**THE DOMINIE SCHOOL**

**Job Description**

**Post: TEACHING ASSISTANT**

**Main responsibilities:**

* Provide general support to the teacher in the management of the classroom and be aware of pupils’ progress, achievements and learning difficulties.
* Support specific children as required, and in the manner required, under the guidance of teaching staff.
* Deliver prepared lessons to classes In the event of teacher absences.
* Establish good relationships with pupils, acting as a role model and being aware of and responding appropriately to individual needs.
* Prepare the classroom as directed for lessons and clear away afterwards.
* Assist with the supervision of pupils out of lesson times, including change over lesson times and park time.
* Supervise pupils at break time.
* Model good behaviour and engage pupils in activities at park time.
* Accompany teaching staff and pupils on visits, trips and out of school activities as required.
* Assist with the display of pupils’ work as directed by the teacher.
* Assist with school displays in collaboration with staff in order to demonstrate our creative curriculum.
* Participate in training and other learning activities and performance development in areas discussed with the Principal.
* Contribute to the overall ethos, work and aims of the school.
* Provide basic administrative support e.g. photocopying, laminating.
* Anything else reasonably required by teaching staff to support the learning of pupils at The Dominie.