fully prepared to meet the growing demands of the 21st century. We encourage all members of staff and students to be innovative and inspiring thinkers.

Our mission

- Offering an inspiring, dynamic and rigorous curriculum that meets the needs, interests and abilities of all children
- Encouraging students to reach, challenge and exceed their potential
- Providing a supportive and structured learning environment where students thrive
- Working with external partners to provide enhancing and enriching opportunities for every student
- Ensuring our students leave us as confident, articulate young adults ready to enter university or the world of work
- Getting to know every child so that their individual needs are met, their abilities are understood and their talents are developed

Our offering

As a member of staff at Regent High School you will be joining an outstanding team of dedicated staff who ensure our students are given the best possible education to become confident, successful and independent young learners. At Regent High School, we pride ourselves on our creative and dynamic learning environment, enriched by our staff, students and network of partners. We encourage personal creativity and welcome innovative, forward-thinking ideas from staff.

Teamwork is at the heart of everything we do, and by working together we aim to secure a successful future for all of our students. We encourage staff to spend some time with us before starting in their new role to gain a real understanding of our ethos and what we have to offer.

Induction

When you join us at Regent High School, you will benefit from a personalised approach to your continuing professional development (CPD) providing you with extensive opportunities for personal and professional gain. We believe there is always room for personal development and growth; therefore, we encourage all members of staff to continue to challenge themselves and make the most of the opportunities we offer.

Our journey towards ‘outstanding’

In February 2023, Ofsted graded Regent High School and Regent Sixth Form as ‘good.’ We are committed to finding new ways to enhance our offer to students and maintain our impressive levels of progress, as we journey towards ‘outstanding’.

Furthermore, as a member of staff at Regent High School, you will contribute to ensuring all students are given equal opportunities, and chances of success. ‘*Regent High School is an inclusive school with a culture of high expectations for all.*’ (Ofsted, 2018)

Our partnerships

Supporting our vision, Regent High School’s Strategic Goals include the following objectives:

- Regent High School is the hub for a network of strategic partners with whom we learn and share expertise;
- Regent High School is the parental school and Sixth Form of choice in local and wider community.

Our Partnership Strategy of effective working with the variety of local organisations readily accessible to the school is integral to achieving our vision.

The advantageous location of the school in Camden gives it proximity to a number of high-profile, world-class institutions; the school is very fortunate to have several prestigious partners that help to raise students’ aspirations and prepare them for study, work and their lives beyond school. Some of these include;

- The UCL Institute of Education
- UCL
- The Wellcome Trust
- The Francis Crick Institute
- British Land,
- Central Saint Martins College of Arts and Design,
- University of the Arts London
- Regent’s University London
- The British Library
- The British Museum
- The Roundhouse
- Global Generation
- Future First
- Somers Town Community Association

Regent High School was also the first school, and is still the only secondary school, to be one of the more than 65 members of the King’s Cross Knowledge Quarter which is an exciting gateway to knowledge for those who study, live or work in this dynamic part of London. Our partnerships have demonstrable impact on students’ intellectual and socio-cultural development.

International partnerships include links with schools in Burundi and – through an Erasmus+ project for which Regent High School is the lead partner – Germany, Hungary and Spain. We have held a Leading Parent Partnership Award (LPPA) for four years.

With a view to promoting the outward facing nature of the school, there is plenty to be done in maximising the potential benefits of these impressive and expanding partnerships in preparing our students for higher education,

developing employability skills and promoting an understanding of the global world of work. This is in addition to the benefits the partnerships are bringing in supporting the curriculum at subject level for STEM and arts courses.

School Context and Characteristics

Ambitious and vibrant are descriptors of our students, who feel safe in our close-knit community. The vast majority appreciate the value of education and are excellent ambassadors for Regent High School, whilst the inspiring learning environment has led to significant improvement in levels of engagement and satisfaction. They form strong friendship groups and are supportive of each other.



and

As a school which serves the local community, we celebrate, cherish and benefit from the rich diversity among our students. An inclusive approach is integral to our school ethos and permeates everything we do.

Number on roll	1080
% girls	44
% boys	56
% FSM	59
% SEN	22
% EAL	79
LAC	8
% PPI	67

Ethnic Group	
White British	4%
Bangladeshi	39%
Black British-Africa	22.5%
White Other	2%
Somali	12.5%

Headline Measures

Progress 8

	RHS
2022	+0.39
2021	+1.04
2020	0.24

Attainment 8

2022	50.9
2021	51.7
2020	48.1

Basics Measure: grade 9-4

2022	78.7%
2021	76%
2020	66%

Regent High School is a co-educational comprehensive school with 1060 students and 145 staff (fulltime equivalent). The school is based in Somers Town in the London Borough of Camden, at the heart of the King's Cross Knowledge Quarter.

Somers Town is in a ward which ranks in the most deprived 5% of neighbourhoods nationally in terms of socio-economic disadvantage. Many students at Regent High School face a number of complex barriers to being able to realise their full potential. This can affect their attainment, progression into higher education and into the world of work. The school is in the top 20% of all school for the proportion of Free School Meals (59%) and Pupil Premium (67%). The economic poverty within the area directly affects our students as they may have few creative and cultural experiences outside of school.

Our diverse school community speaks over 38 languages, with 79% of students speaking a language in addition to English at home.

Ebacc Entry

2022	58.6%
2021	55%
2020	58%

Primary partnerships

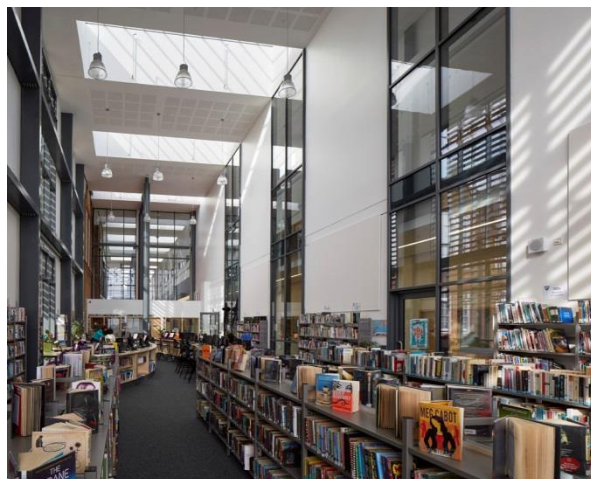
We work closely with our primary partners to ensure a smooth transition from primary to secondary school. We offer a number of transition programmes to invite prospective parents and pupils into the school before they start, establishing strong communications with parents from the outset. These include an annual Friendship Afternoons, curriculum-based projects and an Induction Day to guarantee pupils are confident before starting secondary school.

Our Facilities

Our £25m new building, completed in December 2014, was awarded a prestigious 2015 Camden Design Award, and has been shortlisted for a RIBA London award. The new facilities provide a fully equipped fitness suite, three all-weather multi-use pitches, science laboratories, a theatre with professional lighting and staging, drama studios, music recital rooms, music technology suite, a recording studio, four art studios, a media studies suite with Mac computers and a large library with a collection of over 12,000 books and other resources and with outstanding facilities for independent study.

The Camden Design Award panel described the Regent High School project as 'an accomplished and sleek re-imagination of an entire school despite budgetary constraints; re-orientating its entrance; providing high-quality teaching accommodation; improving community facilities and celebrating its role in the heart of Somers Town. Natural light, transparency and openness flood the site with a sense of wellbeing, connecting occupants to the landscape and bringing a positive contribution to the cityscape'.

Students respect their revitalised school buildings; the bright, clean and spacious learning environment provides a hub for the local community and partner primary schools. Increasing the use of these facilities is a work in progress, with potential to enhance community use, for both leisure and learning.



Travel

Staff are encouraged to use sustainable forms of transport to and from work. The nearest London Underground stations are Mornington Crescent, Euston and King's Cross St. Pancras. National Rail services operate from the nearby London King's Cross, London St. Pancras and London Euston stations.

Covered cycle parking is provided at the school including a dedicated secure area for staff cycles. Staff can take advantage of Camden Council's season ticket and cycle purchase loan schemes.



Living and working in Camden

The Borough of Camden is located just north of central London and is a thriving place to live and work. Famous for Camden Market, attracting an array of visitors throughout the year and surrounded by beautiful settings, the Borough of Camden is a dynamic and unique place to live.

Camden's industrial heritage has made way for retail, tourism and entertainment, including a number of markets and music venues. The markets are a major tourist attraction at weekends, selling goods of all types including fashion, lifestyle, books, food, antiques and more bizarre items.

Although noted for its music venues, restaurants and energetic atmosphere the abundance of open spaces including the beautiful Regent's Park and Hampstead Heath means that there is plenty of room to get away from the hustle and bustle of city life. There is something for everyone in Camden, whether you want to enjoy the vibrant pace of life in Camden Town, or relax in the more rural environment of Hampstead.

Camden enjoys an outstanding public transport service with a range of buses running 24 hours a day. Unique to the area are the excellent underground and national rail links from King's Cross and Euston. St Pancras International, less than 10 minutes' walk from Regent High School, offers high speed services to Kent as well as a gateway to Paris, Brussels and beyond.



Teaching Assistant

Scale 5, Point 12 - Term Time Only

Required for September 2024

Regent High School is an inclusive secondary environment where diversity is valued and staff have high expectations of learning. Pupils are well behaved and proud to attend the school. Leaders provide effective support and subject-specific training for all staff. 95% of all employees enjoy working here (OFSTED, February 2023)

We are looking to recruit a number of dynamic and proactive Teaching Assistants to join our Support for Learning Team due to the rise of pupil numbers. This role would be ideal for those with experience of working with young people with ASD, physical disabilities and those who are ELSA trained (Emotional Literacy Support Assistant)

Applications are open for motivated Teaching Assistants to work with students across our successful secondary school and sixth form. The successful candidates will work in lessons with individuals or small groups of students to support their learning, well-being and independence. The role requires the appointed to work with students displaying a broad range of special educational needs and those who require support with numeracy and literacy. There may be an opportunity to specialise in specific areas for candidates with relevant experience and qualifications. One-to-one roles are also available working specifically with individuals who have more complex needs.

We are looking for enthusiastic and committed individuals with an ability to adapt to meet the needs of our students. Applicants require positive behaviour management and communication skills, the ability to remain calm, excellent literacy and numeracy and an attention to detail. We offer an excellent programme of training, support and professional development for our staff.

Applicants will show enthusiasm towards joining our dynamic, committed and supportive team. We welcome applications from candidates, who can demonstrate the highest standards of delivery in order to raise attainment, and show a commitment to motivating young people.

Located in Camden, in the heart of Central London, we are just a few minutes' walk away from the transport hubs of Kings Cross St Pancras and Euston stations, and are within easy reach of the West End.

For further information about the post, informal visits to the school and an application pack, please visit our website at www.regenthighschool.org.uk.

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. All successful applicants will be subject to an enhanced check with the Disclosure and Barring Service.

JOB DESCRIPTION - TEACHING ASSISTANT (SCALE 5)

Salary Scale: Scale 5 (32.5 hours) 39 Weeks per year

Section A: Job Purpose

To work in partnership with teachers and other professionals to promote the learning and welfare of students by providing practical and learning support to students throughout the school.

Section B: Accountable to

Assistant Headteacher and SENDCo

Section C: Accountable for

None

Section D: Main Duties and Responsibilities

School Vision and Ethos

Accountabilities	Tasks
1.1 Contribution to the promotion and maintenance of a shared school ethos of respect for learning and achievement, underpinned by high expectations for behaviour	1.1.i Demonstrate high professional standards at all times. 1.1.ii Assist in maintaining good order and discipline at all times and promote amongst students an understanding and appreciation of the school's behaviour policy. 1.1.iii Implement the school's equal opportunities policies. 1.1.iv Attend school events as appropriate to develop and promote the school's aims and ethos.
1.2 Development and maintenance of effective professional relationships within and beyond the school	1.2.i Participate in the agreed systems for performance management. 1.2.ii Undertake training as appropriate. 1.2.iii Liaise with parents as appropriate to foster good links between home, school and other organisations

2. Learning and Teaching

Accountabilities	Tasks
2.1 Implementation of agreed aspects of the school's work to improve learning and teaching leading to sustained high achievement and attainment	2.1.i Assist mainstream class teachers in the planning, monitoring and evaluation of pupils' learning in accordance with the partnership agreement for each class supported. 2.1.ii Provide, one to one support inside and outside the classroom. 2.1.iii Ensure that statutory requirements are met for SEND students to maximise pupils' achievement (including ensuring their personal hygiene, eating or other welfare needs are met, following appropriate training where required).

	2.1.iv Under the guidance of the class teacher, prepare materials and deliver programmes to develop literacy and numeracy and record students' progress.
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Accountabilities	Tasks
2.2 Responsibility for contributing to the analysis of student attainment data to ensure the continuous improvement of student achievement	<p>2.2.i Report back to the teacher on the progress of the student(s) supported.</p> <p>2.2.ii Carry out the role of supporting tutor in line with school and year group policies and procedures.</p>

3. Administration, Accommodation, Finance and Resources

Accountabilities	Tasks
3.1 Shared responsibility for the efficient running of the school through effective administration and communication at all levels	<p>3.1.i Participate in relevant meetings relating to the curriculum, administration or organisation of the school and liaise with colleagues as appropriate.</p> <p>3.1.ii Provide assistance to teachers and classes on educational visits.</p> <p>3.1.iii Assist in invigilating examinations.</p> <p>3.1.iv Perform other duties as directed by the Head of SFL, in keeping with the grade of the post.</p>
3.2 Responsibility for ensuring that facilities and resources in the are used efficiently and that high standards of health and safety, security and maintenance are maintained at all times	<p>3.2.i Contribute to the provision of appropriate learning resources at the request of the teacher.</p> <p>3.2.ii Maintain learning resources, keeping them in good order and ordering new supplies when necessary as required by the class teacher</p> <p>3.2.iii Assist in the use of ICT in the classroom and operate AVA equipment as required.</p> <p>3.2.iv Ensure that high standards of health and safety are adhered to at all times, that accommodation and resources are kept appropriately secure and that concerns or details of accidents/incidents are reported as necessary.</p> <p>3.2.v Administer first aid or carry out simple medical procedures in line with LA guidelines.</p>

Specific areas of responsibility may be altered from time to time to provide ongoing professional development and in the light of the changing needs of the school. Any major change in the manner and scope of responsibilities mentioned above will be agreed in negotiation between the holder and the Headteacher.

PERSON SPECIFICATION – TEACHING ASSISTANT (SCALE 5)

A: Application I: Interview T: Task R: Reference

QUALIFICATIONS/TRAINING	
Good standard of general education including GCSE English and Maths at grade C or above or equivalent	A
Successful completion of or willingness to undertake induction for Teaching Assistants	A
EXPERIENCE	
Experience of communicating with people from a wide range of backgrounds including young people of secondary school age	A / I / R
ABILITIES/SKILLS	
Good interpersonal skills and ability to communicate effectively both orally and in writing, including dealing with people at all levels	A / I / T
An ability to develop positive relationships with young people, valuing their diversity in order to enhance their learning and social development	A / I
To have the ability to develop an understanding of the educational welfare and social needs of the pupils with who s/he is working	A / I
The ability to form good working relationships with teachers and students	A / I
Ability to appropriately follow instructions	A / I
Good ICT skills including some familiarity with school management information systems or willingness to undertake training in these	A / I / T
Ability to establish and maintain effective working relationships at all levels whilst demonstrating a flexible approach	A / I / T
Ability to work under pressure and ensure that deadlines are met	A / I / T
Ability to work methodically and accurately to guidelines	A / I / T
Ability to prioritise and organise own workload	A / I
Up to date knowledge of relevant legislation and guidance in relation to working with, and the protection of,	A / I

children and young people	
Awareness of responsibilities in the area of Health & Safety, and have the ability to undertake training and take on First Aid responsibilities	A / I
BEHAVIOURS	
Proven competence in working independently as part of a team.	R
Proven competence in working in a positive and energising manner	R
Proven competence in showing grace under pressure / leading and managing change	R
Proven competence in problem solving	R
Proven competence in achieving successful outcomes	R
A satisfactory health, punctuality and attendance record *	R
COMMITMENTS	
Proven commitment to ensuring that the principles and policies of equal opportunities deliver excellent outcomes for all members of the school community.	A / R
Commitment to the community ethos of the school.	I
Commitment to your own continuing professional development	A
Proven commitment to ensuring that the principles and policies of equal opportunities deliver excellent outcomes for all members of the school community.	A / R
* This information will only be requested post-offer of employment	

