**JOB DESCRIPTION**

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| **Agency** | Department of Education | **Work Unit** | Lake Evella School  |
| **Job Title** | Curriculum Coach  | **Designation** | Senior Teacher 1 |
| **Job Type** | Full Time | **Duration** | Ongoing Commencing 13/04/2020 |
| **Salary** | $119,239  | **Location** | Lake Evella |
| **Position Number** | 41775 | **RTF** | 182741 | **Closing** | 23/02/2020 |
| **Contact** | Alex Carpenter, Lake Evella School Principal on 04 8811 4599 or alex.carpenter@ntschools.net  |
| **Agency Information** | [www.education.nt.gov.au](http://www.education.nt.gov.au) |
| **Information for Applicants** | **Applications must be limited to a one-page summary sheet and an attached resume/cv** For further information for applicants and example applications: [click here](https://ocpe.nt.gov.au/nt-public-sector-employment/Information-about-ntps-employment/applying-for-and-filling-jobs/employment-templates-and-guidelines/) |
| **Information about Selected Applicant’s Merit** | If you are selected and accept this position, a detailed summary of your merit (including work history, experience, qualifications, skills, information from referees, etc.) will be provided to other applicants, to ensure transparency and better understanding of the reasons for the decision. For further information: [click here](https://ocpe.nt.gov.au/nt-public-sector-employment/Information-about-ntps-employment/applying-for-and-filling-jobs/employment-templates-and-guidelines/) |
| **Inclusion & Diversity** | The NTPS values diversity and aims for a workforce which is representative of the community we serve. We strongly welcome and encourage people from all diversity groups to apply and strive to accommodate people with disability by making reasonable workplace adjustments when required. If you require an adjustment for the recruitment process or job, please discuss this with the contact officer. |
| **Special Measures** | Under an approved **Special Measures** recruitment plan, Aboriginal and Torres Strait Islander applicants will be given priority consideration and preference in selection for this vacancy if they meet all essential selection criteria and are suitable at the position level. |
| **Apply Online Link** | <https://jobs.nt.gov.au/Home/JobDetails?rtfId=182741>  |

**Primary Objective:** As part of the school leadership team, provide educational leadership and management to implement departmental and school based policies and programs to achieve optimal educational outcomes for students through leading a professional learning community.

**Context Statement:** Lake Evella School is located 220km west of Nhulunbuy. The school offers preschool, primary and secondary courses for approximately 250 students. This includes up to 50 students who are educated in the Homeland Learning Centres of Raymangirr and Donydji. The school focuses on the priorities of attendance, whole-school literacy instruction, and work skills programs for secondary years. The school also offers Families as First Teachers preschool programs. Community community engagement and participation are seen as critical to school improvement.

**Key Duties and Responsibilities:**

1. Lead the implementation of whole school approaches towards teaching the Australian Curriculum.
2. Guide teachers to implement effective literacy and numeracy programs by reviewing data and collaboratively planning sequences of lessons to improve student outcomes.
3. Build the capacity of teachers through coaching at all stages of the teaching, learning and assessment cycle.
4. Collaborate with the leadership team to organise whole school events and systemic programs.

**Selection Criteria**

**Essential:**

1. Ability to use effective interpersonal skills to work collaboratively building teams to improve teacher capacity using a range of leadership styles and the implementation of performance enhancement processes.
2. Experience with the Read Write Inc program.
3. Knowledge of and the ability to further develop skills in visible learning with a focus on using assessment to guide teaching and improve student outcomes.
4. An ability to interact effectively with people from diverse cultures and to engage in whole school programs and events.
5. High-level knowledge of teacher mentoring practices and proven ability to improve teaching practice through coaching.

**Desirable:**

1. Post graduate studies in Educational Leadership or completion of Department of Education leadership program
2. Completion of explicit instruction and coaching courses.

**Further Information:** All applicants must be registered with the Teacher Registration Board of the Northern Territory and a current Working with Children Notice (Ochre Card) from SAFE NT. All applicants completing initial teacher education (ITE) courses after 1 July 2016 are required to provide proof of successful completion of the national [Literacy and Numeracy Test for ITE students](https://teacheredtest.acer.edu.au/).

**Approved: January 2020 Alex Carpenter, Principal – Lake Evella School**