

- to motivate students to learn English.
- to encourage students to achieve their best at all times and particularly at the end of the Key Stages in public examinations.
- to negotiate personal targets through a process of review, formal assessment, recording achievement and action planning of students.
- to implement and review curriculum appropriate to the students.
- to use hardware and software at times to deliver appropriate materials for students to learn.
- to monitor and record student progress throughout their course.
- to provide reports to parents, meeting deadlines, as indicated by the Academy's calendar.
- To promote extra-curricular activities within the subject area.
- to ensure the English teaching areas are enhanced by a stimulating learning environment.
- to undertake the role of a form tutor.
- to participate fully in the life of the Academy.

Leading Practitioner responsibilities

Departmental

- To assist in the professional development of all staff in the School of English and provide clear guidance to the department on CPD strategies and opportunities
- To attend departmental meetings and lead part of the meetings focussed on teaching & learning
- To take a leading role in the monitoring of teaching & learning, progress and intervention in the School of English
- To provide an inspirational role model for other staff and to showcase/ model best practice as required

Curriculum

- Keep up to date with national developments in the subject area and teaching practice methodology
- Actively monitor and respond to curriculum development and initiatives at national, regional and local levels

Teaching & learning

- To take a significant Teaching and learning role within the Academy, challenging and intervening as necessary where the quality of delivery is not consistently very good.
- Contribute to the improvement of teaching and learning across the school by working strategically with senior leadership team and learning practitioners
- Support the Academy's expectation that teaching and learning is at least good at all times

Monitoring

- To assist with regular observations of all staff in line with school policy
- To identify and recommend staff development training needs within English and across the school
- Promote teamwork and motivate staff to ensure effective working relations within English and across the school
- To help with the day to day management of staff and students within the School of English and act as a positive role model

Intervention

- To assist and support the Head of School of English with programmes of intervention, particularly for examination groups in years 11, 12 & 13

Training & development

- Delivery of appropriate CPD on ways to improve teaching & learning
- Maintain an up to date knowledge of new ideas regarding teaching & learning pedagogy, Teacher Standards and Ofsted Inspection Standards and implement them with staff and students
- Continue to follow and agreed programme of personal professional development
- To assist with the performance management of staff in English and wider professional development of colleagues across the school

General duties

- Ensure that the Academy's policies and values are promoted
- Carry out any duties at the request of the Headteacher in accordance with practice under Teacher's Pay & Conditions legislation.

Caring for Customers - To provide quality services that are what our children/young people want and need. To give children/young people the opportunity to comment or complain if they need to. To work with pupils and do what needs to be done to meet their needs. To inform the Principal about what children/young people say in relation to teaching and learning

Develop oneself and others - To make every effort to access development opportunities and ensure you spend time with your manager identifying your development needs through your personal development plan. To be ready to share learning with others.

Valuing Diversity - To accept everyone has a right to their distinct identity. To treat everyone with dignity and respect, and to ensure that what all our pupils tell us is valued by reporting it back into the Academy. To be responsible for promoting and participating in the achievement of the Academy's action plan.

Safer Recruitment - This Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment

The post holder may be required to carry out any other duties determined by the Principal and commensurate with the post.

Date job description updated: Nov 2017

Job description prepared by: R Lucas/C Wilkinson