

Clifton Lodge School

Role Profile: Key Stage 2 Teacher / English Specialist

Purpose

To ensure the effective teaching of all pupils, helping them to develop both inside and outside the classroom. Support the policies and aims of the school and ensure the good social, emotional and physical development of every child.

To teach all subjects as required in KS2.

To be responsible for teaching English to Years 5 and 6 and additionally, prepare them for the 11+.

To have an overview of the English curriculum in Key Stages 1 and 2.

Key Accountabilities

- To have a secure knowledge and understanding of the concepts and skills in English and Drama, prepare and maintain schemes of work for English, teach agreed lessons and produce teaching resources, set homework, mark work, complete assessments and pupil monitoring and tracking in line with school practice and policies.
- To promote and maintain a purposeful, productive learning environment, prepare and deliver a programme of work suited to meet the needs of the assigned teaching groups, in line with the schemes of work and relevant National Curriculum requirements.
- To work with other staff, to co-ordinate schemes of work and to give and receive assessment data for pupils moving up the school. To keep records of teaching and of individual pupils' progress and development
- To prepare reports, attend parents' evenings and attend staff meetings and training as required. To liaise with parents (in consultation with the Head) regarding pupil learning issues.
- To carry out any additional responsibility negotiated with the Head, including, but not limited to, extra-curricular activities.
- To promote the school at Open Days and during private tours.
- To maintain professional conduct at all times.

Safeguarding Responsibilities

- To comply with safeguarding policies, procedures and code of conduct.
- To demonstrate a personal commitment to safeguarding and student/colleague wellbeing.
- To ensure that any safeguarding concerns or incidents are reported appropriately and promptly (to the DSL / DDSL / LADO) in line with policy.
- To engage in safeguarding training when required.

Person Specification

	Essential	Desirable
Qualifications	Graduate with teaching qualification (B.Ed. / PGCE) and class-based experience	
Skills	<p>Ability to work in a team, form positive relationships with students, colleagues and members of the community</p> <p>Good organisational skills</p> <p>Good communication and listening skills</p> <p>Evidence of good classroom practice and excellent teaching</p> <p>Evidence of successful teaching to a range of abilities</p> <p>Ability to meet deadlines and show good attention to detail</p> <p>Ability to undertake tasks related to monitoring and evaluation</p> <p>Commitment and ability to work with colleagues to improve classroom effectiveness and raise achievement</p> <p>Ability to manage students firmly, fairly and effectively</p>	Competent user of ICT or willing to develop
Experience	<p>NQT or Qualified Teacher Status</p> <p>Knowledge and understanding of the National Curriculum</p> <p>Ability to teach KS2</p> <p>11+ preparation</p>	Knowledge / experience of KS1
Other	<p>Enthusiastic, positive and conscientious</p> <p>Motivated, reliable and demonstrates integrity</p>	

Key Stakeholders:

Internal	Teachers, students, colleagues
External	Parents and external agents

Signed: Name (print):

Date: