

Aspiring Teacher / Instructor of Modern Foreign Languages

Job Description

Job details

Salary: Unqualified Teacher Pay Scale UQ1 - UQ6

Hours: 32.4hrs per week

Contract type: Full time/ 2 years Fixed term

Reporting to: Deputy Head Teacher

Main purpose

The Aspiring Teacher / Instructor will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards
- Demonstrate a commitment towards achieving Qualified Teacher Status (QTS)

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of learning
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision

- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Demonstrate commitment to undertake any recommended programme with a view to achieve Qualified Teacher Status

Communication

- Communicate effectively with pupils, parents and carers

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct

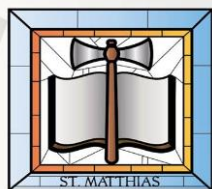
- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and the Aspiring Teacher / Instructor will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct

Safeguarding

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- Promote the safeguarding of all pupils in the school

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the Aspiring Teacher / Instructor will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

The postholder is required to work within the framework of national legislation and in accordance with the provisions of the School Teachers Pay and Conditions Document



Aspiring Teacher / Instructor of Modern Foreign Languages

Person specification

CRITERIA	QUALITIES
Qualifications and experience	<ul style="list-style-type: none"> • Degree or equivalent level of qualification required to achieve Qualified Teacher status • Willing to work towards Qualified teacher status • Qualification or equivalent expertise in the chosen subject (Modern Foreign Language) • Commitment to continuous personal development <p>Desirable:</p> <ul style="list-style-type: none"> • Experience of working in a secondary school
Skills and knowledge	<ul style="list-style-type: none"> • Knowledge of the National Curriculum and KS4 exam content for the chosen subject. • Ability to build effective working relationships with staff and other stakeholders • Understanding of strategies to adapt teaching to meet pupils' needs • Understanding of how to build effective relationships with pupils • Knowledge of guidance and requirements around safeguarding children • Good IT skills • Knowledge of effective behaviour management strategies • Effective communication and interpersonal skills
Personal qualities	<ul style="list-style-type: none"> • A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • Uphold and promote the ethos and values of the school • Ability to work positively with parents and families • Ability to work under pressure and prioritise effectively • Maintain confidentiality at all times • Commitment to safeguarding and equality

Notes:

This job description may be amended at any time in consultation with the postholder.

Last review date: September 2024

Next review date: as required