



# SHREWSBURY INTERNATIONAL SCHOOL

BANGKOK • CITY CAMPUS

Shrewsbury International School Bangkok City Campus

## Job Opportunity

Position/Job Aquatics Director

Specification:

Posting Date: 11<sup>th</sup> January 2019

Closing Date: 15<sup>th</sup> February 2019

Department: Primary

Salary: Shrewsbury International School QTS salary scale applies.

Benefits: Will be discussed at interview.

Position The Aquatics Director:

Summary:

- will teach curriculum swimming and lead the development of the swim program at Shrewsbury City Campus from EY1 to Year 6
- will take full responsibility to ensure the Aquatics Centre operates within strict enforced Shrewsbury safety policies and procedures;;
- will lead, organise and develop the Shrewsbury Swim Team. This will involve team planning, squad training and coaching insets. The Aquatics Director will be the line manager for all swim coaches and personnel involved with swimming;
- will develop the swim coach education programme at Shrewsbury and undertake insets for staff and pupils on lifesaving /poolside safety and stroke development;

- will be in charge of the administration of the Shrewsbury Swim Team. This will involve running HY-TEK Team and Meet Manager;
- will organise and run Swim Meets and be the direct point of communication with the swimming team parent body at Shrewsbury International School;
- will work within specific guidelines, e.g. equal opportunities, health and safety, child protection.

General:

Following the success of Shrewsbury International School Bangkok Riverside where 1700 students study in one of Southeast Asia's top performing schools, a brand new second campus has opened in the heart of the city in August 2018.

Shrewsbury International School Bangkok (City Campus) shares the same values, ethos and mission of the Riverside Campus and caters exclusively for primary aged children. 640 places will be available from Early Years 1 (Age 3+) to Year 6 (Ages 11+).

Both campuses come together to form Shrewsbury International School Bangkok and children from City Campus will graduate to Riverside in Year 7 (Age 12+).

City Campus will establish its own unique identity and the two campuses will integrate and liaise with each other creating exciting opportunities for both children and for staff.

The school operates on 25,000sqm of learning space. There are 4 major buildings which have the capacity to fit 640 students. A dance studio, aircon gym, canteen, swimming pools, football pitch and running track are all designed bespoke for primary aged children.

The classrooms are designed with flexibility in mind for different learning styles and collaboration. They are fitted with Furnware furniture and Community Playthings; a natural environment creating an oasis in the city.

The link with Shrewsbury School UK ([www.shrewsbury.org.uk](http://www.shrewsbury.org.uk)) is taken very seriously and, year-on-year, develops into a world-class educational partnership.

**Introduction:** This document is to be read in conjunction with the Employment Agreement. This job description is not necessarily a comprehensive definite of the post. It will be reviewed at least once a year and it may be subject to modification at any time after consultation between the postholder and The Principal.

**Candidate Profile:** The Aquatics Director:

- will demonstrate leadership skills in promoting the school's philosophy and policies;
- will be excited by a varied and creative approach to student learning;
- will have an in-depth knowledge of the British national curriculum, its assessment and its enhancement;
- will have a strong commitment to teamwork and be highly proactive in working with staff, students and parents;
- will be open, flexible and positive in reviewing and refining the curriculum;
- will show considerable tenacity in ensuring consistency across the year team and cohort;
- will possess excellent interpersonal and motivational skills and fairness in dealing with well-being conflict resolution and problem solving;
- have excellent and proven organizational talents and a keen eye for detail;
- will be diligent, reliable and resilient in the leading of change;

**Task:** The Aquatics Director:

- will have regular meetings with the SMT to update on planning and scheduling of the Swim Team;
- will work closely with the PE staff in leading the development work and planning to implement the swim curriculum;
- will develop the extra curricular Aquatics Timetable to ensure all available pool time is used to capacity, offering a range of

aquatic activities.

- will plan regular meetings with the Shrewsbury Swim Team coaches;
- will ensure that training schedules are prepared for the squads;
- will fulfill the outcomes of the yearly training program.
- will coordinate, deliver and promote relevant activities, classes and events in swimming ie: swimathon, fun swim events;
- will attend all weekend swim meets attended by Shrewsbury at other International schools within BKK
- will ensure all entries and association administration for swim meet entries are completed
- will train, support, develop and manage the swim coaches, TA's and volunteer staff; (swimming and lifeguarding)
- will develop and update with the help of the coaches a rolling 12-month forward training programme for all of the squads;
- will maintain records and producing written reports on student swimming development;
- will develop links with national sporting representatives;
- will develop overseas swim trips and make connections with other overseas international schools;
- will periodically review the facilities Emergency Action Plan and Normal Operating Procedures (EAP & NOP);
- will increase the participation of students in the swim team and other swimming options outside of the curriculum.

Professional  
Expectations:

The Aquatics Director will:

- be familiar with The School's Statement of Philosophy and Objectives and commit fully to its aims as identified in The Teachers' Charter;
- be familiar with The School's English Speaking Environment Policy, commit fully to its aims and promote its implementation on a daily basis;
- be familiar with The School's English as an Additional Language Policy and commit fully to its aims and promote its implementation on a daily basis;

- be familiar with the contents of the Staff Handbook and The School Policy Compendium and implement the procedures as appropriate;
- commit fully to The School's Performance Management programme;
- attend Professional Development (INSET and external) as determined by the Principal within the bounds set in the Employment Agreement;
- undertake Thai Language and Culture training as required by The Ministry of Education (Thailand);
- Have a strong understanding of the learn to swim pathway.
- will commit to The School's extra-curricular programmes
- communicate with students, colleagues and parents in a respectful and courteous manner in accordance with the paradigms established by The Principal;
- will set the tone for students in attendance, punctuality, appearance, dress, courtesy and professionalism.

#### Essential Criteria:

- Level 3 swim coach or equivalent
- Hold RLSS NPLQ
- have experience of managing a swim team
- Have experience of both teaching learn to swim and coaching swimmers
- Be a fully qualified teacher (degree level) with QTS (visa purposes)

#### Desirable Criteria:

- Holder of Pool Plant Operators Certificate
- NPLQ Trainer Assessor

#### Child Safeguarding:

Shrewsbury International School is committed to Safeguarding and promoting the welfare of children. The successful candidate will be required to

- Attend in-house Child Safeguarding programmes.

- Promote and safeguard the welfare of all children in the school.
- Report to the Child Protection Officer any concerns they have for the welfare of a child.
- Keep professional relationships with children where personal boundaries are respected and maintained.
- Seek advice from a Line Manager or Child Protection Officer with issues or concerns related to Child Safeguarding.

- Requirements:
- Enhanced Disclosure and Barring Service Check (DBS) to the start of contract.
  - Formal proof of identity with photo ID (Original Driving License / Passport).
  - 3 signed, confidential references (one of which will be from the candidate's current head teacher) before the start of contract.
  - Verification of original qualifications.

How to Apply: Applications will be only be accepted through the school application portal, at [www.shrewsbury.ac.th/city-campus-vacancies](http://www.shrewsbury.ac.th/city-campus-vacancies).

Further Details: Full details of the school are available on our website at <http://city.shrewsbury.ac.th>

Any queries should be forwarded to Ms. Amanda Dennison, Principal, Shrewsbury International School Bangkok City Campus

[amanda.d@shrewsbury.ac.th](mailto:amanda.d@shrewsbury.ac.th)

Applications will be considered upon arrival.